



City of Foley

Fiscal Year 2021 Budget
October 1, 2020—September 30, 2021

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City of Foley, Alabama
Fiscal Year 2021 Budget
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City of Foley, AL

407 E. Laurel Avenue
Foley, AL 36535

Signature Copy

Resolution: 20-1265-RES

File Number: 20-0429

Enactment Number: 20-1265-RES

A Resolution Adopting Fiscal Year 2021 Budgets

WHEREAS, budgets for the following City of Foley funds are adopted in their entirety: General Fund, Fire Dept. Ad Valorem Fund, Library Fund, Recreational Activities Fund, Gas Tax Fund, Court Corrections Fund, Jail Corrections Fund, Foley Sports Tourism Event Center Operations, Foley Sports Tourism Event Multi-Use Fields Operations, Economic Incentive Funds and Debt Service Funds, and

WHEREAS, budgets for the following component units are included in the City's Budget Report: Public Facilities Cooperative District (PFCFCD) Funds, Public Athletic and Sports Facilities Cooperative District (PASFCFCD) Funds, Public Cultural and Entertainment Facilities Cooperative District (PCEFCFCD) Funds, and Coastal Alabama Farmers and Fishermen's Market, Inc.(CAFFM) Funds, and

WHEREAS, the City's budget is presented in summary form but a detailed account by account report is available by request from the City Clerk's Office.

WHEREAS, the budgets for operational costs in funds where capital projects are scheduled are adopted, however; infrastructure maintenance and capital construction projects in these funds are approved on a per project basis and do not expire until the project is complete. Project schedules contained in the budget document are for informational and planning purposes only, and

WHEREAS, adoption of these budgets and their supporting documentation represent the City Council 's best estimate of the City's financial condition and needs for Fiscal Year 2021 (FY2021). However, changing conditions may require amendments to the various budgets at any time and there is no guarantee that the City will expend funds on any given project or other area covered by these budgets.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Foley, Alabama, as follows:

SECTION 1: These budgets covering the period October 1, 2020, through September 30,

2021, are adopted as prescribed herein. The budget document, in its entirety, is attached to and made part of this resolution, and shall be distributed to the Mayor, Council, and City Directors, and published on the City's website for public view.

SECTION 2: General Fund departmental budgeted dollars may not be exceeded in the following broad categories:

Personnel; Capital Equipment; Operational Expenses.

a) Directors are expected to operate with the funding appropriated for their department. Should a funding increase be required, a written request is to be submitted to the City Administrator and approved by Council prior to expenditure of funds.

b) Departmental budget dollars may be transferred between accounts within a category upon a Directors written request to the Finance Director/City Treasurer.

c) Departmental budget dollars may be transferred between the three categories of a department only after approval by the City Administrator and action of the City Council.

d) Departmental capital purchases included in, and approved by this budget, are subject to further justification and approval by Council prior to starting the requisition process (i.e. request for purchase order or letting of bids).

SECTION 3: The guidelines established by the City's Procedures for Projects must be followed, and required documentation submitted for Council approval, prior to beginning a capital or infrastructure improvement project.

SECTION 4: New positions have been approved for addition to the City's Pay Classification Plan in this budget as more thoroughly described in the "Fund Balance-Major Revenue-Major Expenses" section of the Budget document. However, in accordance with the City's Personnel System Policy, new positions (beyond those approved in this budget) may be established only with the approval of the City Council. Hiring of employees for the filling of vacant positions will continue to be monitored for sufficient justification at the time of request and approval obtained from the Mayor and/or the Mayors designee.

SECTION 5: Pay-for-Performance Merit increases remain at the same percentages as was approved in the previous year and will be administered per the "Policy for Merit Raises for FY21 Budget Year" as more thoroughly described in the "Fund Balance-Major Revenue-Major Expenses" section of the Budget document.

SECTION 6: The City Council previously approved a "GAP Day and Holiday Pay Policy" that approves paid personal days for employees in order to cover gaps surrounding approved City holidays. There are no GAP Days during the year covered by this budget.

SECTION 7: In accordance with the Governmental Accounting Standards Board (the GASB) Statement No. 54, Resolution No. 15-2296 adopted the City's most current Fund Balance

Policy. Accordingly, the FY21 budget now being adopted has been analyzed and complies with the policy. The *General Fund Cash Flow and Fund Balance Analysis* presented herein depicts that the minimum fund balance goal will be exceeded by approximately \$6,837,576.

SECTION 8: The attached schedules for *Grants and Contracts for Public Purpose* approves various agreements with outside agencies for the upcoming year by declaring the public purpose and the money set aside for each organization. A list of additional contracts with outside agencies that provide support services for various City functions, such as economic development, marketing, and recreational services, is attached to, and the contracts hereby approved by, this resolution.

SECTION 9: Mayor and Council will receive regular reports that will assist them in ensuring that no departmental level budgets are exceeded without permission. The reports will present both summary and detail financial information and will compare the beginning budget and current budget for each department with an organizational total. The reports will also be provided to Directors and Area Managers who are advised that there is a critical emphasis on not exceeding stated budgets and on the use of best practices in the expenditure of public funds.

SECTION 10: This Resolution shall become effective immediately upon its adoption as required by law.

PASSED, APPROVED AND ADOPTED this 21st day of September, 2020.



President's Signature

Date

9-21-2020

Attest By City Clerk

Date

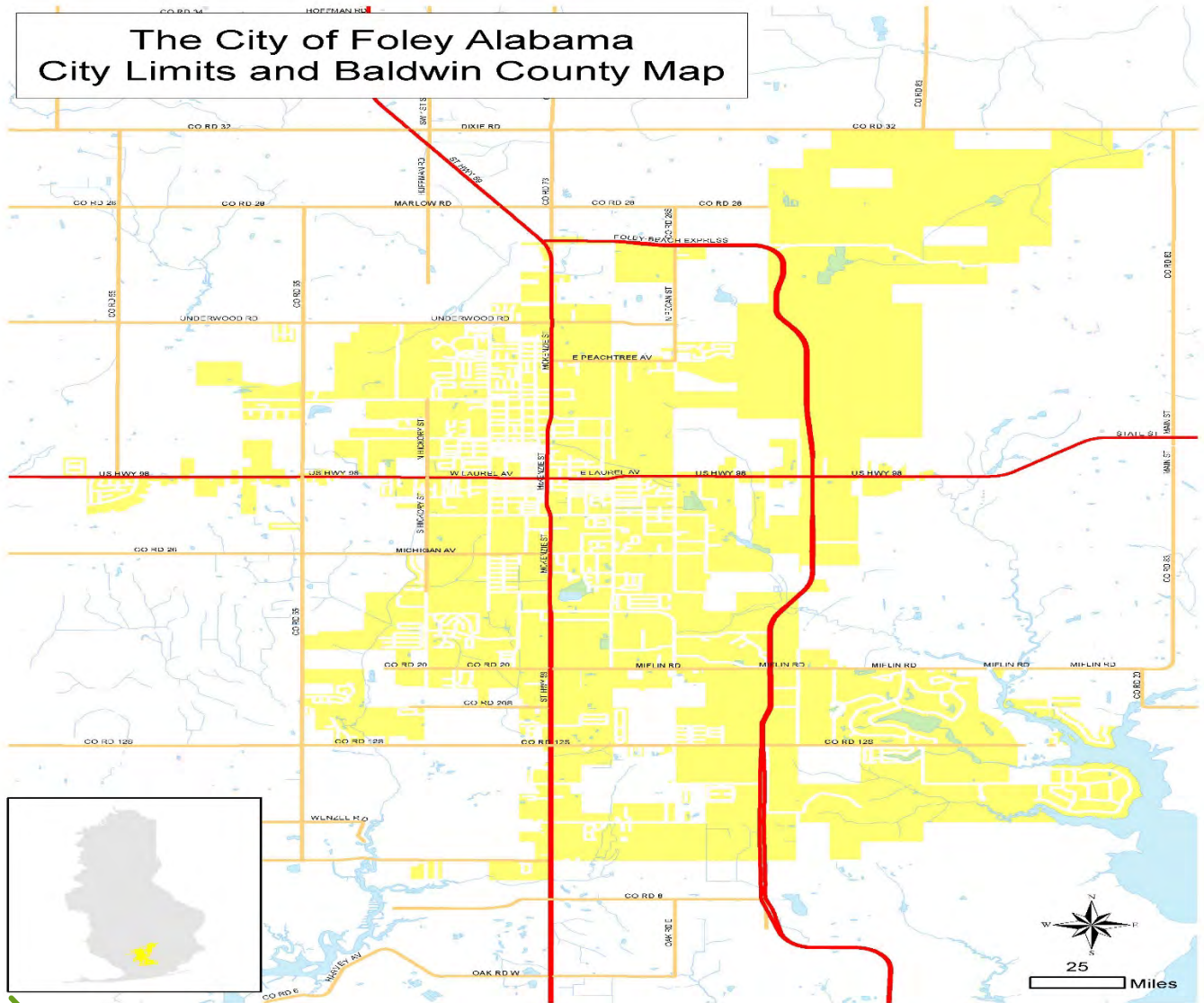
9-21-2020

Mayor's Signature

Date

9/21/20

The City of Foley Alabama
City Limits and State Map



Alabama



The City of Foley, Alabama
Elected and Appointed Officials
Year Ended September 30, 2021

ELECTED OFFICIALS

Mayor	John E. Koniar
Council Member – District 1/Council President	J. Wayne Trawick
Council Member – District 2	Vera Quaite
Council Member – District 3/Council President Pro Tempore	Ralph G. Hellmich
Council Member – District 4	Cecil R. (Rick) Blackwell
Council Member – District 5	Charles J. Ebert, III

APPOINTED OFFICIALS

Administrator	Michael Thompson
Clerk	Kathryn Taylor
Human Resources Director	Sandra Pate
Finance Director/Treasurer	Sue Steigerwald
Fire Chief	Joseph Darby
Police Chief	Thurston Bullock
Planner	Miriam Boone
Engineer	Chad Christian
Municipal Judge	Mary Murchison
Assistant Municipal Judge	Judy Newcomb
City Prosecutor	Mike Dasinger



City of Foley

ORGANIZATIONAL CHART

2021





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Foley
Alabama**

For the Fiscal Year Beginning

October 1, 2019

Christopher P. Morill

Executive Director

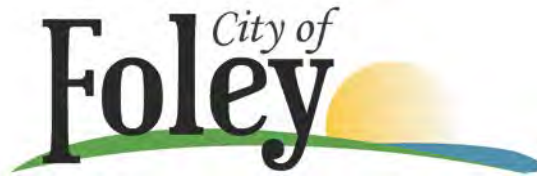
	FY20 Original Budget	FY20 Current Budget	FY 20 Projections	Variances Pos. (Neg)	FY21 Budget	Variances Draft vs Proj
General Fund Cash Flow Analysis						
Unassigned Fund Balance (Cash & receivables net of Liabilities, 10/1/19)	13,439,275	13,439,275	13,439,275	-	17,037,243	3,597,968
Revenues	47,955,736	48,042,877	45,838,185	(2,204,692)	46,719,972	881,787
Revenues-One time	-	1,016,379	357,462	(658,917)	658,918	301,456
Expenses	(36,025,156)	(36,442,282)	(34,736,719)	1,705,563	(37,105,862)	(2,369,143)
Expenses-One time	-	(932,882)	(273,964)	658,918	(658,918)	(384,954)
Revenue over/(under) expenses	11,930,580	11,684,092	11,184,964	(499,128)	9,614,110	(1,570,854)
Transfers in and other financing sources:						
Sale of Assets	80,000	183,600	224,400	40,800	50,000	(174,400)
Trans from recreation activities fund	70,000	70,000	-	(70,000)	20,000	20,000
Trans from gas tax-eligible projects	140,000	140,000	140,000	-	140,000	-
Trans from Co-op districts (project user fees)	2,802,400	2,802,400	2,255,000	(547,400)	2,679,000	424,000
Trans from other funds	-	6,051	2,850	(3,201)	3,200	350
Total transfers in and other financing sources	3,092,400	3,202,051	2,622,250	(579,801)	2,892,200	269,950
Transfers to debt service funds						
Trans to 2006 A warrant fund	(1,048,152)	(1,048,152)	(1,048,152)	-	(514,818)	533,334
Trans to 2013 QECB fund	(127,050)	(127,050)	(127,050)	-	(135,800)	(8,750)
Trans to 2014 Warrant fund	(1,496,929)	(1,496,929)	(1,496,929)	-	(1,292,762)	204,167
Trans to 2015 Warrant fund	(451,167)	(451,167)	(451,167)	-	(450,938)	229
Trans to 2019 Warrant fund	(283,042)	(336,358)	(336,358)	-	(1,336,771)	(1,000,413)
Trans to Economic Incentive fund-McVill-Centennial Bank LOC	(223,002)	(223,002)	(223,002)	-	(111,501)	111,501
Trans to Economic Incentive fund-UTC-M&M Bank LOC	(515,775)	(515,775)	(515,775)	-	(42,981)	472,794
Trans to PFCD Debt Service	(338,928)	(338,928)	(338,928)	-	(338,115)	813
Trans to PASFCD Debt Service	(496,853)	(496,853)	(496,853)	-	(496,853)	-
Trans to PCEFCD Debt Service	(920,365)	(920,365)	(920,365)	-	(921,177)	(812)
Total Transfers to debt service funds	(5,901,263)	(5,954,579)	(5,954,579)	-	(5,641,716)	312,863
Revenues & Transfers in over (under) expenses & debt service	9,121,717	8,931,564	7,852,635	(1,078,929)	6,864,594	(988,041)
Transfer to other funds						
Trans to recreation activities fund	-	-	(18,000)	(18,000)	-	18,000
Trans to FST-event center operations	(286,550)	(286,550)	(272,005)	14,545	(278,110)	(6,105)
Trans to PASFCD-operations	(1,600)	(2,660)	(2,660)	-	(1,700)	960
Trans to FST-multi-use fields operations	(346,600)	(346,600)	(292,390)	54,210	(337,609)	(45,219)
Trans to PCEFCD-operations	(1,600)	(1,655)	(1,655)	-	(1,700)	(45)
Trans to capital projects fund	(4,806,395)	(4,761,395)	(3,731,057)	1,030,338	(6,214,185)	(2,483,128)
Total Transfers to other funds	(5,442,745)	(5,398,860)	(4,317,767)	1,081,093	(6,833,304)	(2,515,537)

	FY20 Original Budget	FY20 Current Budget	FY 20 Projections	Variances Pos. (Neg)	FY21 Budget	Variances Draft vs Proj
Total Transfers out	(11,344,008)	(11,353,439)	(10,272,346)	1,081,093	(12,475,020)	(2,202,674)
General Fund operations net of transfers	3,678,972	3,532,704	3,534,868	2,164	31,290	(3,503,578)
General Fund expenses covered by restricted cash (MCJAF)	6,500	6,500	-	(6,500)	-	-
General Fund operations net of transfer & restricted cash	3,685,472	3,539,204	3,534,868	(4,336)	31,290	(3,503,578)
Total Projected ending Unrestricted Cash Balance	\$ 17,124,747	\$ 16,978,479	\$ 16,974,143	\$ (4,336)	\$ 17,005,433	\$ 31,290

Undesignated Fund Balance Goal

	FY 20 OB	FY 21 OB
Budgeted Operational Expenses	\$ 36,025,156	\$ 37,105,862
Debt Service Expense	5,901,263	5,641,716
Less PUF Grants, offset by transfers in	(2,178,875)	(2,076,150)
Total expenditures used in calculation	39,747,544	40,671,428
25% of total expenditures equals min. fund balance goal	<u>\$ 9,936,886</u>	<u>\$ 10,167,857</u>

Budget Message



BUDGET MESSAGE

Date: September 10, 2020

To: The Honorable John E. Koniar, Mayor
Members of the City Council
Citizens of the City of Foley, Alabama

Re: Fiscal Year 2021 Budget

It would not have been possible to develop the FY2021 budget without first analyzing the effect of the Coronavirus Disease 2019 (COVID-19) pandemic to FY2020 operations. In March, projections were made using worst case scenarios resulting in an estimated revenue shortfall of \$6 million. Council took immediate action by enactment of Resolution 20-1116 that implemented spending reduction measures resulting in the identification of up to \$3.1 million in possible expense reductions and capital project deferments. The reductions, in addition to the \$3.6 million reserve increase that was anticipated for FY20, gave reasonable assurance that the year would end without a draw from reserves. Subsequently, the opening of beaches with social distancing restrictions and businesses with reduced capacity resulted in a larger than anticipated influx of tourists which had a significant impact to the economy. The preceding General Fund cash flow shows a projected revenue shortfall of approximately \$2.2 million; however, as of this date, we feel the shortfall will be closer to \$1.6 million. As a result of the lower revenue shortfall and along with the rapid application of spending restraints, we anticipate the City meeting the original year end General Fund balance as projected in the FY2020 budget. The General Fund is the City's primary operating fund and the main focus of this budget message.

The goal for FY2021 was to achieve a balanced budget by ensuring revenues and transfers in were sufficient to meet all expenditures required to maintain quality services in a safe living environment and to fund transfers to debt service funds, capital project funds, and other funds of the City. Many factors were considered when making revenue and expenditure projections, including on-going residential housing growth and the continued effects of the pandemic. Absent a future lengthy mandatory closing of businesses/beaches due to the pandemic, we believe the budgeted revenue for the coming year to be conservative. Managers are prepared to again exercise spending reduction measures should the pandemic escalate.

Highlights of the FY2021 budget:

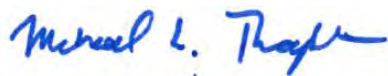
- Budgets for General Fund revenues of \$47,428,890 and transfers from other funds of \$2,842,200 totals \$50,271,090 which is approximately \$2M less than FY2020.
- General Fund operational expenditures of \$37,764,780 and the required \$12,475,020 of transfers to debt service and other funds total \$50,239,800 compared to \$48,728,604 for the current year. It is important to note that the current year budget has a surplus of approximately \$3.5M compared to \$31k for FY2021.
- Revenues for all funds are budgeted at \$51,154,963.

- Debt refinancing to take advantage of lower rates is being considered but is not included. There are no plans to issue new debt.
- The number of new single family residential homes continue to increase resulting in the addition of a new garbage route and higher than average permit fee revenue.
- There is \$658,918 of the \$987,582 CARES Act funding award budgeted for use in FY2021.
- The budget anticipates an investment of just under \$2M in capital equipment.
- Capital projects totaling \$11,523,100 and costing the City \$6,214,185 net of \$5,308,915 of anticipated grants and other contributions are included. Along with a number of smaller capital projects, the budget incorporates the following major projects:
 - Juniper Road Extension
 - Completion of the CR12/FBE safety improvement project
 - Two projects in historic downtown (a new block of pedestrian greenway, and renovation of the fountain and adjacent hardscape and landscape west of the Centennial tower and plaza)
 - Pedestrian paths to connect our new elementary school to adjacent subdivisions and the high school
 - Land acquisition and related improvements to expand the Graham Creek Nature Preserve
 - One million in annual repaving work
 - Access management project on Mifflin road between Highway 59 and Juniper
 - Additional intersection improvements on the FBE corridor
 - The start of a 2 year project to construct a large regional detention and storm water management facility for the Bon Secour watershed
 - Extension of Pecan Street from Lay Lane to Pride Drive

In conclusion, an in-depth review of the FY2021 Budget was made to ensure it represents a fiscally responsible organization. We would like to thank the Mayor and City Council for their leadership and direction, city directors for their responsible oversight of departmental operations, and our dedicated employees for their commitment to excellence and high level of service to the citizens of Foley. A special thanks to Miranda Bell, Accounting Supervisor, for her professional compilation and representation of the information obtained in the following pages of this report.

