



FINAL PLAT CHECK LIST

1. _____ **Completed application / Owner authorization form**
2. _____ **Fee (\$150 + \$20 per lot)**
3. _____ **Approved final inspection report from Engineering**
4. _____ **Approval final inspection report from Baldwin County for ETJ**
5. _____ **Performance Bond/Maintenance Bond**
6. _____ **Test Reports per Construction Manual and approved Testing Plan**
7. _____ **Stormwater Facilities Maintenance Agreement and Pond O&M Plan**
8. _____ **Approval letter for street names (Patsy for City / E911 for ETJ)**
9. _____ **Restrictive Covenants**
10. _____ **1 – Full size final plat**
11. _____ **2 – 11"x17" final plat**

Submit complete package with fees to CDD.

**Return the Final Plat with all signatures except City Engineer and
PC Chairman to Engineering.**

CDD requires a copy of the recorded final plat to close the P&Z file.



**CITY OF FOLEY, ALABAMA
APPLICATION FOR FINAL SUBDIVISION**

Date _____

City Limits ____ ETJ ____

1. Name of Subdivision _____

2. Name of Applicant/Owner _____

Phone _____

Email _____

Address _____
(Street Number and Name) (City) (State) (Zip Code)

3. Engineer _____

Phone _____

Email _____

Address _____
(Street Number and Name) (City) (State) (Zip Code)

4. Location of Subdivision _____

5. Total Acreage _____

Number of Lots _____

6. Parcel Pin # _____

7. I _____, hereby depose and say that all the above statements and the statements contained in the papers submitted here within are true.

Signature/Title _____

Mailing Address _____

Phone _____

Email _____



**CITY OF FOLEY
AGENT AUTHORIZATION FORM**

I/We authorize and permit _____
to act as My/Our representative and agent in any manner regarding this application which
relates to property described as tax parcel ID# _____

I/We understand that the agent representation may include but not be limited to decisions
relating to the submittal, status, conditions, or withdrawal of this application. In understanding
this, I/We release the City of Foley from any liability resulting from actions made on My/Our
behalf by the authorized agent and representative. I hereby certify that the information stated
on and submitted with this application is true and correct. I also understand that the submittal of
incorrect information will result in the revocation of this application and any work performed will
be at the risk of the applicant.

**Note: All correspondence will be sent to the authorized representative. It will be the
representative's responsibility to keep the owner(s) adequately informed as to the status of the
application.*

PROPERTY OWNER(S):

Name(s) printed

Address

City/State

Phone

Email

Fax

Signature(s)

Date

PROPERTY OWNER(S):

Name(s) printed

Address

City/State

Phone

Email

Fax

Signature(s)

Date