

## ***Historical Commission Meeting Minutes***

City of Foley Council Chambers  
407 E. Laurel Ave.  
Foley, Alabama

**September 12, 2017**

**1:00 p.m.**

### **I. Call to order**

Chairman Dawson called the meeting to order at 1:04 p.m.

### **II. Roll call**

Members present were: Justin Shanks, Jack Purser, JaNay Dawson, Kathie LeDrew, and Pat Davis. Absent members were: Randy Arp and Perry Wilbourne. Staff present were: Chuck Lay, Chief Building Inspector; Melissa Ringler, Recording Secretary; and Amanda Cole, Planning and Zoning Assistant

### **III. Approval of Minutes**

- Approve August 8, 2017 minutes as published

Commissioner Purser stated he had made a comment at the last meeting regarding the building located at 316 S. McKenzie St. being located in the National District and contributing on the previous survey. He asked that the comments made be added to the meeting minutes.

Commissioner Le Drew made a motion to approve the meeting minutes with the addition of Commissioner Pursers comments. Vice-Chairman Shanks seconded the motion. All Commissioners voted aye.

**Motion to approve the meeting minutes with the addition of Commissioner Pursers comments passes.**

### **IV. Staff Approvals**

- Ashley Wilkins and Stephen Thompson  
Laila's Place  
230 W. Laurel Ave.  
Local District– Non-Contributing
  - a. Request to clean outside and clear brush, repair rotten trim and siding/seal roof soffit, prime/paint building, replace damaged windows, construct front steps and handicap ramp, install front and back doors, install new lighting.

Mr. Chuck Lay explained that all the repairs listed met the historical guidelines and a staff approval was done.

Chairman Dawson asked if the windows on the dormers were going to be 2 over 2 or 4 over 4 panes.

Commissioner Purser stated the building was on the National District and listed as contributing on the previous survey.

Mr. Thompson stated they would be 2 over 2 pane windows.

**V. Grant Recommendation**

- Ashley Wilkins and Stephen Thompson  
Laila's Place  
230 W. Laurel Ave.  
Local District– Non-Contributing

Chairman Dawson asked if they had a tenant for the building.

Ms. Wilkins stated the tenant will be opening a consignment shop.

Chairman Dawson stated that Mr. Thompson and Ms. Wilkins had gotten 2 quotes for the work. She explained the Incentive Grant was a great program and would do a lot to help Mr. Thompson and Ms. Wilkins with the renovations.

Commissioner Shanks made a motion to recommend the requested grant to Mayor and Council. Commissioner Davis seconded the motion. All Commissioners voted aye.

**Motion to recommend the requested grant to Mayor and Council passes.**

**VI. Miscellaneous Discussion:**

Chairman Dawson asked if staff knew a time frame on when Stephen McNair was going to get back with the Commission and staff on the design guideline revisions.

Chairman Dawson asked if Commissioner Perry Wilbourne is going to be able to finish out his term due to his health issues. She asked who recommendations for replacement need to go to.

Staff advised the Commissioners that any recommendations can be emailed to staff.

**VII. Adjournment**

Commissioner Purser made a motion to adjourn at 1:21 p.m. Commissioner Davis seconded the motion. All Commissioners voted aye.

**Motion to adjourn at 1:21 p.m. passes.**

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Historical Commission Chairman

Date

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Recording Secretary

Date