Respectfully submitted,

Michael Thompson



City Administrator

Sue Steigerwald



Finance Director/Treasurer

Budget Process

May 21st – Finance distributed excel budget worksheets for operational accounts, capital purchase and capital projects. Finance also disbursed instructions on how to enter information into Incode.

June 18th – Capital purchase & capital project requests were submitted to finance and personnel requests (new positions, overtime, uniforms, etc.) were submitted to human resources.

June 18th-July 3rd - Capital projects worksheet reviewed by the Mayor, Council and City Administrator to ensure that each elected official's requested projects were included.

July 3rd – All directors finalized entering operation projected close and budget request.

July 10th – Finance delivered first draft of the budget to the City Administrator

July 10th-24th – City Administrator met with Directors; Finance/HR entered changes.

July 31st – Finance provided adjusted draft to City Administrator and Mayor and Council.

August 3rd -14th – City Administrator met with Mayor and Council individually or in pairs.

August 17th-21st – Finance/HR made adjustments requested by Mayor and Council.

August 24th – Finance generated and distributed final budget document to Mayor, Council and City Administrator.

August 31st – Finance submitted Agenda Item for adoption of the budget.

September 8th – The FY21 budget was adopted by Council.

September 21st – Was selected as alternate date for adoption had delays occurred.

May 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
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21	22	23	24	25	26	27
28	29	30				

July 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Budget Preparation/Development

Budget Preparation began in mid-May and was finalized with adoption of the fiscal year 2021 budget by Council on September 21, 2020. The City Administrator and Directors met monthly to review the City's progress in achieving its revenue goals and review expenditures to date compared to budget. Projected fiscal year 20 results predict an increase in General Fund undesignated fund balance of \$3,534,868 or 26.7 percent. The Minimum Undesignated Fund Balance Goal was originally established on March 2, 2009 by Resolution # 3649-09, amended on September 6, 2011, by Resolution # 4648-11, and last updated on September 21, 2015, by Resolution 15-2296. See the Fund Balance section of this document for additional discussion.

Directors were instructed in May to begin compiling information for capital purchase requests and new personnel requests for the upcoming budget year. Ten year capital purchase plans were submitted to finance, compiled and combined into a single report. New personnel request were submitted to HR and compiled in a report that included the monetary effect of each request. The requests were reviewed by the City Administrator, Finance Director and the Human Resources Director, who may request additional information or justification.

All operating account budget requests were due by the beginning of July for inclusion in the first draft that was reviewed by the City Administrator, Finance Director and the Human Resources Director. Directors were requested to provide explanations for large variances in operations. When the City Administrator is confident that the draft budget adheres to principles, policies and laws, he reviewed with the Mayor and Council Members. After all reviews were completed, a final budget was prepared and presented to Mayor and Council for adoption.

Basis of Budgeting

Governmental funds are reported using a current financial resources measurement focus and are budgeted and accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, sales taxes, franchise taxes, licenses and interest associated with the current fiscal period are all considered susceptible to accrual and are recognized as revenue of the current fiscal period. Only the portion of special assessments collectible within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government. The basis of budgeting is the same as reported in the entity's audited financial statements with the exceptions of depreciation which is not budgeted but recognized when audited, and encumbrances which are recorded during the year and closed out prior to year-end.

Budgetary control is maintained at the departmental level and budgeted dollars may not be exceeded without Council approval in the following categories; personnel, capital equipment, and the sum of all remaining operational expenditures.

Capital projects budgeting is tracked using a multi-year planning document for capital projects. This document is presented with the annual budget; however, only the remaining budgets for projects approved and in-progress are carried forward to the new fiscal year, and new capital projects may not commence until the City Council appropriates funding by formal action.

Capital purchase budgeting is included in the annual budget and the funds are appropriated; however, these purchases are subject to further justification and approval by Council prior to starting the requisition.

Budget Development Guidelines

The City's fiscal year runs from October 1 through September 30. This document is prepared for the year October 1, 2020, through September 30, 2021, thereby being the Fiscal Year 2021 Budget. The City's annual budget process provides a financial plan for the upcoming year. Throughout this process, future year projections are reviewed to proactively adjust spending trends which creates the ability to actively manage future year appropriations.

Budget Objective

The following budget objectives are established for the different types of funds the City uses:

- **General Fund** – The annual budget for the General Fund shall provide for general governmental operations of the City and maintain working capital necessary for the City's financial health and stability.
- **Special Revenue Funds** - The City adopts annual budgets for each special revenue fund that demonstrates any legally restricted revenue sources are used consistently with the applicable laws or regulations.
- **Capital Projects Funds** – The City only adopts budgets for operational cost in these funds. Infrastructure maintenance and capital construction projects in these funds are approved on a per project basis and do not expire until the project is complete. These projects are maintained using a planning document that is included in the budget report.
- **Debt Service Funds** – The City adopts annual budgets for its debt service funds to ensure funding is available to meet all annual debt service requirements.

Balanced Budget

The City defines a balanced budget in the general fund when the total revenues and transfers received are greater than the total expense and the transfers to other funds to support operations, capital projects and fund debt service, net of eligible restricted/assigned cash uses.

Budget Adjustments

The budget is a dynamic rather than static plan that requires adjustments by formal budget amendments as circumstances change. The City Council must approve all increases in total departmental appropriations, increases in the personnel services budgets, and increases in the number of authorized positions (full and part-time).

Directors are expected to operate with the funding appropriated for their department(s). However, should a funding increase be required, a written request is to be submitted to the City Administrator and approved by formal action of the Council prior to expenditure of funds. Departmental budget dollars may be transferred between accounts within a category upon a Directors written request to the Finance Director/City Treasurer. Departmental capital purchases included in, and approved by this budget, are subject to further justification and formal approval by Council prior to starting the requisition process (i.e. request for purchase order or letting of bids).

Financial Policies

Overview

The City continues to expand and management believes it is important to have sound financial policies and procedures that act as guidelines for providing high quality services to our citizens. Policies are modified when necessary due to changes in procedures, laws or accounting standards.

Cash Flow

For analysis and internal management purposes, the City prepares an annual cash flow analysis in conjunction with the Operating Budget. The purpose of this document is to ensure that cash will be available to pay budgeted costs on a timely basis. This cash flow is closely monitored by the finance department throughout the year.

Capital Project Plan

The City maintains a ten-year capital project plan which is updated annually. This plan assists in the planning, acquisition and financing of capital projects. A capital project is generally defined as an expenditure that has an expected useful life of more than 5 years with an estimated total cost of \$5,000 or more, or an improvement/addition to an existing capital asset. Examples include building/infrastructure construction, park improvements, streetscapes, street construction and improvements.

Capital projects are budgeted through appropriations when funding request are submitted to council.

- **Capital Project Budget Preparation**

Each Director, the Mayor and City Council Members submit projects to be added to the plan, indicating which year of the plan the project is desired to occur. Should the cash flow analysis not support all projects requested in the current budget year, the City Administrator will work with Directors and Officials to distribute projects in the remaining years of the capital projects plan. This plan will provide a method of tracking and planning for future needs of the City.

- **Capital Project Budget Appropriations/Amendments**

Project owners must submit to Mayor and Council a request to begin a project prior to expending funds or awarding contracts. If the project is approved to move forward, an appropriation of funds is made by Resolution of the Council. The finance division staff reviews Resolutions and records all budget adjustments in the accounting software. All capital projects that have been approved and funded are recorded on a worksheet that is updated after every council meeting.

- **Capital Project Appropriations at year-end**

The budget balance in capital projects shall carry forward to the subsequent budget period and the project may continue without being taken back to Council. If it is determined by the project owner that the project may go over budget, they must submit another request to Mayor and Council to appropriate the additional funding needed.

Fund Balance Reserve

It is the City's goal to maintain a minimum unrestricted fund balance in the general fund equal to 25 percent of the originally budgeted operational expenditures and debt service obligations, less one time expenditures greater than \$500,000 and expenditures that are offset by transfer in or other financing sources, as a safeguard against financial demands such as major natural disasters or other unforeseen events. The fiscal year 2020 amount subject to the calculation was \$39,747,544 resulting in a 25 percent fund balance goal of \$9,936,886. The projected ending unrestricted fund balance is \$16,974,143 representing 42.7 percent and exceeds the goal by \$7,037,257.

Debt Disclosure

To ensure compliance with the Securities and Exchange Commission's (SEC) Rule 15c2-12: Continuing Disclosure, the City entered into a Disclosure Dissemination Agent Agreement with Digital Assurance Certification, LLC (DAC). As the City's Disclosure Dissemination Agent, DAC will assist the City with meeting continuing disclosure requirements set forth in bond and other debt indentures.

Debt Management Policy

The City adopted a Debt Management Policy that set parameters for issuing debt and provided guidance to decision makers. Adherence to a debt management policy helps to ensure that the City maintains a sound debt position and that credit quality is protected.

Capital Assets

The City adopted a comprehensive Capital Asset Management Policies and Procedures manual in accordance with Generally Accepted Accounting Principles (GAAP) as they pertain to local governments that also included procedures for tracking Small and Attractive Items (easily lost or theft sensitive). This policy is designed to assist in collecting and maintaining complete and accurate asset information for the preparation of the financial statements. This policy became effective October 1, 2014, increased the capital asset threshold from \$1,000 to \$5,000, and established a \$100,000 threshold for easements. Capital assets, which include land, buildings, improvements, machinery and equipment, and infrastructure assets, are reported in the government-wide financial statements. Capital assets are defined by the City as those assets with an initial individual cost of \$5,000 or more and an estimated useful life more than five years.

Long Term Financial Planning Policy

The City adopted a Long Term Financial Planning Policy (LTFPP) to establish principals to ensure the City's ongoing financial sustainability beyond a single fiscal year budget cycle. The LTFPP includes a ten year financial plan that contains conservative revenue forecasting, as well as operational expenditures and capital investments that continue to efficiently and effectively serve the citizens. The plan was developed by analyzing key trends and conditions, such as:

- The affordability of current services, projects and obligations.
- The affordability of anticipated service expansions or investments in new assets.
- Identifying the financial position needed to accomplish the above.
- Identifying possible solutions from a long term perspective.

Input is provided by the directors, but the City Administrator and the Finance Director are responsible for the development of the plan. This plan is updated on a rolling basis and is presented to the City Council during budget planning.

Accounting, Auditing and Financial Reporting Policies

An independent audit of the City's financial records and internal control procedures is performed on an annual basis. The City, while adhering to General Accepted Accounting Principles (GAAP), produces a Comprehensive Annual Financial Report (CAFR) in accordance with the Governmental Accounting Standards Board (GASB).

The City of Foley Finance Department submitted the first Popular Annual Financial Report (PAFR), which is a user friendly summary of the City's financial operations.

The City of Foley Finance Department prepares monthly financial reports for the City to demonstrate the budget status of revenues and expenditures. This report is distributed to the Mayor, City Council, City Administrator and all departmental directors. The City Administrator reviews this report at the monthly directors meeting.

Federal Grant Management Policy

The City adopted a Federal Grant Management Policies and Procedures Manual to ensure federal grant dollars are maximized for the greatest public benefit while maintaining appropriate safeguards to ensure taxpayer funds are not misused.

Fund Structure

Fund Structure

In the fund financial statements, financial transactions and accounts of the City are organized on the basis of funds. The operation of each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The fund statements are budgeted and presented on a current financial resource and modified accrual basis of accounting.

Governmental Funds

General Fund is the City's primary operating fund. It accounts for all financial resources of the City except those required to be accounted for in another fund. The General Fund expenses provide services to the City's population and include general government, public safety, highways and streets, sanitation, culture, recreation activities and economic development. Major sources of revenue for the General Fund include property taxes, sales and use taxes, lodging tax, utility tax equivalents and charges for service.

Special Revenue Funds are established to account for the proceeds of specific revenue sources other than special assessments, expendable trusts, or major capital projects, that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds consist of the following:

- Fire AdValorem Fund
- Library Fund
- Recreational Activities Fund
- Gas Tax Fund
- Court Corrections Fund
- Jail Corrections Fund
- Foley Sports Tourism (FST) Event Center Operations
- Foley Sports Tourism (FST) Multi-Use Fields Operations
- Public Facilities Cooperative District (blended component unit)
- Public Athletic & Sports Facilities Cooperative District (blended component unit)
- Public Cultural & Entertainment Facilities Cooperative District (blended component unit)

Debt Service Funds are established for the purpose of accumulating resources for the payment of interest and principal on long-term general obligation debt. The City's Debt Service Funds consist of the following:

- 2006-A General Obligation Warrant
- Qualified Energy Conservation Bond of 2013
- Economic Incentives Fund
- 2014 General Obligation Warrant
- 2015 General Obligation Warrant
- 2019 General Obligation Warrant

Capital Projects Funds are used to account for financial resources for the acquisition or construction of major capital items. The City's Capital Projects Funds consist of the following:

- Capital Projects Fund (used to account for the majority of the city's capital projects)

Proprietary Funds

Proprietary Funds are used to account for a government's ongoing activities that are similar to those found in the private sector. There are two types of Proprietary Funds; Enterprise and Internal Service Funds.

Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has one Enterprise Fund:

- Coastal Alabama Farmers' and Fishermen's Market Inc. Fund. This entity has a separate board that is responsible for adopting a budget. Their resolution and budget are included in this report.

Internal Service Funds are used to identify and allocate costs of goods and services to other departments. The City currently has no Internal Service Funds.

Fund Types Budgeted by the City

	Appropriated	Major Fund	Minor Fund
General Fund			
General Fund	X	X	
Special Revenue Funds			
Fire AdValorem Tax Fund	X		X
Library Fund	X		X
Recreational Activities Fund	X		X
Gas Tax Fund	X		X
Court Corrections Fund	X		X
Jail Corrections Fund	X		X
FST Event Center Operations Fund	X		X
FST Multi-Use Fields Operations Fund	X		X
Public Facilities Cooperative District	X		X
Public Athletic & Sports Facilities Cooperative District	X		X
Public Cultural & Entertainment Facilities Cooperative District	X		X
Debt Service Funds			
2006A General Obligation Warrant Fund	X		X
Energy Conservation Bonds Series 2013	X		X
Economic Incentive Fund	X		X
2014 General Obligation Warrant Fund	X		X
2015 General Obligation Warrant Fund	X		X
2019 General Obligation Warrant Fund	X		X
Capital Projects Fund			
Capital Projects Fund			X
Proprietary Funds			
Coastal Alabama Farmers' & Fishermen's Market, Inc.	X		

City of Foley, Alabama Budget
2021 Fund/Department Cross
Reference Table

Department Name	Fund													
	General Fund	Special Revenue											Capital Projects Funds	Debt Service Funds
		Fire Ad Valorem Tax Fund	Library Fund	Recreational Activities Fund	Gas Tax Fund	Court Corrections Fund	Jail Corrections Fund	FST Event Center Operations Fund	FST Multi - Use Operations Fund	PFCD	PASFCFCD	PCEFCFCD		
Function - General Government														
General Government	X									X				
Municipal Complex	X													
Municipal Court	X					X								
IT/GIS	X													
Maintenance Shop	X													
Public Works	X													
Airport	X													
Function - Public Safety														
Police	X						X							
Fire	X	X												
Community Development	X													
Environmental	X													
Function - Highway & Streets														
Streets	X													
Engineering	X				X									
Function - Sanitation														
Sanitation	X													
Function - Culture & Recreation														
Parks	X													
Library	X		X											
Recreation	X			X										
Sports Tourism	X										X	X		
Horticulture	X													
Marketing / Welcome Center	X													
Railroad Depot Museum	X													
Senior Center	X													
Beautification	X													
Nature Parks	X													
Function - Economic Development														
Economic Development	X													
Transfers													X	X
Appropriations	X	X	X	X	X	X	X	X	X	X	X	X		X

