

## ***Historical Commission Meeting***

### ***Minutes***

City of Foley Council Chambers

407 E. Laurel Ave.

Foley, Alabama

**May 12, 2020**

**1:00 p.m.**

Due to COVID-19 we will accept email comments ([mringler@cityoffoley.org](mailto:mringler@cityoffoley.org) or [acole@cityoffoley.org](mailto:acole@cityoffoley.org)). Or you may call 952-4011 and Melissa or Amanda can take your verbal comments. These will be entered into the meeting minutes. The HC members will be conducting the meeting via teleconferencing. If you wish to participate in this manner dial 1-662-450-4338 PIN 481 410 671. If you choose to attend the meeting please follow social distancing rules.

#### **I. Call to order**

Chairman Shanks called the meeting to order at 1:07 p.m.

#### **II. Roll call**

Members present were Kathie LeDrew and JaNay Dawson. Justin Shanks, Randy Arp, Jack Purser and Donna Turbyfill attended via teleconference. Absent member was Kerry Slota. Staff present were Chuck Lay, Chief Building Inspector; Miriam Boutwell, City Planner; Amanda Cole, Planning and Zoning Assistant and Melissa Ringler, Recording Secretary.

#### **III. Approval of Minutes**

- Approval of the April 14, 2020 meeting minutes

Commissioner Purser made a motion to approve the April 14, 2020 meeting minutes. Commissioner Dawson seconded the motion. All Commissioners voted aye.

**Motion to approve the April 14, 2020 meeting minutes passes.**

#### **IV. New Business**

- Our Coffee Shop  
Joanna Mayes  
358 N. Alston St.  
National District – Contributing
  - a. Request for building remodel

Mr. Sted McCollough stated he has submitted new renderings showing the changes that were requested and discussed at the last Historical Commission meeting.

Chairman Shanks stated it appears all the previous problematic issues have been addressed with

the new renderings.

Commissioner Dawson asked if the rendering was the same as previously submitted.

Mr. McCollough stated the rendering has been revised. He explained the entry element was moved 10 to 12 feet which is not shown on one of the renderings. He stated the accessory structure was shifted approximately 10' to 12'. He explained the accessory structure will be approximately 12" from the building.

Commissioners asked if the entry element has been moved away from in front of the existing eave.

Mr. McCollough stated that is correct it had been shifted to not block the existing eave.

Chairman Shanks stated it looks like all the changes are what was requested by the Commission at the previous meeting.

Ms. Miriam Boutwell explained the applicant received a variance approval from the Board of Adjustment and appeals for setbacks.

Vice-Chairman LeDrew made a motion to approve the requested certificate of appropriateness. Commissioner Purser seconded the motion. Commissioner Arp abstained. All other Commissioners voted aye.

**Motion to approve the requested certificate of appropriateness passes.**

- **Letter of Support for CLG Grant**

Consensus to approve a Letter of Support for the 2020/21 CLG Grant. The proposal is to create a booklet containing pictures & memories of historic downtown structures. We would work with a consultant to photograph & identify unique architectural features. We would interview long-time citizens who grew up in downtown Foley & create a walking tour booklet for all ages. We would keep the information simple enough for children but also informative for adults. We would also coordinate with Foley Main Street to share data. Foley Main Street is creating an app for self-guided tours.

Ms. Boutwell explained every year the City applies for a CLG grant. She explained the previous grant was to attend the NACC in Washington which has been cancelled. She stated the previous grant will be amended and she will also be applying for a new grant for the app of the downtown area.

Chairman Shanks stated he is very familiar with the app which has a very good platform and is used by many other cities.

All Commissioner voted aye to issue a letter of support for the CLG grant.

**V. Adjournment**

Randy Arp made a motion to adjourn at 1:20 p.m. Vice-Chairman LeDrew seconded the motion. All Commissioners voted aye.

**Motion to adjourn at 1:20 p.m. passes.**