

## ***Historical Commission Meeting Minutes***

City of Foley Council Chambers

407 E. Laurel Ave.

Foley, Alabama

**June 13, 2017**

**1:00 p.m.**

### **I. Call to order**

Chairman Dawson called the meeting to order at 1:00 p.m.

### **II. Roll call**

Members present were: Justin Shanks, Randy Arp, JaNay Dawson, Kathie LeDrew, Pat Davis, and Kathie LeDrew. Absent members were Jack Purser and Perry Wilbourne. Staff present were: Chuck Lay, Chief Building Inspector; and Melissa Ringler, Recording Secretary.

### **III. Approval of Minutes**

- Approve April 11, 2017 minutes as published

Commissioner Arp made a motion to approve the April 11, 2017 meeting minutes as published. Vice-Chairman Shanks seconded the motion. All Commissioners voted aye.

**Motion to approve the April 11, 2017 meeting minutes as published passes.**

### **IV. New Business**

- Saint Paul's Evangelical Lutheran Church  
400 N. Alston St.  
Local District– Non-Contributing
  - a. Request to re-seal & repaint windows, install steel braces as required, and replace existing Plexiglas covers with an acrylic glazing system

Mr. Chuck Lay explained the request is to repair windows and replace Plexiglas covers with a glazing system. He stated these request are not covered in the design guidelines.

A gentleman from the church explained they are requesting the approval of the five thousand dollar grant to make repairs to the Church windows. He explained the windows are painted glass. Painted glass windows are painted on the inside with more vibrant colors but require special cleaning and cannot be seen as well as stained glass from the outside. The windows were installed and dedicated in 1985 which makes them over 30 years old. There have been no repairs or cleaning of the windows since they were installed. He explained the church does not have a lot of reserve money and are looking at more repairs in the future for the roof, gutters, bell tower and bell.

Commissioner Arp stated there is some deterioration possibly from the condensation/Plexiglas and asked if the repairs would include vents.

The gentleman from the church explained the work will include a vented protective glazing with a small vent on the side. He explained there were two bids submitted and they have checked references for the selected contractor.

Commissioner Arp asked how many windows there are in total and about the bracing.

The gentleman from the church explained there are a total of 14 windows and some of the windows are pushing out and the bracing will push them back in to place.

Commissioner Arp approved the requested certificate of appropriateness. Commissioner LeDrew seconded the motion.

**Motion to approve the requested certificate of appropriateness passes.**

**V. Grant Recommendation**

- Saint Paul's Evangelical Lutheran Church  
400 N. Alston St.  
Local District– Non-Contributing

Vice Chairman Shanks made a motion to recommend the requested grant to Mayor and Council. Commissioner LeDrew seconded the motion. All Commissioners voted aye.

**Motion to recommend the requested grant to Mayor and Council passes.**

**VI. Adjournment**

The gentleman from the church stated they have some copper gutters located on the fellowship hall that need replacing. He explained to replace with the same copper materials are very expensive and asked if a similar looking material such as vinyl or aluminum could be used.

Chairman Dawson explained the City is in the process of updating the design guidelines.

Mr. Chuck Lay stated the Commission may want to wait and see if this will be covered in the new design guidelines and also check on getting information regarding stained and painted windows added.

Commissioner Arp made a motion to adjourn at 1:21 p.m. Commissioner LeDrew seconded the motion. All Commissioners voted aye.