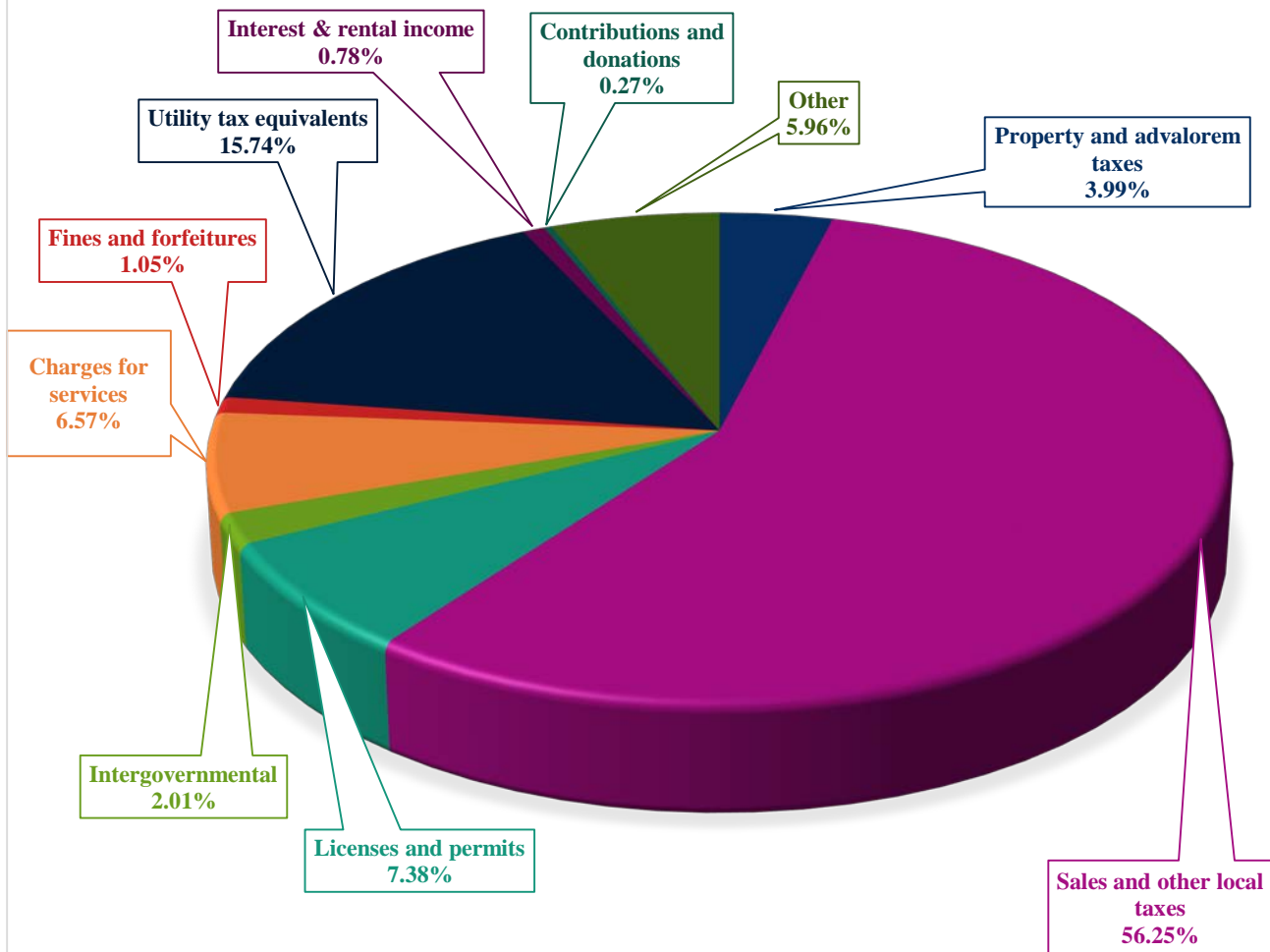
Financial Summaries

City of Foley
City Wide Consolidated Financial Statements

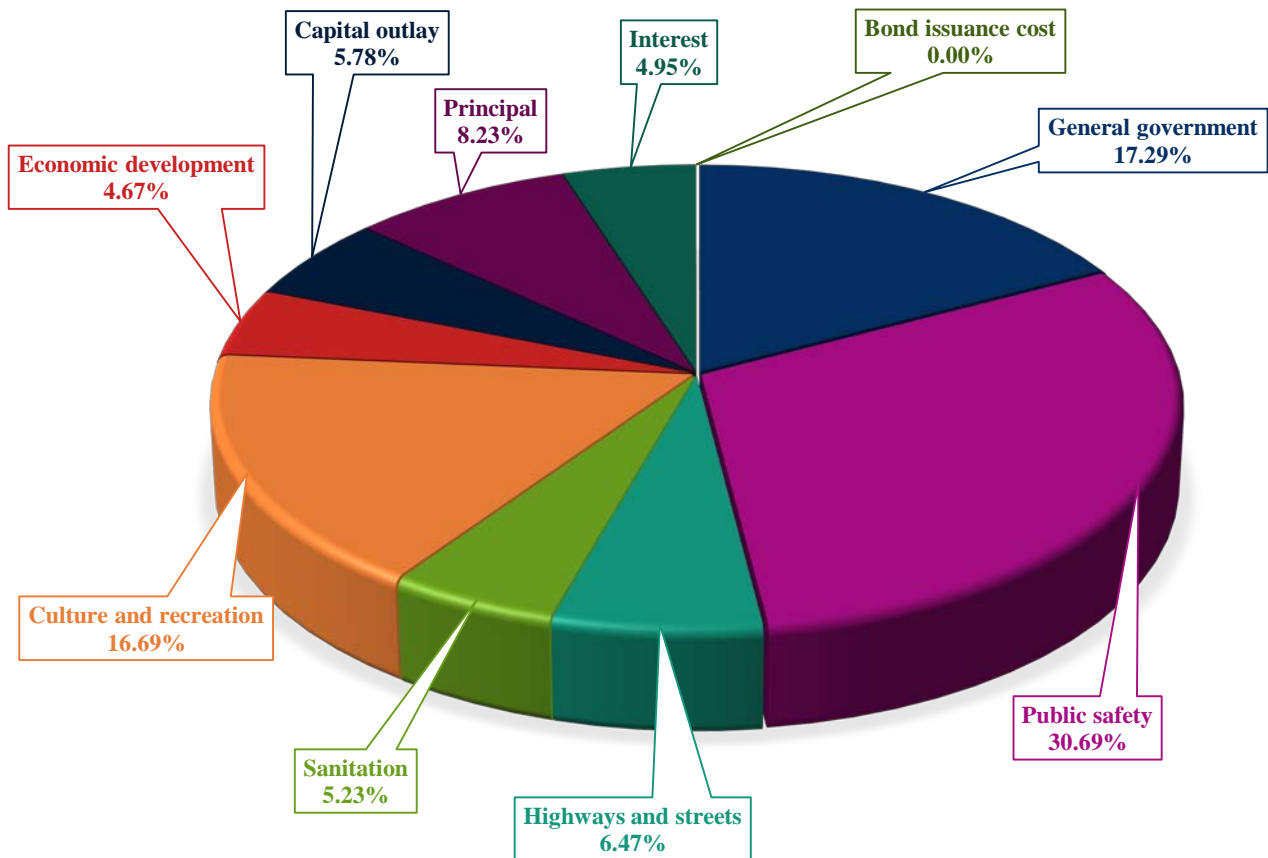
	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projections	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Property and advalorem taxes	\$ 1,711,873	\$ 1,765,580	\$ 1,887,382	\$ 1,897,382	\$ 2,042,000	\$ 144,618	8%
Sales and other local taxes	26,646,096	28,958,941	30,821,950	28,248,172	28,774,590	526,418	2%
Licenses and permits	3,828,883	3,616,461	3,625,500	4,104,125	3,775,550	(328,575)	-8%
Intergovernmental	2,313,245	3,568,471	5,083,122	666,053	1,027,440	361,387	54%
Charges for services	2,645,941	2,967,859	3,352,840	3,002,342	3,362,735	360,393	12%
Fines and forfeitures	584,494	614,964	585,900	504,370	536,000	31,630	6%
Utility tax equivalents	7,206,906	7,565,939	7,632,000	7,840,940	8,050,000	209,060	3%
Interest & rental income	438,707	445,739	464,394	382,982	396,833	13,851	4%
Contributions and donations	789,317	879,261	213,288	65,832	139,885	74,053	112%
Other	2,603,155	2,844,280	3,279,377	2,790,280	3,049,930	259,650	9%
Total Revenues	48,768,617	53,227,495	56,945,753	49,502,478	51,154,963	1,652,485	3%
Expenditures							
General government	6,037,041	5,968,544	7,425,435	6,782,399	7,807,362	1,024,963	15%
Public safety	11,995,342	12,838,863	13,577,441	13,105,101	13,860,241	755,140	6%
Highways and streets	2,926,279	3,234,873	3,933,374	2,685,199	2,921,538	236,339	9%
Sanitation	2,053,143	2,210,000	2,276,563	2,362,867	2,361,342	(1,525)	0%
Culture and recreation	7,255,457	7,610,962	7,742,395	6,880,556	7,538,096	657,540	10%
Economic development	2,048,752	1,737,324	2,213,875	1,663,700	2,111,150	447,450	27%
Capital outlay	6,768,709	10,157,906	10,083,789	2,791,883	2,609,489	(182,394)	-7%
Principal	4,704,499	4,978,064	3,840,994	3,765,994	3,715,577	(50,417)	-1%
Interest	2,679,534	2,536,588	2,371,560	2,353,480	2,237,639	(115,841)	-5%
Bond issuance cost	25,641	110,139	12,054	12,054	1,515	(10,539)	-87%
Total Expenditures	46,494,397	51,383,263	53,477,479	42,403,233	45,163,949	2,760,716	7%
Excess (deficiency) of revenues over expenditures	2,274,220	1,844,232	3,468,274	7,099,245	5,991,014	(1,108,231)	-16%
Other financing sources (uses)							
Transfers in	14,414,569	22,993,661	14,371,890	12,495,699	15,247,199	2,751,500	22%
Transfers out	(14,459,197)	(23,053,165)	(14,431,394)	(12,729,700)	(15,385,972)	(2,656,272)	21%
Issuance of bonded debt	500,000	4,905,000	-	-	-	-	0%
Capital leases	-	-	-	-	100,629	100,629	0%
Bond premium	-	658,543	-	-	-	-	0%
Payment to refunded escrow	-	(6,171,377)	-	-	-	-	0%
Total other financing sources (uses)	455,372	(667,338)	(59,504)	(234,001)	(38,144)	195,857	-84%
Net change in fund balances	2,729,592	1,176,894	3,408,770	6,865,244	5,952,870	(912,374)	-13%
Beginning Fund Balance	20,478,693	23,451,897	24,628,791	24,628,791	31,494,035	6,865,244	28%
Prior period adjustment	243,612	-	-	-	-	-	0%
Ending Fund Balance	\$ 23,451,897	\$ 24,628,791	\$28,037,561	\$ 31,494,035	\$ 37,446,905	\$ 5,952,870	19%

City of Foley
Graphs - City Wide Budgets

2021 BUDGETED REVENUES - ALL FUNDS



2021 BUDGETED EXPENSES - ALL FUNDS



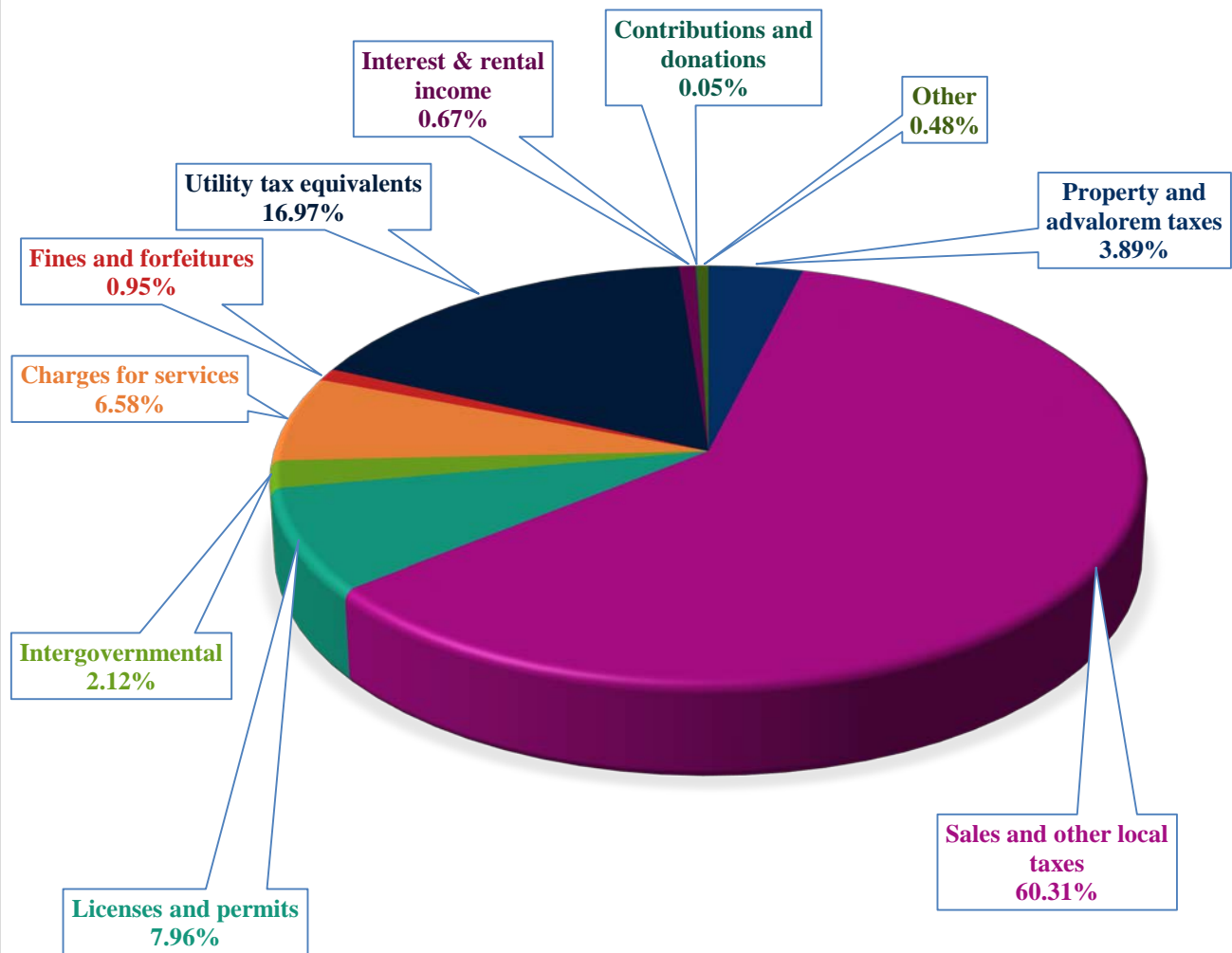
City of Foley
General Fund Financial Statements

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projections	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Property and advalorem taxes	\$ 1,529,150	\$ 1,575,166	\$ 1,697,382	\$ 1,697,382	\$ 1,847,000	\$ 149,618	9%
Sales and other local taxes	26,550,965	28,862,024	30,658,550	28,081,434	28,604,550	523,116	2%
Licenses and permits	3,828,883	3,616,461	3,625,500	4,104,125	3,775,550	(328,575)	-8%
Intergovernmental	330,764	445,694	1,393,442	635,765	1,006,440	370,675	58%
Charges for services	2,296,347	2,638,006	3,009,340	2,886,672	3,122,885	236,213	8%
Fines and forfeitures	490,154	515,463	495,400	425,470	450,000	24,530	6%
Utility tax equivalents	7,206,906	7,565,939	7,632,000	7,840,940	8,050,000	209,060	3%
Interest & rental income	314,368	297,185	327,534	287,097	318,450	31,353	11%
Contributions and donations	66,967	42,344	33,231	30,832	25,885	(4,947)	-16%
Other	413,487	394,593	370,477	430,330	228,130	(202,200)	-47%
Total Revenues	43,027,991	45,952,875	49,242,856	46,420,047	47,428,890	1,008,843	2%
Expenditures							
General government	5,931,427	5,921,913	7,357,985	6,730,596	7,744,012	1,013,416	15%
Public safety	11,991,848	12,833,304	13,515,897	13,095,346	13,807,741	712,395	5%
Highways and streets	2,249,262	2,446,074	2,718,506	2,660,199	2,896,538	236,339	9%
Sanitation	2,053,143	2,210,000	2,276,563	2,362,867	2,361,342	(1,525)	0%
Culture and recreation	5,434,475	6,003,230	6,655,495	6,056,327	6,879,327	823,000	14%
Economic development	1,548,752	1,737,324	2,213,875	1,663,700	2,111,150	447,450	27%
Capital outlay	1,237,428	1,090,743	2,420,727	2,225,531	1,957,000	(268,531)	-12%
Principal	83,452	85,959	207,759	207,759	7,330	(200,429)	-96%
Interest	29,784	22,385	8,358	8,358	340	(8,018)	-96%
Total Expenditures	30,559,571	32,350,932	37,375,165	35,010,683	37,764,780	2,754,097	8%
Excess (deficiency) of revenues over expenditures	12,468,420	13,601,943	11,867,691	11,409,364	9,664,110	(1,745,254)	-15%
Other financing sources (uses)							
Transfers in	2,324,566	2,544,781	3,018,451	2,397,850	2,842,200	444,350	19%
Transfers out	(11,974,733)	(14,594,313)	(11,353,439)	(10,272,346)	(12,475,020)	(2,202,674)	21%
Total other financing sources (uses)	(9,650,167)	(12,049,532)	(8,334,988)	(7,874,496)	(9,632,820)	(1,758,324)	22%
Net change in fund balances	2,818,253	1,552,411	3,532,703	3,534,868	31,290	(3,503,578)	-99%
Beginning Fund Balance	15,502,648	18,564,513	20,116,924	20,116,924	23,651,792	3,534,868	18%
Prior period adjustment	243,612	-	-	-	-	-	0%
Ending Fund Balance	\$ 18,564,513	\$ 20,116,924	\$ 23,649,627	\$ 23,651,792	\$ 23,683,082	\$ 31,290	0%

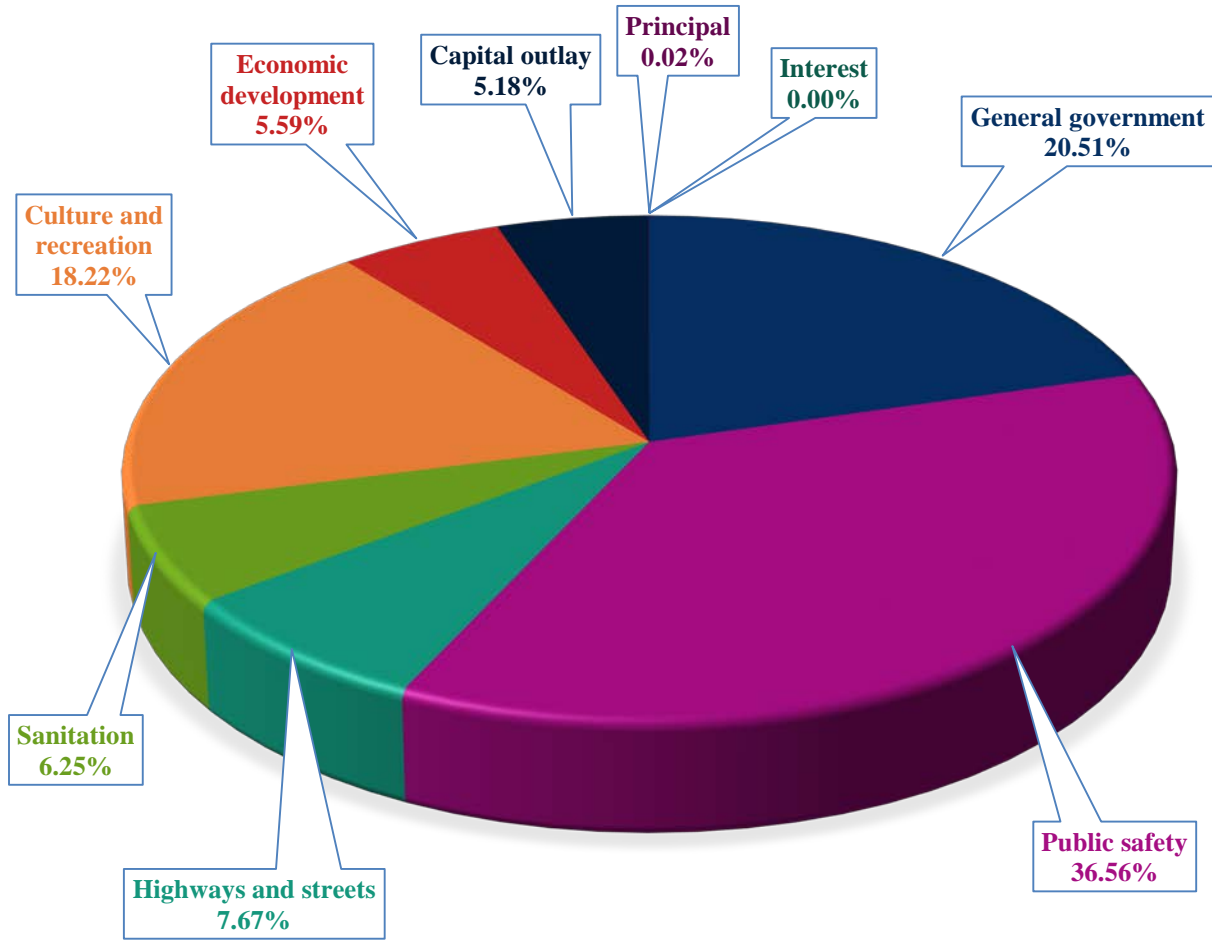
Notes:

The City is budgeting very conservatively in FY2021 due to unknown effects of COVID-19.

