

*Meeting Minutes*  
*Revitalization and Beautification Advisory Board*  
*Conference Room*  
*407 East Laurel Avenue*  
*Foley, Alabama 36535*  
*February 13, 2018*  
*2:00PM*

**Call to Order**

Ms. Pat Davis called the meeting to order at 2:00p.m. Members present: Mr. Gary Pitts, Ms. Pat Libby, Mr. Chad Watkins, Mr. Josh Roberts, Ms. Carolyne Hollis and Mr. Terry Underwood. Absent: Ms. Ellen Dean. Others present: Ms. Deborah Mixon, Ms. Mary Willaman, Ms. Nicki White, and Recording Secretary Ms. Brenda Shambo. Ms. Pat Davis announced there was a quorum present.

Mr. Gary Pitts made a motion to approve the minutes from January 9, 2018 meeting. The motion passed unanimously on a second by Ms. Carolyne Hollis. The minutes were approved as submitted.

**Administrative Notes** – Brenda introduced our perspective new Board Member Ms. Deborah Mixon and we have Ms. Mary Willaman and Ms. Nicki White, back with us today.

**Special Projects** – Gary discussed two main projects that are ongoing, first is the small park that will be going in on the south side of the Pedestrian Bridge. Plans are to mirror the north side of the Bridge, with a chubby bench, two crepe myrtle trees and a slate walkway.

The second project is to totally redo the landscaping in front of the Train Depot. Take out bushes and replace with azaleas, add a new fountain with two planters for color, then to also extend the sidewalk with pavers. This project is on hold until some rotten boards are replaced and the Train Depot is getting a new paint job, LaDonna will keep us updated on the progress.

Jose Ortega is getting quotes for us on these special projects for the landscaping work with John Graham advising.

**Committee Reports**

**Arbor Day** –Brenda is finalizing plans for Arbor Day in the City of Foley, scheduled for Saturday, February 24, 2018 at 1:00pm at the Coastal Alabama Farmers & Fisherman’s Market. Attached is a flyer with tree information for your review and this is what the Master Gardner’s will be handing out at Arbor Day. There is also a Program of events, Preacher, FHS JROTC, Boy Scout Troop 77, Master Gardner’s, Will Liner with the Forestry Commission, Home Depot, Mary & Nicki’s Project, Memorial Tree Families, Mayor and Council are all lined up. When Martin goes to pick up the trees from Water’s Nursery we will get more of our other choices and we will not be giving away any of the Ligustrums, due to that plant being on the Alabama Invasive Plant List.

**Beautification Awards** – The Revitalization & Beautification Awards were presented to Alabama Credit Union and Tanger Outlet Center, at the January 16<sup>th</sup> Council Meeting, outside pictures will be taken at these locations when the weather improves.

**Fall Decorations** –No report

**Seasonal Plantings/Special Projects** – John said they are preparing the greenhouses for the Spring flower crop. The containers and hanging baskets will be changed out in mid-March, then the beds are scheduled for the week of April 16<sup>th</sup>. These flowers that are changed out, which cannot be used for cuttings are put in the ditch by the Parks Department on Cypress Street, anyone can go by there and pick up these plants.

This year in addition to the annual Rose Trail maintenance, treatments and mulching, we are replanting existing open spaces that are too shaded for roses with Azaleas, Hydrangeas, Camellias and others more tolerant to shade. I have attached these notes from John and also the plant list.

**Tree Committee** – I asked Josh about the big oak trees on the lot beside Riviera Utilities, he said one of these trees has a Century Tree sign already. Josh/Chad we need to get in touch with someone at the South Baldwin Regional Medical Center about their trees that qualify and get that paperwork completed. Terry said he could still get 120 native azaleas if we wanted them, some could be placed on the Rose Trail and at the Graham Creek Nature Preserve.

**Christmas Decorations** – The Board has been discussing purchasing a 40’ artificial tree for Heritage Park. The tree that we decorate now for Christmas is deteriorating fast, at this time we will not cut it down, but we need to start looking for a replacement. The artificial tree would be placed in the middle of the Christmas Village. Chad Watkins made a motion to go to bid for a 40’ artificial tree and the motion passed unanimously on a second by Gary Pitts.

**New Business** – The Hamburg Building that was donated to the City, the outside has been cleaned up and they are checking the roof for leaks. The improvements to this building will be done in several stages. The Board has been discussing moving the Foley Train Depot Historical sign to a new location, when the landscape work is completed, the sign will be moved to a better location, so that the citizens can read it without standing in the flower beds.

The City of Foley and the Caboose Club have ordered a new and bigger train, Brenda will bring pictures to the next meeting.

The Board also discussed our contract with Landscape Workshop, it will be rebid in September, 2018 for the next fiscal year. Several issues have come up with Landscape Workshop and Josh explained to us that they have also experienced some of those same issues at Riviera Utilities.

There being no further business to come before the Board, Ms. Pat Davis adjourned the meeting at 3:25, Mr. Gary Pitts made a motion to adjourn, and Ms.Carolyn Hollis seconded.

The next Board meeting is scheduled for Tuesday, March 13, 2018 at 2:00 p.m. in the Conference Room at City Hall.

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Brenda W. Shambo, Recording Secretary

