

Meeting Minutes
Revitalization and Beautification Advisory Board
Conference Room
407 East Laurel Avenue
Foley, Alabama 36535
September 11, 2018
2:00PM

Call to Order

Ms. Pat Davis called the meeting to order at 2:05p.m. Members present: Ms. Carlyne Hollis, Ms. Deborah Mixon, Mr. Terry Underwood, and Mr. Chad Watkins, Absent: Ms. Ellen Dean, Mr. Gary Pitts, and Mr. Josh Roberts. Others present: Ms. Jeannie Harper, Mr. John Graham and Recording Secretary Ms. Brenda Shambo. Ms. Pat Davis announced there was a quorum present.

Mr. Chad Watkins made a motion to approve the minutes from May 8, 2018 meeting. The motion passed unanimously on a second by Ms. Carlyne Hollis. The minutes were approved as submitted.

Administrative Notes – I handed out the Main Street Foley informational flyer about the meetings which are scheduled for today from 5pm to 8pm, then a Public Presentation of Findings on Thursday, September 13th at 4:30pm to 6pm at the Foley Civic Center. I encouraged the Board to attend these meetings if possible. The Board voted on Ms. Jeannie Harper becoming a permanent member of the R & B Advisory Board, Ms. Pat Davis asked the Board to make a motion to accept Ms. Jeannie Harper to the Board, Mr. Chad Watkins made a motion which passed unanimously on a second by Ms. Deborah Mixon.

Special Projects – The Train Depot project is almost complete on the outside, with the pressure washing, replacing rotten wood and painting. Next they plan to repaint the inside and just dusting off and rearranging items inside the Depot. The landscaping in the front of the Depot is scheduled to begin the end of September, then the new Fountain and Planters will be installed in October, 2018.

Committee Reports

Arbor Day – No Report

I have to start working on the Tree City USA Application, its due December 1st, so I will be asking you for information.

Beautification Awards – No Report

Fall Decorations – The Fall Banners are going up tomorrow (Wednesday, September 12th). The Parks guys will be picking up the hay, pumpkins and corn stalks from Kichler Farms on Monday, September 24th, then Deborah, Pat and I will be out early Tuesday getting it arranged. Deborah has lots of good ideas, planters in the park with pumpkins, a pumpkin patch, then our usual locations with hay and pumpkins. I can't wait to see the beautiful fall decorations.

Seasonal Plantings/Special Projects – John discussed the flower beds, they are removing some of the tired plants and plugging in marigolds. The next change out is scheduled to be completed before Thanksgiving. Gary and John have been discussing doing a more formal bed layout as opposed to the English Garden style that we've done for the past several years. Landscaping around all the new Welcome signs has been completed. Pulled out the dead shrubs and straw those beds around the Centennial Clock Tower, looking at totally re-planting these beds.

Tree Committee – Talked about the Century Tree Program, the application for the program is in the R & B Advisory Board New Member Guide that was handed out to the Board Members. The home owner that thinks they have a tree that will qualify, completes the application and brings it or mails it to the Board, Josh and/or John will go measure the tree and check to see if it qualifies to be a Century Tree. Terry has been talking with David at Graham Creek about planting the Native Azaleas.

Terry and Pat both have received several complaints about bushes and limbs hanging down and blocking the drivers view when pulling out onto the roadway. Please have them call City Hall or Public Works and we will get the Street Department to go check out these problem areas.

Christmas Decorations – Our 36’ Christmas Tree has been delivered, will need all hands when we go to set it up, spreading the branches and attaching ornaments. The tree took most of our Christmas budget, I ordered some ornaments, more lights to light up trees around Heritage Park, lights for the Welcome Signs, and a couple of surprises.

New Business – At our meeting in September, I handed out the revised Revitalization and Beautification Advisory Board New Member Guide, does anyone have any additions or changes that need to be made?

There being no further business to come before the Board, Ms. Pat Davis adjourned the meeting at 3:05pm, Mr. Chad Watkins made a motion to adjourn, and Ms. Deborah Mixon seconded.

The next Board meeting is scheduled for Tuesday, October 9, 2018 at 2:00 p.m. in the Conference Room at City Hall.

Brenda W. Shambo, Recording Secretary