2021 BUDGETED GENERAL FUND REVENUES



2021 BUDGETED GENERAL FUND EXPENDITURES



City of Foley
Non-Major Funds
Financial Statement Summaries

City of Foley
Special Revenue Funds
Fire AdValorem Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Property and advalorem taxes	\$ 182,723	\$ 190,414	\$ 190,000	\$ 200,000	\$ 195,000	\$ (5,000)	-3%
Interest and rental income	1,034	844	900	900	900	-	0%
Total Revenues	183,757	191,258	190,900	200,900	195,900	(5,000)	-2%
Expenditures							
Public Safety	-	1,200	61,544	9,755	52,500	42,745	438%
Capital outlay	50,329	9,459	530,481	494,999	130,000	(364,999)	-74%
Total Expenditures	50,329	10,659	592,025	504,754	182,500	(322,254)	-64%
Excess (deficiency) of revenues over expenditures	133,428	180,599	(401,125)	(303,854)	13,400	317,254	-104%
Other financing sources (uses)							
Transfers in	-	120,000	-	-	-	-	0%
Total other financing sources (uses)	-	120,000	-	-	-	-	0%
Net change in fund balances	133,428	300,599	(401,125)	(303,854)	13,400	317,254	-104%
Beginning Fund Balance	360,585	494,013	794,612	794,612	490,758	(303,854)	-38%
Ending Fund Balance	\$ 494,013	\$ 794,612	\$ 393,487	\$ 490,758	\$ 504,158	\$ 13,400	3%

Note:

During FY 2019, the City budgeted the purchase of a new custom fire pumper in the Fire AdValorem Fund. Once the purchase was approved by Council and bid, it was determined that it would not be received during the fiscal year. However, the vendor required full payment for the truck in exchange for a discounted price. The City has a prepaid asset on the Fire AdValorem balance sheet in the amount of \$484,999 which is budgeted as a capital outlay expenditure in FY 2020. These purchases only occur every couple of years.

City of Foley
Special Revenue Funds
Library Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Intergovernmental	\$ 30,940	\$ 27,059	\$ 30,288	\$ 30,288	\$ 21,000	\$ (9,288)	-31%
Charges for services	11,117	9,985	9,700	5,950	8,200	-	0%
Fines and forfeitures	12,151	12,491	10,500	7,800	9,000	-	0%
Interest and rental income	175	146	5	5	5	-	0%
Contributions and donations	18,662	21,721	26,800	10,000	14,000	4,000	40%
Total Revenues	73,045	71,402	77,293	54,043	52,205	(1,838)	-3%
Expenditures							
Culture and recreation	77,641	63,732	95,910	91,110	75,110	(16,000)	-18%
Total Expenditures	77,641	63,732	95,910	91,110	75,110	(16,000)	-18%
Excess (deficiency) of revenues over expenditures	(4,596)	7,670	(18,617)	(37,067)	(22,905)	14,162	-38%
Other financing sources (uses)							
Transfers out	-	(10,000)	(6,000)	(2,800)	(3,200)	(400)	14%
Total other financing sources (uses)	-	(10,000)	(6,000)	(2,800)	(3,200)	(400)	14%
Net change in fund balances	(4,596)	(2,330)	(24,617)	(39,867)	(26,105)	13,762	-35%
Beginning Fund Balance	77,344	72,748	70,418	70,418	30,551	(39,867)	-57%
Ending Fund Balance	\$ 72,748	\$ 70,418	\$ 45,801	\$ 30,551	\$ 4,446	\$ (26,105)	-85%

Note:

During FY 2020, the Library was closed due to COVID-19, this resulted in loss of income. The City is budgeting conservatively for FY 2021 since the future effects are unknown.

City of Foley
Special Revenue Funds
Recreational Activities Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Charges for services	\$ 310,020	\$ 279,813	\$ 293,950	\$ 94,720	\$ 200,700	\$ 105,980	112%
Total Revenues	310,020	279,813	293,950	94,720	200,700	105,980	112%
Expenditures							
Culture and recreation	210,527	196,420	222,675	132,409	177,650	45,241	34%
Total Expenditures	210,527	196,420	222,675	132,409	177,650	45,241	34%
Excess (deficiency) of revenues over expenditures	99,493	83,393	71,275	(37,689)	23,050	60,739	-161%
Other financing sources (uses)							
Transfers in	-	-	-	18,000	-	(18,000)	-100%
Transfers out	(87,747)	(90,000)	(70,000)	-	(20,000)	(20,000)	100%
Total other financing sources (uses)	(87,747)	(90,000)	(70,000)	18,000	(20,000)	(38,000)	-
Net change in fund balances	11,746	(6,607)	1,275	(19,689)	3,050	22,739	-115%
Beginning Fund Balance	20,342	32,088	25,481	25,481	5,792	(19,689)	-77%
Ending Fund Balance	\$ 32,088	\$ 25,481	\$ 26,756	\$ 5,792	\$ 8,842	\$ 3,050	53%

Note:

Baseball and Softball were both cancelled during FY 2020 due to COVID-19. Registration fees were refunded; however, several expenditures had already been incurred for both sports.

City of Foley
Special Revenue Funds
Gas Tax Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Intergovernmental	\$ 95,131	\$ 96,917	\$ 163,400	\$ 166,738	\$ 170,040	\$ 3,302	2%
Interest and rental income	243	238	200	228	200	(28)	-12%
Total Revenues	95,374	97,155	163,600	166,966	170,240	3,274	2%
Expenditures							
Highway and Streets	29,141	16,365	25,000	25,000	25,000	-	0%
Total Expenditures	29,141	16,365	25,000	25,000	25,000	-	0%
Excess (deficiency) of revenues over expenditures	66,233	80,790	138,600	141,966	145,240	3,274	2%
Other financing sources (uses)							
Transfers in	-	100	-	-	-	-	0%
Transfers out	(80,000)	(80,000)	(140,000)	(140,000)	(140,000)	-	0%
Total other financing sources (uses)	(80,000)	(79,900)	(140,000)	(140,000)	(140,000)	-	0%
Net change in fund balances	(13,767)	890	(1,400)	1,966	5,240	3,274	167%
Beginning Fund Balance	83,981	70,214	71,104	71,104	73,070	1,966	3%
Ending Fund Balance	\$ 70,214	\$ 71,104	\$ 69,704	\$ 73,070	\$ 78,310	\$ 5,240	7%

Note:

Increase in budgeted revenue is due to new gas taxes that were passed at the State level, the majority of which will be transferred to the General Fund to reimburse the cost of resurfacing.

City of Foley
Special Revenue Funds
Court Corrections Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Fines and forfeitures	\$ 49,313	\$ 52,206	\$ 48,000	\$ 43,000	\$ 45,000	\$ 2,000	5%
Interest and rental income	123	149	150	150	200	50	33%
Total Revenues	49,436	52,355	48,150	43,150	45,200	2,050	5%
Expenditures							
General government	38,255	38,413	48,650	43,450	52,950	9,500	22%
Total Expenditures	38,255	38,413	48,650	43,450	52,950	9,500	22%
Excess (deficiency) of revenues over expenditures	11,181	13,942	(500)	(300)	(7,750)	(7,450)	2483%
Other financing sources (uses)							
Transfers out	-	-	-	-	-	-	0%
Total other financing sources (uses)	-	-	-	-	-	-	0%
Net change in fund balances	11,181	13,942	(500)	(300)	(7,750)	(7,450)	2483%
Beginning Fund Balance	49,029	60,210	74,152	74,152	73,852	(300)	0%
Ending Fund Balance	\$ 60,210	\$ 74,152	\$ 73,652	\$ 73,852	\$ 66,102	\$ (7,750)	-10%

City of Foley
Special Revenue Funds
Jail Corrections Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Charges for services	\$ 10,050	\$ 7,687	\$ 10,000	\$ 8,000	\$ 7,200	\$ (800)	-10%
Fines and forfeitures	32,876	34,804	32,000	28,100	32,000	3,900	14%
Interest and rental income	315	403	350	426	450	24	6%
Total Revenues	43,241	42,894	42,350	36,526	39,650	3,124	9%
Expenditures							
Public safety	3,494	4,359	-	-	-	-	0%
Capital outlay	-	29,191	156,353	71,353	185,629	114,276	160%
Total Expenditures	3,494	33,550	156,353	71,353	185,629	114,276	160%
Excess (deficiency) of revenues over expenditures	39,747	9,344	(114,003)	(34,827)	(145,979)	(111,152)	319%
Other financing sources (uses)							
Transfers out	-	-	-	-	-	-	0%
Lease purchase proceeds	-	-	-	-	100,629	100,629	0%
Total other financing sources (uses)	-	-	-	-	100,629	100,629	0%
Net change in fund balances	39,747	9,344	(114,003)	(34,827)	(45,350)	(10,523)	30%
Beginning Fund Balance	119,625	159,372	168,716	168,716	133,889	(34,827)	-21%
Ending Fund Balance	\$ 159,372	\$ 168,716	\$ 54,713	\$ 133,889	\$ 88,539	\$ (45,350)	-34%

Note:

The Police Department is budgeting to enter into a capital lease in FY 2021 for Tasers and body cameras for the corrections officers.

City of Foley
Special Revenue Funds
Foley Sports Tourism – Event Center

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Charges for services	\$ 8,050	\$ 19,610	\$ 18,750	\$ 4,000	\$ 18,750	\$ 14,750	369%
Contributions and donations	-	-	41,000	10,000	40,000	30,000	100%
Total Revenues	8,050	19,610	59,750	14,000	58,750	44,750	320%
Expenditures							
Culture and recreation	355,338	344,763	346,300	286,005	336,860	50,855	18%
Total Expenditures	355,338	344,763	346,300	286,005	336,860	50,855	18%
Excess (deficiency) of revenues over expenditures	(347,288)	(325,153)	(286,550)	(272,005)	(278,110)	(6,105)	2%
Other financing sources (uses)							
Transfers in	347,388	325,153	286,550	272,005	278,110	6,105	0%
Total other financing sources (uses)	347,388	325,153	286,550	272,005	278,110	6,105	0%
Net change in fund balances	100	-	-	-	-	-	0%
Beginning Fund Balance	-	100	100	100	100	-	0%
Ending Fund Balance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%

City of Foley
Special Revenue Funds
Foley Sports Tourism – Multi-Use Fields

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Charges for services	\$ 10,357	\$ 12,758	\$ 11,100	\$ 3,000	\$ 5,000	\$ 2,000	67%
Contributions and donations	-	58,000	60,000	15,000	60,000	45,000	300%
Total Revenues	10,357	70,758	71,100	18,000	65,000	47,000	261%
Expenditures							
Culture and recreation	300,758	399,931	417,700	310,390	402,609	92,219	30%
Total Expenditures	300,758	399,931	417,700	310,390	402,609	92,219	30%
Excess (deficiency) of revenues over expenditures	(290,401)	(329,173)	(346,600)	(292,390)	(337,609)	(45,219)	15%
Other financing sources (uses)							
Transfers in	290,501	330,095	346,600	292,390	337,609	45,219	15%
Total other financing sources (uses)	290,501	330,095	346,600	292,390	337,609	45,219	15%
Net change in fund balances	100	922	-	-	-	-	0%
Beginning Fund Balance	-	100	1,022	1,022	1,022	-	0%
Ending Fund Balance	\$ 100	\$ 1,022	\$ 1,022	\$ 1,022	\$ 1,022	\$ -	0%

Public Facilities Cooperative District of the City of Foley
Blended Component Unit
Special Revenue Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 92,147	\$ 111,389	\$ 106,504	\$ 72,254	\$ 57,628	\$ (14,626)	-20%
Other	1,772,943	1,985,668	2,399,900	1,925,000	2,285,000	360,000	19%
Total Revenues	1,865,090	2,097,057	2,506,404	1,997,254	2,342,628	345,374	17%
Expenditures							
General government	65,183	6,742	16,800	8,353	8,400	47	1%
Principal	1,040,000	1,075,000	65,000	65,000	65,000	-	0%
Interest	559,465	529,465	273,928	273,928	273,115	(813)	0%
Total Expenditures	1,664,648	1,611,207	355,728	347,281	346,515	(766)	0%
Excess (deficiency) of revenues over expenditures	200,442	485,850	2,150,676	1,649,973	1,996,113	346,140	21%
Other financing sources (uses)							
Transfers in	1,610,057	6,330,806	338,928	338,928	338,115	(813)	0%
Transfers out	(1,897,548)	(2,050,978)	(2,459,404)	(1,984,504)	(2,314,752)	(330,248)	17%
Payments to refunded escrow	-	(5,507,744)	-	-	-	-	0%
Total other financing sources (uses)	(287,491)	(1,227,916)	(2,120,476)	(1,645,576)	(1,976,637)	(331,061)	20%
Net change in fund balances	(87,049)	(742,066)	30,200	4,397	19,476	15,079	343%
Beginning Fund Balance	2,414,966	2,327,917	1,585,851	1,585,851	1,590,248	4,397	0%
Ending Fund Balance	\$ 2,327,917	\$ 1,585,851	\$ 1,616,051	\$ 1,590,248	\$ 1,609,724	\$ 19,476	1%

Notes:

The PFCD Board met on August 17, 2020, and passed Resolution # 20-0002-PFCD adopting the FY 2021 budget.

Public Athletic & Sports Facilities Cooperative District of the City of Foley
Blended Component Unit
Special Revenue Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 10,869	\$ 5,631	\$ 5,000	\$ 1,995	\$ 2,500	\$ 505	25%
Other	36,467	39,563	36,000	34,000	36,000	2,000	6%
Total Revenues	47,336	45,194	41,000	35,995	38,500	2,505	7%
Expenditures							
Culture and recreation	624,609	274,004	2,660	2,660	1,700	(960)	-36%
Capital outlay	235,613	977,286	-	-	-	-	0%
Interest	496,853	496,853	496,853	496,853	496,853	-	0%
Total Expenditures	1,357,075	1,748,143	499,513	499,513	498,553	(960)	0%
Excess (deficiency) of revenues over expenditures	(1,309,739)	(1,702,949)	(458,513)	(463,518)	(460,053)	3,465	-1%
Other financing sources (uses)							
Transfers in	1,028,823	2,562,870	499,513	499,513	498,553	(960)	0%
Transfers out	(115,270)	(411,912)	-	-	-	-	0%
Total other financing sources (uses)	913,553	2,150,958	499,513	499,513	498,553	(960)	0%
Net change in fund balances	(396,186)	448,009	41,000	35,995	38,500	2,505	7%
Beginning Fund Balance	210,761	(185,425)	262,584	262,584	298,579	35,995	14%
Ending Fund Balance	\$ (185,425)	\$ 262,584	\$ 303,584	\$ 298,579	\$ 337,079	\$ 38,500	13%

Notes:

The PASFCD Board met on August 17, 2020, and passed Resolution # 20-0001-PASFCD adopting the FY 2021 budget.

Public Cultural & Entertainment Facilities Cooperative District of the City of Foley
Blended Component Unit
Special Revenue Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 5,280	\$ 7,098	\$ 6,500	\$ 4,177	\$ 4,500	\$ 323	8%
Other	303,900	350,677	402,500	330,000	433,000	103,000	31%
Total Revenues	309,180	357,775	409,000	334,177	437,500	103,323	31%
Expenditures							
Culture and recreation	252,109	328,882	1,655	1,655	1,700	45	3%
Capital outlay	251,453	805,436	-	-	-	-	0%
Principal	310,000	315,000	325,000	325,000	335,000	10,000	3%
Interest	610,910	604,710	595,260	595,260	585,510	(9,750)	-2%
Total Expenditures	1,424,472	2,054,028	921,915	921,915	922,210	295	0%
Excess (deficiency) of revenues over expenditures	(1,115,292)	(1,696,253)	(512,915)	(587,738)	(484,710)	103,028	-18%
Other financing sources (uses)							
Transfers in	1,313,770	2,463,516	922,020	922,019	922,877	858	0%
Transfers out	(303,899)	(350,677)	(402,500)	(330,000)	(433,000)	(103,000)	31%
Total other financing sources (uses)	1,009,871	2,112,839	519,520	592,019	489,877	(102,142)	-17%
Net change in fund balances	(105,421)	416,586	6,605	4,281	5,167	886	21%
Beginning Fund Balance	74,842	(30,579)	386,007	386,007	390,288	4,281	1%
Ending Fund Balance	\$ (30,579)	\$ 386,007	\$ 392,612	\$ 390,288	\$ 395,455	\$ 5,167	1%

Note:

The PCEFCFCD Board met on August 17, 2020, and passed Resolution # 20-0001-PCEFCFCD adopting the FY 2021 budget.

City of Foley
Debt Service Funds
2006-A Series General Obligation Warrant Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Revenues	-	-	-	-	-	-	0%
Expenditures							
Principal	920,000	960,000	1,000,000	1,000,000	510,000	(490,000)	-49%
Interest	110,949	74,301	36,098	36,098	3,303	(32,795)	-91%
Bond cost	25,641	18,984	12,054	12,054	1,515	(10,539)	-87%
Total Expenditures	1,056,590	1,053,285	1,048,152	1,048,152	514,818	(533,334)	-51%
Excess (deficiency) of revenues over expenditures	(1,056,590)	(1,053,285)	(1,048,152)	(1,048,152)	(514,818)	533,334	-51%
Other financing sources (uses)							
Transfers in	1,056,590	1,053,285	1,048,152	1,048,152	514,818	(533,334)	-51%
Total other financing sources (uses)	1,056,590	1,053,285	1,048,152	1,048,152	514,818	(533,334)	-51%
Net change in fund balances	-	-	-	-	-	-	0%
Beginning Fund Balance	-	-	-	-	-	-	0%
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%

City of Foley
Debt Service Funds
2009 Series General Obligation Warrant Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 2,550	\$ 2,591	\$ 51	\$ 50	\$ -	\$ (50)	100%
Total Revenues	2,550	2,591	51	50	-	(50)	0%
Expenditures							
Principal	350,000	360,000	-	-	-	-	0%
Interest	45,400	33,325	-	-	-	-	0%
Total Expenditures	395,400	393,325	-	-	-	-	0%
Excess (deficiency) of revenues over expenditures	(392,850)	(390,734)	51	50	-	(50)	-100%
Other financing sources (uses)							
Transfers in	398,634	772,593	-	-	-	-	0%
Payment to refunded escrow	-	(663,633)	-	-	-	-	0%
Transfers out	-	-	(51)	(50)	-	-	0%
Total other financing sources (uses)	398,634	108,960	(51)	(50)	-	-	0%
Net change in fund balances	5,784	(281,774)	-	-	-	-	0%
Beginning Fund Balance	275,990	281,774	-	-	-	-	0%
Ending Fund Balance	\$ 281,774	\$ -	\$ -	\$ -	\$ -	\$ -	0%

Notes:

In September 2019, the City refinanced the bonds. There was some interest income paid in October on the debt service accounts.

City of Foley
Debt Service Funds
Qualified Energy Conservation Bond of 2013

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 753	\$ 1,269	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
Other	76,358	73,779	70,500	70,950	67,800	(3,150)	-4%
Total Revenues	77,111	75,048	71,500	71,950	68,800	(3,150)	0%
Expenditures							
Principal	95,000	100,000	105,000	105,000	110,000	5,000	5%
Interest	98,455	96,368	93,550	93,550	93,600	50	0%
Total Expenditures	193,455	196,368	198,550	198,550	203,600	5,050	3%
Excess (deficiency) of revenues over expenditures	(116,344)	(121,320)	(127,050)	(126,600)	(134,800)	(8,200)	6%
Other financing sources (uses)							
Transfers in	120,430	125,159	127,050	127,050	135,800	8,750	7%
Total other financing sources (uses)	120,430	125,159	127,050	127,050	135,800	8,750	7%
Net change in fund balances	4,086	3,839	-	450	1,000	550	122%
Beginning Fund Balance	71,452	75,538	79,377	79,377	79,827	450	1%
Ending Fund Balance	\$ 75,538	\$ 79,377	\$ 79,377	\$ 79,827	\$ 80,827	\$ 1,000	1%

City of Foley
Debt Service Funds
Economic Incentives Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Total Revenues	-	-	-	-	-	-	0%
Expenditures							
Economic development	500,000	747,105	-	-	-	-	0%
Principal	606,047	34,652	723,235	723,235	153,243	(569,992)	-79%
Interest	48,739	-	15,542	15,542	1,239	(14,303)	-92%
Total Expenditures	1,154,786	781,757	738,777	738,777	154,482	(584,295)	-79%
Excess (deficiency) of revenues over expenditures	(1,154,786)	(781,757)	(738,777)	(738,777)	(154,482)	584,295	-79%
Other financing sources (uses)							
Transfers in	654,786	781,757	738,777	738,777	154,482	(584,295)	-79%
Bond issuance	500,000	-	-	-	-	-	0%
Total other financing sources (uses)	1,154,786	781,757	738,777	738,777	154,482	(584,295)	-79%
Net change in fund balances	-	-	-	-	-	-	0%
Beginning Fund Balance	100	100	100	100	100	-	0%
Ending Fund Balance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	0%

Notes:

Both of these notes pay off in FY 2021.

City of Foley
Debt Service Funds
2014 Series General Obligation Warrant Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 8,360	\$ 14,431	\$ 11,000	\$ 11,000	\$ 7,000	\$ (4,000)	0%
Total Revenues	8,360	14,431	11,000	11,000	7,000	(4,000)	0%
Expenditures							
Principal	960,000	980,000	1,000,000	1,000,000	1,050,000	50,000	5%
Interest	535,729	516,529	496,929	496,929	446,929	(50,000)	-10%
Total Expenditures	1,495,729	1,496,529	1,496,929	1,496,929	1,496,929	-	0%
Excess (deficiency) of revenues over expenditures	(1,487,369)	(1,482,098)	(1,485,929)	(1,485,929)	(1,489,929)	(4,000)	0%
Other financing sources (uses)							
Transfers in	1,489,234	1,483,285	1,496,929	1,496,929	1,292,762	(204,167)	-14%
Total other financing sources (uses)	1,489,234	1,483,285	1,496,929	1,496,929	1,292,762	(204,167)	-14%
Net change in fund balances	1,865	1,187	11,000	11,000	(197,167)	(208,167)	-1892%
Beginning Fund Balance	499,601	501,466	502,653	502,653	513,653	11,000	2%
Ending Fund Balance	\$ 501,466	\$ 502,653	\$ 513,653	\$ 513,653	\$ 316,486	\$ (197,167)	-38%

City of Foley
Debt Service Funds
2015 Series General Obligation Warrant Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ 2,490	\$ 4,365	\$ 4,200	\$ 3,200	\$ 3,000	\$ (200)	0%
Total Revenues	2,490	4,365	4,200	3,200	3,000	(200)	0%
Expenditures							
Principal	305,000	320,000	340,000	340,000	355,000	15,000	4%
Interest	143,251	128,000	112,000	112,000	95,000	(17,000)	-15%
Total Expenditures	448,251	448,000	452,000	452,000	450,000	(2,000)	0%
Excess (deficiency) of revenues over expenditures	(445,761)	(443,635)	(447,800)	(448,800)	(447,000)	1,800	0%
Other financing sources (uses)							
Transfers in	446,237	445,667	451,167	451,167	450,938	(229)	0%
Total other financing sources (uses)	446,237	445,667	451,167	451,167	450,938	(229)	0%
Net change in fund balances	476	2,032	3,367	2,367	3,938	1,571	66%
Beginning Fund Balance	187,139	187,615	189,647	189,647	192,014	2,367	1%
Ending Fund Balance	\$ 187,615	\$ 189,647	\$ 193,014	\$ 192,014	\$ 195,952	\$ 3,938	2%

City of Foley
Debt Service Funds
2019 Series General Obligation Warrant Fund

	(audited) FY 2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projection	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Revenues							
Interest and rental income	\$ -	\$ -	\$ 1,000	\$ 500	\$ 1,000	\$ 500	100%
Total Revenues	-	-	1,000	500	1,000	500	100%
Expenditures							
Principal	-	-	40,000	-	1,095,000	1,095,000	100%
Interest	-	-	243,042	224,962	241,750	16,788	7%
Bond issue cost	-	91,155	-	-	-	-	0%
Total Expenditures	-	91,155	283,042	224,962	1,336,750	1,111,788	107%
Excess (deficiency) of revenues over expenditures	-	(91,155)	(282,042)	(224,462)	(1,335,750)	(1,111,288)	495%
Other financing sources (uses)							
Transfers in	-	-	336,358	224,962	1,336,750	1,111,788	494%
Transfers out	-	(5,465,285)	-	-	-	-	0%
Bond issue	-	4,905,000	-	-	-	-	0%
Bond premium	-	658,543	-	-	-	-	0%
Total other financing sources (uses)	-	98,258	336,358	224,962	1,336,750	1,111,788	494%
Net change in fund balances	-	7,103	54,316	500	1,000	500	100%
Beginning Fund Balance	-	-	7,103	7,103	7,603	500	7%
Ending Fund Balance	\$ -	\$ 7,103	\$ 61,419	\$ 7,603	\$ 8,603	\$ 1,000	13%

Coastal Alabama Farmers' and Fishermen's Market, Inc.
Blended Component Unit
Business Type Activity

	(audited) FY2018 Actual	(audited) FY 2019 Actual	(amended) FY 2020 Budgeted	FY 2020 Projections	FY 2021 Budgeted	Change From FY 20 to FY 21	% Change From FY 20 to FY 21
Operating revenues							
Charges for service	\$ 406,462	\$ 429,532	\$ 494,734	\$ 781,938	\$ 428,413	\$ (353,525)	-45%
Intergovernmental	-	-	-	-	-	-	100%
Other	664	1,189	300	150	200	50	33%
Total operating revenues	407,126	430,721	495,034	782,088	428,613	(353,475)	-45%
Operating expenses							
Legal and professional	17,612	25,934	120,000	120,000	20,000	(100,000)	-83%
Insurance	63,192	65,501	74,269	73,899	77,220	3,321	4%
Utilities	22,074	22,013	22,280	19,265	10,265	(9,000)	-47%
Maintenance	14,357	235,932	43,000	43,000	27,000	(16,000)	-37%
Advertising	6,069	10,713	11,000	8,000	11,000	3,000	38%
Contracted services	43,240	43,397	45,000	45,000	45,000	-	0%
Miscellaneous	9,091	7,716	8,700	6,800	8,300	1,500	22%
Depreciation	283,617	283,617	236,828	236,828	236,828	-	0%
Total Operating expenses	459,252	694,823	561,077	552,792	435,613	(117,179)	-21%
Operating income (loss)	(52,126)	(264,102)	(66,043)	229,296	(7,000)	(236,296)	-103%
Non-operating revenues							
Interest expense	(128,612)	(125,863)	(131,870)	(124,683)	(107,395)	17,288	-14%
Interest income	311	382	100	100	100	-	0%
Total non-operating revenues, net	(128,301)	(125,481)	(131,770)	(124,583)	(107,295)	17,288	-14%
Transfers in	44,628	59,504	59,504	59,504	59,504	-	0%
Changes in net position	(135,799)	(330,079)	(138,309)	164,217	(54,791)	(219,008)	-133%
Net position, beginning of year	(366,038)	(501,837)	(831,916)	(831,916)	(667,699)	164,217	-20%
Net position, end of year	\$ (501,837)	\$ (831,916)	\$ (970,225)	\$ (667,699)	\$ (722,490)	\$ (54,791)	8%

Note:

The CAFFM Board met on August 24, 2020, and passed Resolution No. 106 adopting the FY 2021 budget.

Departmental Descriptions
with Financial Summary
and Personnel Information

General Government Department

The General Government Department is made up of 4 divisions; Administration, Finance, Human Resources and Revenue. Each division serves both the employees and the citizens of the City of Foley.

Administration Division

Mission Statement: To serve the City of Foley by providing exceptional customer service, in a timely manner, to the general public, elected officials, city staff, other governmental agencies and community partners, and to preserve the accuracy, integrity, and public accessibility to the City's official records.

Function: The City Clerk is the custodian of public records for the City of Foley, which includes all minutes, resolutions, ordinances, contracts and codes. The City Clerk is required to attend all City Council Meetings. The City Clerk's office is responsible for preparing the City Council Meeting Agendas and Minutes of the City Council Meetings as well as the City Council Work Session Minutes. The City Clerk is the City's Chief Election Official and is responsible for the administration of Municipal Elections.

Performance Goals

- Design and maintain responsive systems and processes that inform the public of the City Council's legislative actions.
- Take all steps necessary to ensure transparency in the official roles of the office.
- Preserve and manage the City's official records for efficient access and retrieval.
- Conduct elections and council and commission appointments with integrity and with broad community outreach.
- Provide support services to the City Council and staff to assist them in providing excellent service to the community.

Selected Objectives

- To become known for the exceptional service we bring to the citizens, the City Council our colleges and to our profession.

Finance Division

Mission Statement: The Finance Division safeguards and protects city assets, provides effective support to city departments, and records and reports accurate and timely financial information to the administrator, elected officials and citizens of the City.

Function: The division continuously reviews internal controls in order to improve operations and compliance with laws, guidelines, and best practices pertaining to financial operations. Major functions of the division include: accounting, auditing, asset management, investments, debt management and issuance, grant accounting, risk and emergency management, budget administration, accounts payable, purchasing and bids, contract management, and project management.

Performance Goals

- Produce financial and budgetary information and administer management practices that earn the City recognition and maintain or improve credit quality.
- Continuously review and update departmental policies and procedures in order to maintain compliance with laws and regulations as well as current and best practices.
- Develop and maintain a comprehensive set of city-wide internal controls.
- Provide superior support to the City's management team and their staff through the timely submission of information and effective process training.

	2018	2019
Assets completed & capitalized	101	185
Total dollar value	\$17,241,361	\$8,516,381

	2018	2019	2020 estimate
Completed purchase orders	1201	1,398	1,000
Total dollar value	\$3,057,938	\$3,574,193	\$3,900,000

	2018	2019	2020 estimate
Total bids	20	21	21
Total dollars awarded	\$1,900,526	\$3,200,472	\$2,445,693
Total cost avoidance	\$185,487	\$71,019	\$180,988
Percentage cost avoidance	12.74%	4.02%	7.18%

Notes:

- Above totals do not include: purchases made through other public contracts such as state or other cooperative contracts and bid renewals completed by the Purchasing Office.
- Cost avoidance is measured by averaging all bids received and subtracting the award amount from the average bid amount for each project bid. The total “costs avoided” per year is the sum of all the costs avoided for all projects bid.
- Cost avoidance percentage = total actual costs avoided / total average bids. This measures the “discount” price paid for items compared to total average bid price and presumes if a purchase wasn’t bid, we would have paid the average bid amount instead.

Selected Objectives

- To prepare an annual financial report in accordance with the Certificate of Achievement of Excellence in Financial Reporting Program (CAFR Program) administered by the Government Finance Officer Association (GFOA).
- To prepare a Popular Annual Financial Report in accordance with the GFOA’s awards program standards. This report is designed to be more easily understood by the general public and other interest parties that do not have background in public finance.
- To prepare an annual budget report in accordance with the Distinguished Budget Presentation Awards Program administered by the GFOA.
- Continue to review various policies and procedures to ensure they align with current best practices, and determine where new policies may be warranted.
- To assess various City operations to determine areas susceptible to losses.
- To accurately process large volumes of information within established timelines.

Performance Measures

- Received sixth consecutive CAFR Program award from GFOA.
- Received the City’s first Distinguished Budget Award from GFOA.
- Received the Bronze Level Rick Management Award for FY 2019.

Human Resources Division

Mission Statement: The Human Resources Division is dedicated to providing services that support and advance the success of the City of Foley through our most valuable resource: our PEOPLE. We are focused on delivering quality customer service in all personnel operations with integrity, responsiveness and sensitivity to all employees.

Function: The major tasks and responsibilities performed by the Human Resources Division of the General Government Department include the following core functions: employee compensation, benefits administration, recruitment and retention, safety and risk management, employee wellness, performance management, job analysis and classification, employee satisfaction and motivation, training and development, personnel policy formulation, interpretation and compliance of local, state, and federal employment law, as well as performing a number of other human resources related functions. The Human Resources Division works with all City departments and management in the development and implementation of a quality personnel system of policies and procedures in order to maintain a fair, equitable and positive work environment for our employees.

Performance Goals

- Value, encourage, and support a diverse workforce.
- Continually improve HR's involvement in individual and organizational effectiveness.
- Anticipate and meet the changing needs of the workforce /family.
- Champion career and professional growth.
- Enhance services through technology.
- Continually improve health and wellness opportunities for employees.

Selected Objectives

- Recruit and retain diverse workforce.
- Continue to develop new and improved health and wellness programs and increase employee participation.
- Continue to automate and move to paperless processes in payroll and benefit services.
- Update Personnel System Policy (PSP) and other personnel related policies and procedures.
- Train all employees in substance abuse and harassment.
- Provide accurate, timely, and effective payroll and benefits administration to all city employees.

Performance Measures

- Recruitment/retention percentages.
- Measure effectiveness of wellness initiatives/healthcare cost.
- Identify processes moved to paperless/automated.
- Personnel policy/other policies updated.
- ESS implemented/measure employee usage.
- Number of payroll & benefits processed.

Revenue Division

Mission Statement: The Revenue Division serves the business community and taxpayers of the City by providing excellent customer service with professionalism. We strive to be consistent, fair and equitable while administering local revenue related Ordinances. Our priority is to grow in efficiency as the City grows economically.

Function: The Revenue Division is responsible for providing accurate, efficient and responsive services to the business community, taxpayers and municipal officials. A large portion of duties involve payment processing, recording inter-departmental transactions, business licensing, liaison for commercial sanitation, collection of special fees, local tax and franchise agreements. It is imperative for this division to administer the City's Ordinances in a fair and equitable manner, being both consistent and efficient while, maximizing revenues through the use of internal audits. While overseeing and administering fees and local tax, we also conduct revenue analysis to ensure revenues will meet and/or exceed budget for given periods and provide information to the general public without compromising business owner privacy and confidentiality laws.

Performance Goals

- Capture unreported and/or underreported revenue through the use of internal auditing.
- Update revenue related Ordinances.

	2015	2016	2017	2018	2019
<i>Business License issued</i>	2,980	3,168	3,350	3,390	3,414

Selected Objectives

- Educate citizens about the dangers of hiring an unlicensed business to preform services or contracting.
- Work with other municipal departments to ensure code compliance.

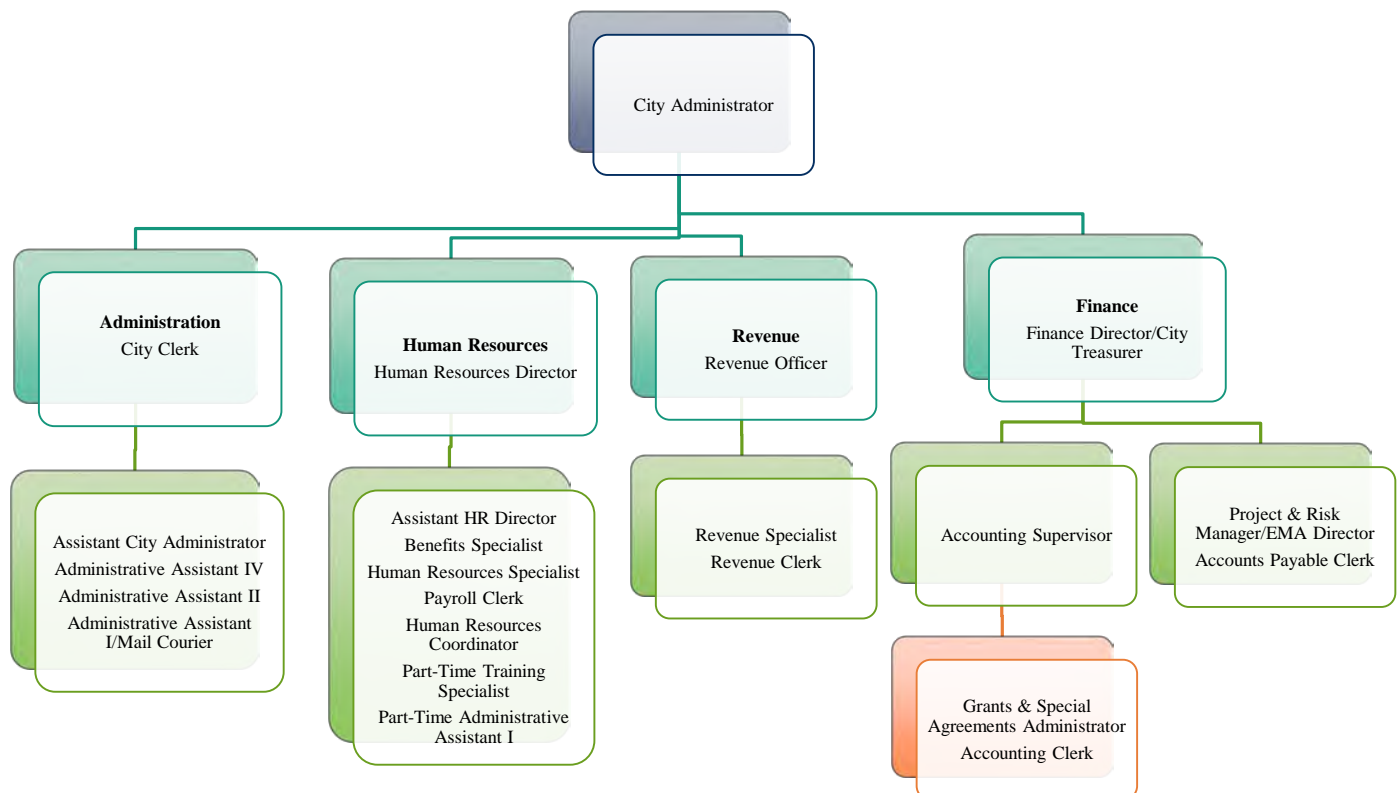
Achievements & Training

- Revenue Officer and Revenue Clerk are certified as Alabama Municipal Revenue Officers
- Revenue Officer has taken all necessary classes to become an Alabama Certified Revenue Examiner.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 1,412,542	\$ 1,398,123	\$ 1,475,803	\$ 1,452,283	\$ 1,674,034	15.27%
Capital	-	-	-	-	-	0.00%
Operational	1,626,622	1,606,257	1,871,925	1,777,737	1,835,925	3.27%
Debt Service	7,669	7,669	7,670	7,670	7,670	0.00%
Total	\$ 3,046,834	\$ 3,012,049	\$ 3,355,398	\$ 3,237,690	\$ 3,517,629	8.65%

General Government Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
60	\$29,933	\$37,491	\$44,989	N	1010121	Part-Time Administrative Assistant I	1
60	\$29,993	\$37,491	\$44,989	N	Pending	Administrative Assistant I / Mail Courier	1
70	\$31,492	\$39,365	\$47,238	N	1010103	Administrative Assistant II (Admin)	1
80	\$33,067	\$41,334	\$49,600	N	1010104	Payroll Clerk	1
90	\$34,720	\$43,400	\$52,080	N	1010105	Accounting Clerk	1
90	\$34,720	\$43,400	\$52,080	N	1010106	Accounts Payable Clerk	2
90	\$34,720	\$43,400	\$52,080	N	1010107	Revenue Clerk	1
100	\$34,720	\$43,400	\$52,080	N	1010122	Human Resources Coordinator	1
100	\$36,456	\$45,570	\$64,684	N	1010124	Administrative Assistant IV (Admin)	1
130	\$42,203	\$52,753	\$63,304	E	1010125	Benefits Specialist	1
130	\$42,203	\$52,753	\$63,304	E	1010125	Human Resources Specialist	1
130	\$42,203	\$52,753	\$63,304	N	Pending	Revenue Specialist	1
140	\$44,313	\$55,391	\$66,469	N	1010127	Part-Time Training Specialist	1
150	\$46,528	\$58,160	\$69,793	E	1010111	Grants and Special Agreements Administrator	1
190	\$56,556	\$70,694	\$84,833	E	1010113	Accounting Supervisor	1
190	\$56,556	\$70,694	\$84,833	E	1010114	Revenue Officer	1
200	\$59,383	\$74,229	\$89,075	E	1010115	City Clerk	1
240	\$72,181	\$90,226	\$108,271	E	1010116	Project & Risk Manager/EMA Director	1
250	\$75,790	\$94,737	\$113,685	E	1010126	Assistant HR Director	1
250	\$75,790	\$94,737	\$113,685	E	Pending	Assistant City Administrator	1
270	\$83,558	\$104,448	\$125,337	E	1010117	Finance Director/City Treasurer	1
270	\$83,558	\$104,448	\$125,337	E	1010118	Human Resources Director	1
330	\$111,976	\$139,970	\$167,964	E	1010119	City Administrator	1

Municipal Complex Department

Mission Statement: The mission of The Municipal Complex Department is to provide exceptional customer service in all areas of our work. We are committed to providing safe, clean, and well-functioning facilities for City personnel and our community. We strive to keep all city facilities at full-strength by ensuring that all are in top working condition. As our services are viewed, so are we.

Function: The Municipal Complex Department is responsible for building maintenance, custodial care, and Civic Center events. Our building maintenance team (4) provides a wide variety of services that includes plumbing, electrical, carpentry and HVAC. The team is responsible for more than 70 facilities and structures. Our Custodial Team (3) provides cleaning services to 10 City facilities (75,000 sq ft) which include public facilities such as our Library, Civic Center, and Senior Center as well as office buildings. The Events Coordinator collaborates with potential customers and provides customer service to all Civic Center patrons and to all events that are held.

Performance Goals: Our department goal is much like our mission statement. We are a customer oriented division and we are committed to providing safe, clean, well-functioning facilities to all employees, guests and community visitors. We take pride in preventative maintenance procedures to help prolong the useful life of major building components. We are dedicated to protect our City resources and be fiscally responsible. We encourage teamwork and pride ourselves on exceeding customers' expectation.

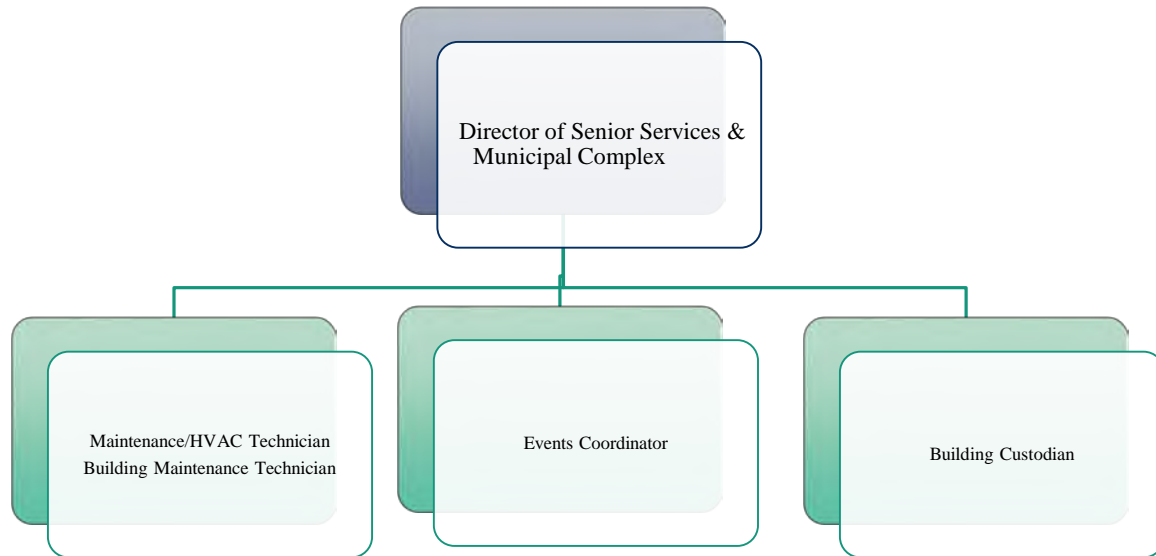
Achievements

- Coordinates "community shred event" with over 10k lbs shredded per year.
- Our Events Coordinator was the recipient of the 2019 Extra Mile Award.
- Worked with Schneider Electric to implement an Energy Savings Program.
- Established an annual facilities maintenance evaluation to help directors budget for upcoming repairs.
- Installed UV light filtration and Ionization systems on all City buildings in response to Covid-19.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 339,088	\$ 352,685	\$ 369,586	\$ 365,692	\$ 380,220	3.97%
Capital	14,200	-	-	-	-	0.00%
Operational	111,735	105,226	116,950	112,664	114,634	1.75%
Total	\$ 465,022	\$ 457,911	\$ 486,536	\$ 478,356	\$ 494,854	3.45%

Municipal Complex Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	1020101	Building Custodian	2
70	\$31,492	\$39,365	\$47,238	N	1020103	Events Coordinator	1
90	\$34,720	\$43,400	\$52,080	N	1020106	Maintenance Technician	3
120	\$40,193	\$50,241	\$60,289	N	1020107	Maintenance/HVAC Technician	1
220	\$65,470	\$81,838	\$98,205	E	5070103	Director of Senior Services & Municipal Complex	*

*This payroll cost is budgeted under the Senior Center Department.

Municipal Court

Mission Statement: The mission of the Foley Municipal Court is to ensure compliance with all state laws and city ordinances while providing quality services, thereby earning and maintaining the public's respect and confidence.

Municipal Court Functions:

Municipal Court Judge: The Municipal Court Judge presides over the Municipal Court Clerk and Magistrates, and hears any cases brought before the Foley Municipal Court. The position of Municipal Court Judge is created by the Code of Alabama and directed by the Supreme Court and the Administrative Office of Courts. The Judge must be an attorney and is appointed and approved by the Mayor and City Council.

Municipal Court Clerk: The Municipal Court Clerk is responsible for the administration of the Municipal Court and its records, finances and employees, and ensures compliance with all city ordinances and state and municipal laws. Also, as a magistrate, accepts fine payments, issues warrants, has probable cause hearings, and does initial Appearance/Bond hearings with incarcerated defendants.

Municipal Court Magistrate: The Municipal Court Magistrate accepts payments of fines, guilty pleas, holds probable cause hearings, and issues warrants. The Magistrate holds initial appearance/bond hearings with incarcerated defendants, as well as manages the clerical duties of the case files of the Court.

Goals:

Goals are established by the Municipal Judge, command staff, and all employees within the Foley Municipal Court. The following are general goals established throughout the court.

1. Fairly and impartially adjudicate traffic and misdemeanor cases.
2. Effectively maintain information and records.
3. Assist citizens in the resolution of cases.
4. Improve caseload management.
5. Reduce inmate population.
6. Reduce outstanding warrants.
7. Reduce size of docket.

Key Measures:

Cases Filed	2017	2018	2019	Projected 2020
DUI	151	152	158	187
Other Traffic	4,368	4,258	4,506	2,529
Non-Traffic	2,046	2,066	2,007	1,588
Total	6,565	6,476	6,671	4,304

Cases Disposed	2017	2018	2019	Projected 2020
DUI	169	179	174	167
Other Traffic	4,493	4,105	4,482	3,505
Non-Traffic	1,981	1,997	2,027	2,443
Total	6,643	6,281	6,683	6,115

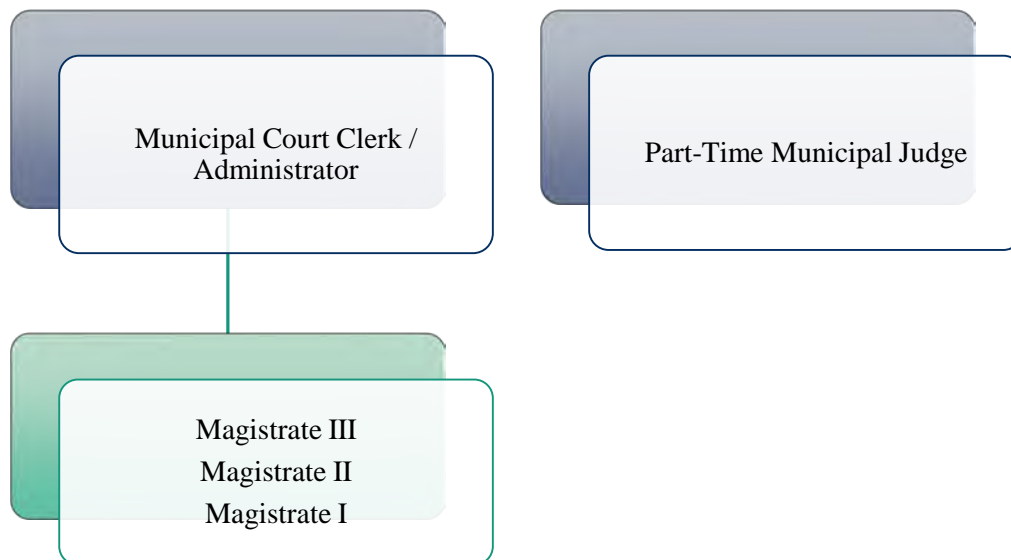
	2017	2018	2019	Projected 2020
Revenues	\$ 640,538	\$ 585,936	\$ 616,071	\$ 594,522
Disbursements	565,292	531,408	559,431	506,533
Total	\$ 1,205,831	\$ 1,117,344	\$ 1,175,502	\$ 1,101,055

Major Accomplishments: Reduced the outstanding warrants by sending notification to defendants and purging warrants 10 years old and older. Decreased the size of dockets by using credit card payments and online payments. Allowed defendants to plead to contempt of court and pay a contempt fee in lieu of being arrested, minimizing court dockets.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 354,370	\$ 379,582	\$ 401,702	\$ 388,120	\$ 393,832	1.47%
Capital	-	-	-	-	-	0.00%
Operational	2,589	33,352	2,710	2,690	2,770	2.97%
Total	\$ 356,959	\$ 412,934	\$ 404,412	\$ 390,810	\$ 396,602	1.48%

Municipal Court Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
90	\$34,720	\$43,400	\$52,080	N	1030101	Magistrate I	1
110	\$38,279	\$47,849	\$57,419	N	1030102	Magistrate II	3
110	\$38,279	\$47,849	\$57,419	E	1030105	Part-Time Municipal Judge	1
130	\$42,203	\$52,753	\$63,604	E	1030103	Magistrate III	1
190	\$56,556	\$70,694	\$84,833	E	1030104	Municipal Court Clerk/Administrator	1

Office of Information Technology & Geographic Information Systems

Mission Statement: To provide outstanding technology support services while practicing excellent stewardship of our information resources, ensuring that our government is properly equipped to serve our citizens and community.

Function: The IT/GIS Department provides technical support for all City operations and is responsible for the technical analysis, design, procurement, implementation, operation, planning, and support of computing infrastructure, applications, data, and services. Our intent is to align our goals and objectives with the priorities of the City and provide strategic IT vision and enterprising solutions for all departments so they may be able to meet their goals, deliver results, and enhance services to the citizens of Foley.

Performance Goals

- To have established and documented policies for access and use of City technology resources.
- To reduce or minimize spending and maximize return on investment wherever feasible and reasonable.
- To ensure regulatory compliance of our infrastructure, applications, and data.

Selected Objectives

- Create/update policies and procedures.
- Identify and act upon opportunities to either reduce spending or find methods to enhance performance without an expenditure increase.
- Assess our cybersecurity vulnerabilities and audit our compliance with established regulations, remediating where necessary.

Performance Measures

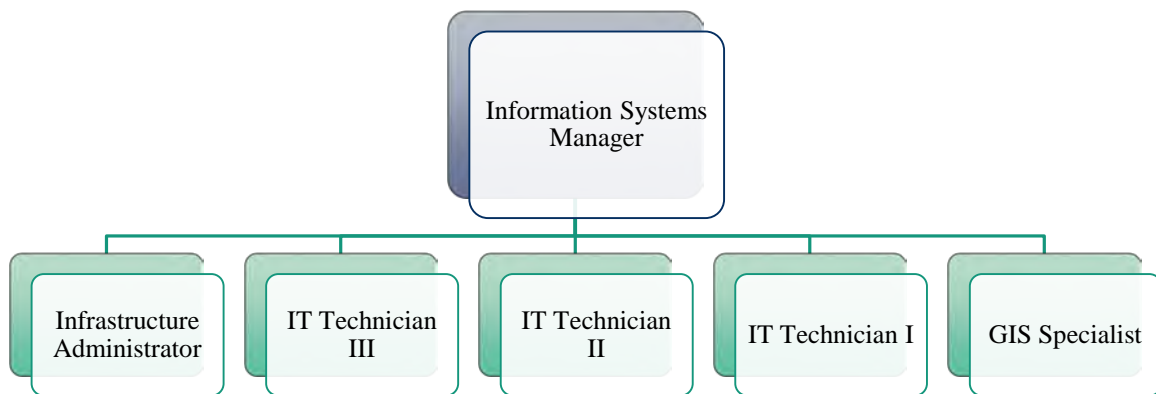
- Systems average uptime/availability.
- Network average uptime/availability.
- Help desk tickets closed.
- Number of security breaches affecting production.
- Number of major incidents affecting production.
- Number of evaluations/updates of publicly accessible GIS Data.

	2018	2019	2020 projected
Systems average uptime/availability	n/a	n/a	99.9947%
Network average uptime/availability	n/a	n/a	99.7639%
Help desk tickets closed	1,455	1,573	1,422
Number of security breaches affecting production	0	0	0
Number of major incidents affecting production	0	0	0
Number of evaluations of publicly accessible GIS data	2	5	26

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 279,718	\$ 335,196	\$ 348,441	\$ 349,547	\$ 358,222	2.48%
Capital	-	-	-	-	32,000	100%
Operational	384,080	430,767	477,360	391,392	481,287	22.97%
Debt Service	31,311	26,418	7,590	7,590	-	-100.00%
Total	\$ 695,109	\$ 792,381	\$ 833,391	\$ 748,529	\$ 871,509	16.43%

IT/GIS Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
90	\$34,720	\$43,400	\$52,080	N	1040101	IT Technician I	1
120	\$40,193	\$50,241	\$60,289	N	1040102	IT Technician II	1
150	\$46,528	\$58,160	\$69,793	E	1040103	GIS Specialist	1
150	\$46,528	\$58,160	\$69,793	N	1040104	IT Technician III	1
170	\$51,298	\$64,122	\$76,946	E	1040105	Infrastructure Administrator	1
210	\$62,352	\$77,941	\$93,529	E	1040106	Information Systems Manager	1

Maintenance Shop

Mission Statement:

It is the mission of the Foley Public Works Maintenance Department to support and enhance the growth of our city while maintaining the small town character and service levels to which our residents, businesses and visitors are accustomed. The responsible implementation of efficient and cost effective public services in a safe and courteous manner is our top priority.

Function: The Maintenance Department services the city's vehicles as required for the timely provision of city services to the residents. General maintenance and repairs are provided in-house as required for all standard sized cars and trucks used by city departments, as well as the larger specialty garbage, police, and fire vehicles and equipment whenever possible. When the outsourcing of vehicle repairs is required, the services are directed and managed by the Shop Foreman.

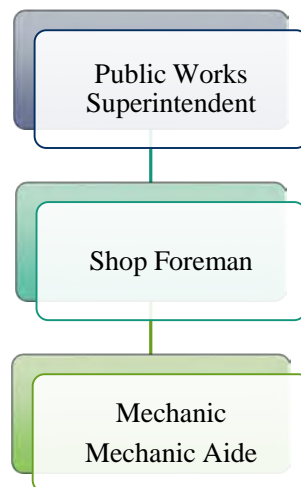
Department Goals:

To continue the implementation of compliant digital record keeping for work order creation and completion, and to create written procedural instructions for the new processes.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 255,545	\$ 282,556	\$ 294,747	\$ 292,310	\$ 295,272	1.01%
Capital	23,753	9,254	38,000	30,200	10,000	-66.89%
Operational	34,981	31,762	47,800	45,568	36,584	-19.72%
Total	\$ 314,280	\$ 323,572	\$ 380,547	\$ 368,078	\$ 341,856	-7.12%

Maintenance Shop Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	1050101	Mechanic Aide	1
120	\$40,193	\$50,241	\$60,289	N	1050102	Mechanic	3
190	\$56,556	\$70,694	\$84,833	E	1050103	Shop Foreman	1

Public Works

Mission Statement:

It is the mission of the Foley Public Works Department to support and enhance the growth of our City while maintaining the small town character and service levels to which our residents, businesses and visitors are accustomed. The responsible implementation of efficient and cost effective public services in a safe and courteous manner is our top priority.

Function: The Public Works administrative assistants provide a friendly interface for customers to ask questions and express concerns over city provided services, while also providing intra-departmental support in the form of work orders, reports, and other miscellaneous administrative support for three supervisors and all crew leaders.

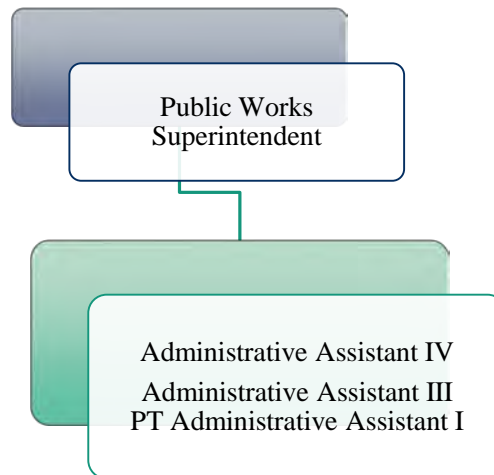
Department Goals:

To continue the implementation of compliant digital record keeping for work order creation and completion, and to create written procedural instructions for the new processes.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 74,425	\$ 80,962	\$ 96,273	\$ 91,644	\$ 122,720	33.91%
Capital	-	-	-	-	30,000	100.00%
Operational	39,084	40,735	68,318	65,461	48,765	-25.51%
Total	\$ 113,508	\$ 121,697	\$ 164,591	\$ 157,105	\$ 201,485	28.25%

Public Works Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
60	\$29,993	\$37,491	\$44,989	N	1060101	PT Administrative Assistant I	1
80	\$33,067	\$41,334	\$49,600	N	1060102	Administrative Assistant III	1
100	\$36,456	\$45,570	\$54,684	N	1060103	Administrative Assistant IV	1

Airport

Mission Statement: The Foley Municipal Airport is a general aviation airport operated, maintained, and preserved for the benefit of the community and airport users. It is our mission to provide a safe, efficient and customer focused airport to serve our community.

Function: The Foley Municipal Airport is a public airport located on approximately 125 acres in the northwest quadrant of the City. The airport has a north/south runway approximately 3,700 feet in length. Forty enclosed T-Hangar units are available for lease. There are accommodations for the Fixed Base Operator (FBO) which consist of a lobby, office space, classrooms and training areas as well as a maintenance hangar.

The day-to-day operations at the airport are managed by an FBO contracted by the City. The FBO's services include fuel sales, long-term vehicle parking, aircraft maintenance, and flight training school. The City's Airport Manager is responsible for lease of T-Hangars, airport maintenance, repair, and projects to ensure the airport meets FAA and ALDOT operational standards.

Performance Goals:

- Maintain standards required by ALDOT Aeronautics Bureau for issuance of an operating license as determined by annual airport inspection. The annual inspection performed by the Alabama Department of Transportation (ALDOT) took place on December 19, 2019. The airport was found to be in compliance of the rules and regulations of ALDOT and met the requirements for the issuance of an operating license.
- Maintain, improve and develop airport facilities and infrastructure. Infrastructure improvements in this fiscal year have included the construction of new taxiways and construction of an 8-unit T-Hangar on the airport's south apron. A project was also completed on the northwest apron to rehabilitate the existing taxiways.
- Maintain revenue streams generated by lease of FBO facilities and T-Hangar units. The FBO facilities are leased to Lightning Aviation. The lease agreement is for a five year term with expiration on July 19, 2021. The City manages the lease of 40 T-Hangar units with occupancy at 100%.

Selected Objectives:

- Ensure that runway/taxiway lights and pavement are maintained and other operational measures required by ALDOT are in place. Maintain open communication with FBO and City maintenance crews to identify and correct any issues that arise.
- Maintain a 10-year capital plan for large projects. Seek and apply for FAA and ALDOT funding for capital projects.
- Maintain waiting list for T-Hangar units and fill units as vacancies arise.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projections	Budget	2020 to 2021
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Capital	-	-	-	-	30,000	100.00%
Operational	40,331	62,272	76,800	69,041	65,540	-5.07%
Total	\$ 40,331	\$ 62,272	\$ 76,800	\$ 69,041	\$ 95,540	38.38%

There are no City employees in the airport department. The Airport Manager is located in the Finance Division of the General Government Department.

Police Department

Mission Statement: We will strategically and effectively police in a modern manner that ensures a safe and secure city. We strive every day to be the best trained, best equipped, best performing police department that serves with excellence. To achieve our mission, the Foley Police Department collaborates extensively with local, state and federal partners from multiple communities and other public sectors.

Function: The Foley Police Departments' strategy and vision is to interact with and become an integral part of the lives of our citizens. We will build trust and develop partnerships and work together to lower crime and maintain and improve the quality of life for all citizens in all neighborhoods. Our department is comprised of five components: the Command Staff, the Patrol Division, the Criminal Investigation Division, the Administrative Division, and the Community Safety Division.

Organizational Values:

- We desire to maintain our City's quality of life and ensure that our citizens feel safe to work, play, rest, and raise their children in this city.
- We desire that our residents and businesses enjoy a high degree of protection and police services.
- We desire to police in a manner that allows our community to get to know us as approachable employees which results in close relationships, partnerships, and professionalism.
- We desire to assist in community development which in turn affects economic development for our city, our citizens, and future generations.
- We focus on crime fighting, quick police response, community relations, delivery of advanced level of police services and professionalism.

Performance Goals: Goals are established by the Chief of Police, Command Staff and all employees within the Foley Police Department. The following methods are used to obtain our general goals.

- We will give our absolute best and impact our community through quality police services we are proud of.
- As a department, we will always seek to reach higher levels of performance through professional and ethical law enforcement operations and modern, proficient training.
- We will always work as a professional team. Each section of the police department is an invaluable, critical, mission-essential component of this police team.
- We will practice maximum effort in pursuing offenders and protecting the innocent.
- As a department, we will strive to become one large family as we serve our community.

	2015	2016	2017	2018	2019
<i>Arrest</i>	1,775	2,063	2,165	2,272	2,166
<i>Traffic cases filed</i>	3,799	4,660	4,447	4,491	4,491
<i>Calls for service</i>	61,886	64,076	65,627	66,753	58,051

Department Achievements: This year we saw a highly publicized narrative from the National Council for Home Safety and Security that placed Foley in the top **10** safest cities in Alabama based on 2017 statistics.

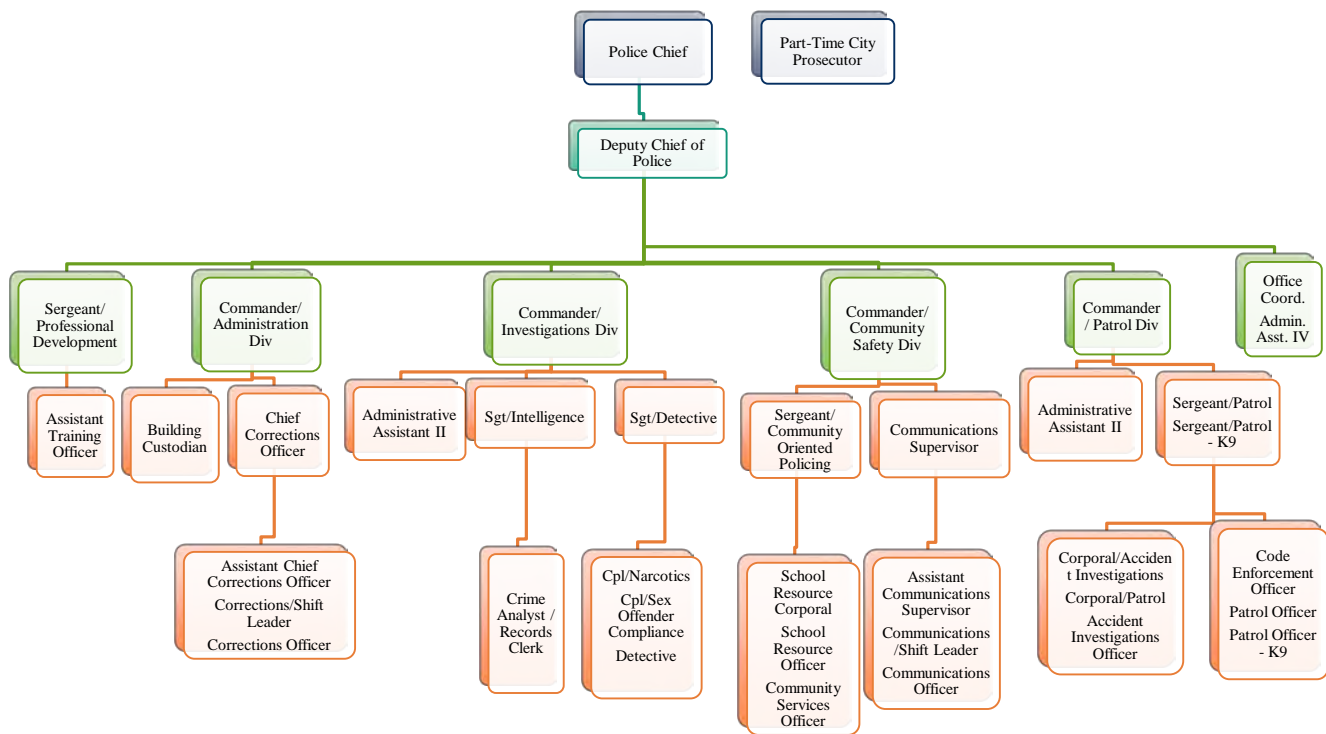
In 2019, we are proud to report that our total crime is down 14% overall. This crime reduction is occurring while our population is increases and our city is getting busier and busier.

Our calls for service continue to increase in our growing city. Foley is a great place to live and our secret is out. The governor's office declared Foley an "Opportunity Zone". Our Neighborhood Watch program continues to grow as our city does. With our citizens partnership we will continue to enjoy the quality of life the City of Foley has to offer.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 5,861,136	\$ 6,193,309	\$ 6,446,746	\$ 6,298,016	\$ 6,571,138	4.34%
Capital	298,010	407,308	460,027	460,027	337,000	-26.74%
Operational	935,403	1,029,439	1,182,900	1,108,678	1,155,705	4.24%
Total	\$ 7,094,550	\$ 7,630,056	\$ 8,089,673	\$ 7,866,721	\$ 8,063,843	2.51%

Police Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	2010101	Building Custodian	1
70	\$31,492	\$39,365	\$47,238	N	2010103	Administrative Assistant II (Patrol)	1
70	\$31,492	\$39,365	\$47,238	N	2010104	Administrative Assistant II (CID)	1
70	\$31,492	\$39,365	\$47,238	N	2010106	Crime Analyst/Records Clerk	2
80	\$33,067	\$41,334	\$49,600	N	2010102	Communications Officer	5
90	\$34,720	\$43,400	\$52,080	N	2010105	Corrections Officer	9
90	\$34,720	\$43,400	\$52,080	E	2010138	Part-Time City Prosecutor	1
100	\$36,456	\$45,570	\$54,684	N	2010109	Administrative Assistant IV	1
100	\$36,456	\$45,470	\$54,684	N	2020107	Communications/Shift Leader	3
100	\$36,456	\$45,470	\$54,684	N	2020108	Corrections/Shift Leader	3
110	\$38,279	\$47,849	\$57,419	E	2010112	Office Coordinator	1
110	\$38,279	\$47,849	\$57,419	E	2010142	Assistant Communications Supervisor	1
110	\$38,279	\$47,849	\$57,419	N	2010143	Assistant Chief Corrections Officer	1
120	\$40,193	\$50,241	\$60,289	E	2010111	Communications Supervisor	1
120	\$40,193	\$50,241	\$60,289	E	2010110	Chief Corrections Officer	1
150	\$46,528	\$58,160	\$69,793	N	2010113	Accident Investigations Officer	1
150	\$46,528	\$58,160	\$69,793	N	2010114	Assistant Training Coordinator	1
150	\$46,528	\$58,160	\$69,793	N	2010115	Code Enforcement Officer	2
150	\$46,528	\$58,160	\$69,793	N	2010117	Detective	7
150	\$46,528	\$58,160	\$69,793	N	2010118	Patrol Officer	24
150	\$46,528	\$58,160	\$69,793	N	2010119	Patrol Officer K-9	3
150	\$46,528	\$58,160	\$69,793	N	2010120	School Resource Officer	3
150	\$46,528	\$58,160	\$69,793	N	2010141	Community Services Officer	1
180	\$53,862	\$67,328	\$80,794	N	2010121	Corporal/Accident Investigations	1
180	\$53,862	\$67,328	\$80,794	N	2010123	Corporal/Patrol	4
180	\$53,862	\$67,328	\$80,794	N	2010125	Corporal/Sex Offender Compliance	1
180	\$53,862	\$67,328	\$80,794	N	2010126	School Resource Corporal	1
180	\$53,862	\$67,328	\$80,794	N	2010144	Corporal/Narcotics	1
200	\$59,383	\$74,229	\$89,075	N	2010127	Sergeant/Community Oriented Policing	2
200	\$59,383	\$74,229	\$89,075	N	2010128	Sergeant/Detective	1
200	\$59,383	\$74,229	\$89,075	N	2010129	Sergeant/Intelligence	1
200	\$59,383	\$74,229	\$89,075	N	2010130	Sergeant/Patrol	4
200	\$59,383	\$74,229	\$89,075	N	2010131	Sergeant/Professional Development	1
200	\$59,383	\$74,229	\$89,075	N	2010140	Sergeant/Patrol – K9	1
220	\$65,470	\$81,838	\$98,205	E	2010132	Commander/Administration Division	1
220	\$65,470	\$81,838	\$98,205	E	2010133	Commander/Community Safety Division	1
220	\$65,470	\$81,838	\$98,205	E	2010134	Commander/Criminal Investigations Division	1
220	\$65,470	\$81,838	\$98,205	E	2010135	Commander/Patrol Division	1
250	\$75,790	\$94,737	\$113,685	E	2010136	Deputy Chief of Police	1
300	\$96,729	\$120,911	\$145,094	E	2010137	Police Chief	1

Fire Department

Mission Statement: The Foley Fire & Rescue Department professionals are committed to providing rapid and reliable services to the citizens of our community. We are committed to saving lives and property and improving the quality of life through education and training. We will provide fire prevention, fire suppression and rescue services of the highest quality for the community. We will accomplish our mission by working with the community, efficiently utilizing our resources, and fostering an atmosphere that encourages teamwork, innovation and progress.

Function: The Fire Department is trained and prepared for all-hazards emergency response. Essentially, the core functions of the Department are fire suppression, emergency medical response, hazardous materials response, fire prevention and education.

Performance Goals: With the growth of our city, we are working to continue to provide adequate emergency response while also aggressively working on fire prevention through our inspection program and public education. While our total volume of annual emergency responses has increased throughout the last fiscal year, our cumulative property losses from fires throughout the city have remained low and continue to show a decreasing trend. We have been actively involved in the Alabama Turn Your Attention to Fire Prevention campaign in an effort to reduce the loss of life from fire in our community and throughout the state.

	2015	2016	2017	2018	2019
<i>Emergency responses</i>	1,284	1,493	1,481	1,655	1,605
<i>Inspections</i>	3,074	3,207	3,722	2,469	3,428
<i>Public relations/education contacts</i>	4,063	6,788	10,956	12,335	9,429

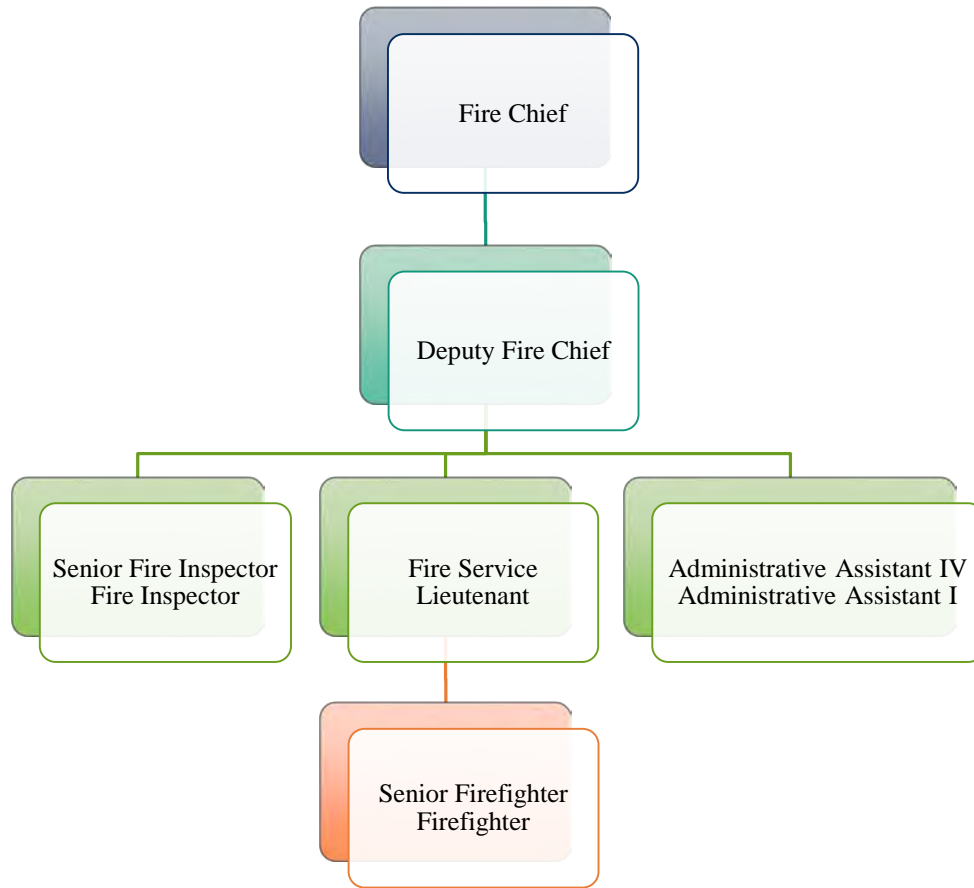
Department Achievements: We were surveyed by the Insurance Services Office (ISO) in 2018 in order to establish our current Public Protection Class (PPC). We gained points in risk reduction and have maintained a solid PPC Class 3/3Y. This puts us in the top 12% of all fire departments surveyed in the U.S.

We were recognized by Gulf Coast Media as the Best Fire Department in Baldwin County in the 2020 Big Beautiful Baldwin's Best contest.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 2,419,865	\$ 2,410,261	\$ 2,503,968	\$ 2,472,117	\$ 2,530,440	2.36%
Capital	18,890	-	30,000	21,363	-	100.00%
Operational	336,747	461,773	421,481	419,575	508,350	21.16%
Total	\$ 2,775,502	\$ 2,872,033	\$ 2,955,448	\$ 2,913,055	\$ 3,038,790	4.32%

Fire Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
60	\$29,993	\$37,491	\$44,989	N	2020101	Administrative Assistant I	1
100	\$36,456	\$45,570	\$54,684	N	2020102	Administrative Assistant IV	1
140	\$44,313	\$55,391	\$66,469	N	2020103	Firefighter	18
150	\$46,528	\$58,160	\$69,793	N	2020104	Fire Inspector	1
160	\$48,855	\$61,069	\$73,282	N	2020105	Senior Firefighter	6
180	\$53,862	\$67,328	\$80,794	N	2020106	Fire Service Lieutenant	3
180	\$53,862	\$67,328	\$80,794	N	2020109	Senior Fire Inspector	1
240	\$72,181	\$90,226	\$108,271	E	2020107	Deputy Fire Chief	1
280	\$87,736	\$109,670	\$131,604	E	2020108	Fire Chief	1

Community Development Department

Mission Statement: To provide for orderly and controlled growth for its citizenry and to provide superior customer service in matters relating to development. We constantly strive to ensure that all codes, ordinances and other regulations are met for the health, safety and well-being of Foley citizens.

Function: The Community Development Department (CDD) provides the following services to the citizens of Foley; planning, zoning, building permitting and inspections, and code enforcement.

Performance Goals

Specific departmental goals are set on an annual basis through our budget. We work closely with developers to determine the growth rate for the next fiscal year and budget accordingly. We strive to provide accurate revenue estimates and budget expenses based on those projections.

	2015	2016	2017	2018	2019
<i>Building permits</i>	1,433	1,947	2,402	2,416	2,406
<i>Single family</i>	148	235	261	270	256
<i>Duplex/multi-family</i>	4	14	30	428	234
<i>New commercial</i>	16	20	78	20	13

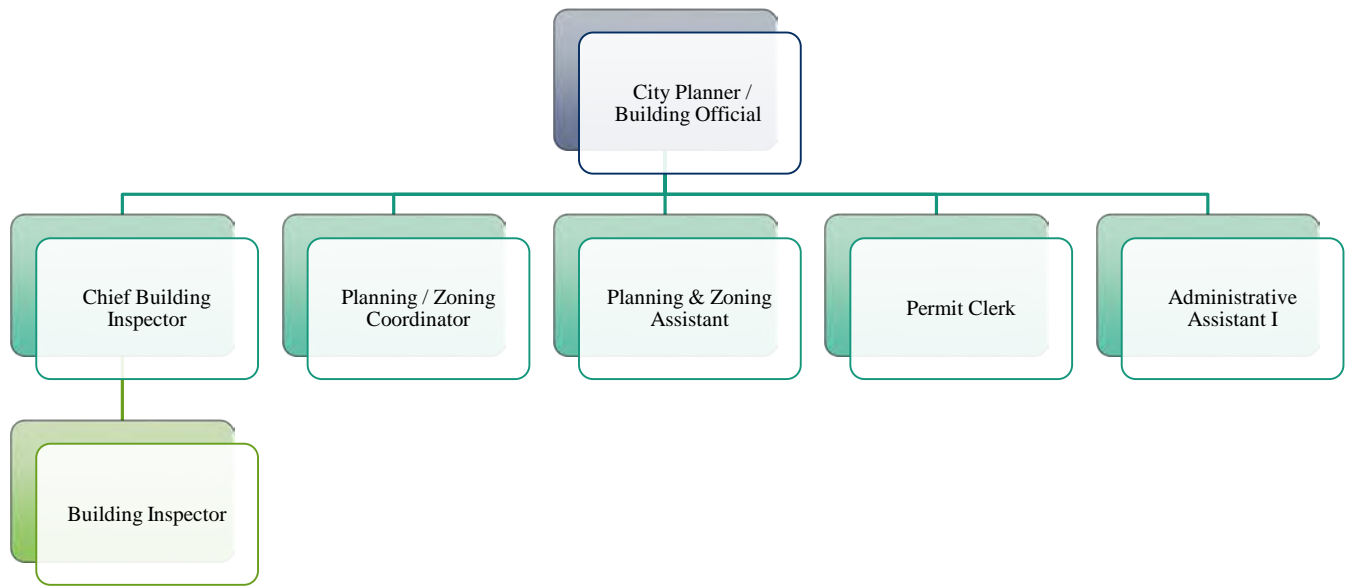
Department Achievements

- Maintain high standards by adopting current national regulatory codes.
- Amend the Zoning Ordinance on an annual basis to assure compliance with federal and state standards.
- Encourage building to the highest standard and are currently 4th in the Nation for Fortified Homes.
- Currently has an ISO rating of 4 for residential and commercial.
- Created and hosts a monthly meeting called PLAN (Plan Lower Alabama Now). Attendees include planners, engineers, developers, home builders, GIS, Realtors Board, elected officials, environmentalist and other interested parties. We have a speaker, round-table challenges & work on specific areas of concern.
- Was accepted into the FEMA CRS (Community Rating System). This required a flood audit prior to acceptance and requires specific topics related to flooding being maintained in order to provide a reduced flood rate to our citizens.
- Adopted a Coastal Supplement to the building code that requires a higher minimum standard due to our location in a hurricane/high wind area.
- Staff hold various certifications in their field and continue to attend trainings and obtain new certifications.
- Staff serve in various capacities with local, state, regional and federal boards/committees.

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 539,214	\$ 585,368	\$ 645,943	\$ 631,304	\$ 682,859	5.72%
Capital	31,450	27,803	-	-	56,000	100.00%
Operational	126,015	211,482	176,183	150,777	118,225	-21.59%
Total	\$ 696,678	\$ 824,653	\$ 822,126	\$ 782,081	\$ 857,084	9.59%

Community Development Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
60	\$29,993	\$37,491	\$44,989	N	2030101	Administrative Assistant I	2
80	\$33,067	\$41,334	\$49,600	N	2030102	Permit Clerk	1
80	\$33,067	\$41,334	\$49,600	N	2030103	Planning & Zoning Assistant	1
120	\$40,193	\$50,241	\$60,289	E	2030104	Planning & Zoning Coordinator	1
150	\$46,528	\$58,160	\$69,793	E	2030105	Building Inspector	4
180	\$53,862	\$67,328	\$80,794	E	2030106	Chief Building Inspector	1
280	\$87,738	\$109,670	\$131,604	E	2030107	City Planner/Building Official	1

Environmental Department

Mission Statement: The Environmental Department's mission is to protect and assist in the enhancement of the city's natural resources and ecological health through the utilization of environmental stewardship, education and outreach, municipal leadership, environmental code enforcement, vector control, effective communication, and collaboration with all citizens.

Function: Several of the major tasks and responsibilities performed by the Environmental Department include: code enforcement related to environmental and public nuisance ordinances, management of state and federal permits held by the city, review and inspect construction permits for environmental compliance, collaborate with other city departments for ordinance updates related to development and environmental issues, monitor water quality through sampling, manage vector control program, coordinate with federal, state and local entities for regional environmental concerns, and public education and outreach for environmental topics.

Performance Goals:

- Implement code enforcement based on citizen complaints.
- Maintain compliance with state and federal permit programs to include MS4, UST, NPDES, pesticide application and scrap tire management.
- Implement construction permit program for environmental compliance.
- Update ordinances to meet changing state and federal standards.
- Maintain a baseline of water quality parameters for streams in Foley.
- Ensure and improve the quality of vector control to address any health risks related to pests.
- Collaborate with federal, state, and local agencies for coordination in environmental programs.
- Provide public education and outreach on environmental topics.

Selected Objectives:

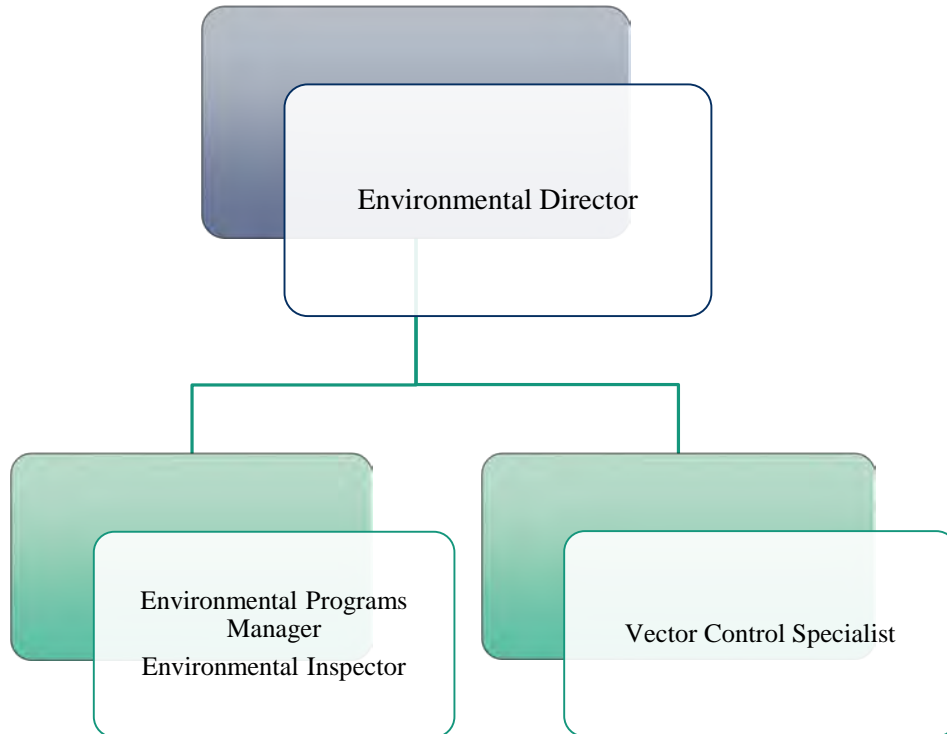
- To respond in a timely manner to citizen complaints for code enforcement and promptly perform enforcement measures for violations.
- To obtain required permits and perform all required compliance measures, monitoring, and reporting in order to reduce pollutant loading.
- To permit, review plans, inspect and enforce construction activities and land development for a reduction of pollution in storm water runoff.
- To work with multiple city departments for ordinance updates based on needs and requirements.
- To perform monthly water quality monitoring on selected stream locations.
- To perform regular vector control services including adulticide and larvicide operations for the control of mosquitoes.
- To participate in multiple agency working groups for combined efforts in environmental programs.
- To host workshops, trainings, field trips and other programs based on environmental topics.

<i>Environmental</i>	2018	2019	2020
<i>Permits Issued</i>	316	308	600 (anticipated)
<i>Permit Inspections</i>	275	270	700 (anticipated)
<i>Complaints</i>	157	122	160 (to date)
<i>Water Samples – Chemistry</i>	0	33	90
<i>Water Samples – Bacteria</i>	0	12	28
<i>State Permit Inspections</i>	50	43	96

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 237,063	\$ 207,828	\$ 255,846	\$ 244,224	\$ 268,876	10.09%
Capital	19,072	-	34,200	31,909	35,000	9.69%
Operational	44,049	36,012	71,700	66,226	72,095	8.86%
Total	\$ 300,184	\$ 243,840	\$ 361,746	\$ 342,359	\$ 375,971	9.82%

Environmental Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
90	\$34,720	\$43,400	\$52,080	N	2040103	Vector Control Specialist	1
110	\$38,279	\$47,849	\$57,419	N	2040105	Environmental Inspector	2
130	\$42,203	\$52,753	\$63,304	E	2040106	Environmental Programs Manager	1
240	\$72,181	\$90,226	\$108,271	E	2040107	Environmental Director	1

Street Department

Mission Statement: It is the mission of the Foley Public Works Street Department to support and enhance the growth of our city while maintaining the small town character and service levels to which our residents, businesses, and visitors are accustomed. The responsible implementation of efficient and cost effective public services in a safe and courteous manner is our top priority.

Function: The Street department works proactively to maintain the city's roadways, rights of ways, drainage, and sidewalks. Prioritize and respond to issues identified by the Street Supervisor, Engineering Department, elected city officials, and concerned citizens. Duties include street/pothole repairs, addressing drainage issues, mowing, tree trimming, street sweeping, culvert installation, and providing signage that is compliant with the Manual on Uniform Traffic Control Devices (MUTCD).

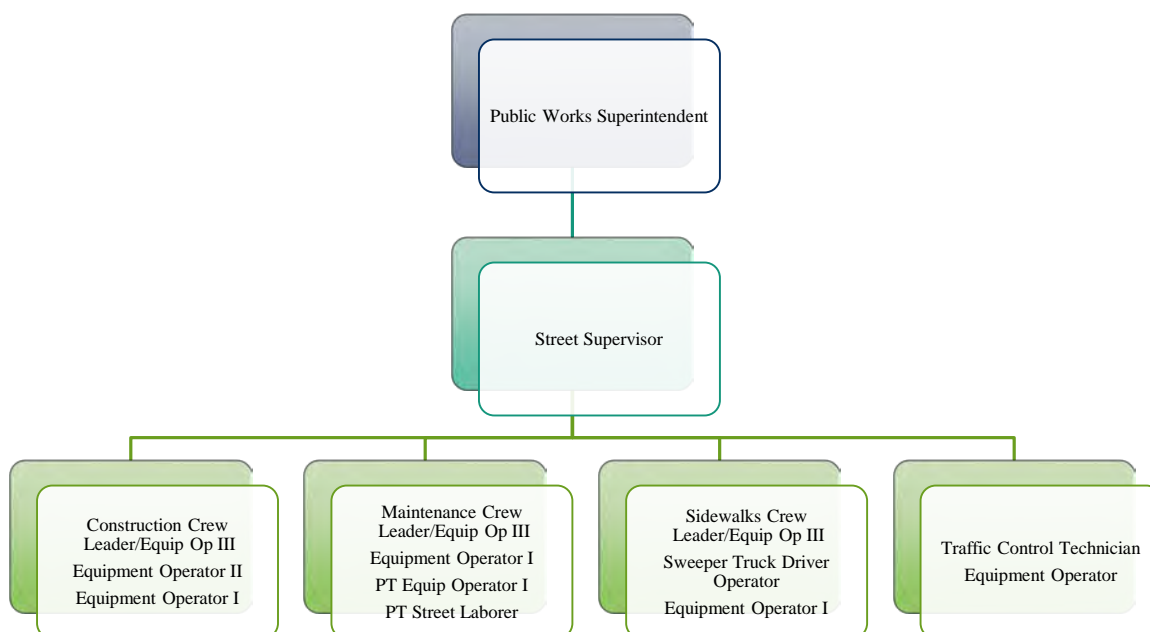
Performance Goals: Our main goal is to train these new leaders in areas of efficiency, productivity, and communicative ideology between employees and citizens in order to build a conducive working relationship.

	2015	2016	2017	2018	2019
<i>Miles of streets maintained</i>	147	148	153	154	159
<i>Miles of sidewalks maintained</i>	30	35	37	37	37

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 1,273,632	\$ 1,346,269	\$ 1,450,599	\$ 1,447,311	\$ 1,601,282	10.64%
Capital	197,503	334,149	1,016,500	940,818	610,000	-35.16%
Operational	302,703	333,533	393,550	373,733	383,842	2.70%
Total	\$ 1,773,838	\$ 2,013,951	\$ 2,860,649	\$ 2,761,862	\$ 2,595,124	-6.04%

Street Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	3010101	Part-Time Street Laborer	2
50	\$28,564	\$35,705	\$42,847	N	3010102	Part-Time Equipment Operator I	1
60	\$29,993	\$37,491	\$44,989	N	3010103	Equipment Operator I	18
70	\$31,492	\$365	\$47,238	N	3010111	Sweeper Truck Driver Operator	1
80	\$33,067	\$41,334	\$49,600	N	3010104	Equipment Operator II	7
120	\$40,193	\$50,241	\$60,289	N	3010105	Crew Leader / Equipment Operator III (Sidewalks)	1
120	\$40,193	\$50,241	\$60,289	N	3010106	Crew Leader / Equipment Operator III (Construction)	1
120	\$40,193	\$50,241	\$60,289	N	3010107	Crew Leader / Equipment Operator III (Maintenance)	1
120	\$40,193	\$50,241	\$60,289	N	3010108	Traffic Control Technician	1
170	\$51,298	\$64,122	\$76,946	E	3010109	Street Supervisor	1
270	\$83,558	\$104,448	\$125,337	E	3010110	Public Works Superintendent	.5

Engineering Department

Mission Statement: Protect and enhance the public health, safety and welfare by facilitating public and private construction work and orderly development within the City and its extraterritorial jurisdiction.

Function: The Engineering Department provides technical reports and recommendations to the Mayor, the City Council, and the City Administrator. We review and ensure that subdivision and commercial site construction plans comply with City standards and specifications. We select and direct consulting engineering firms for the development of Capital Project Plans. We design projects for construction by Public Works and manage facility upgrades citywide as required. Engineering communicates with other City, County, State and Federal officials as needed and answers complaints and consults directly with the Public upon request.

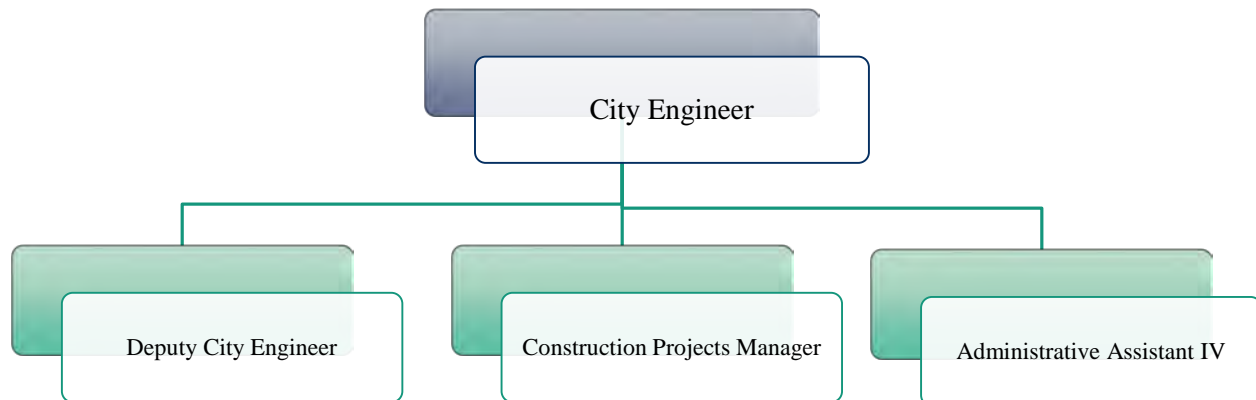
Performance Goals: Engineering strives to implement large and small Capital Projects on time and under budget in accordance with both the current Fiscal Year and Long Range Capital Plans as adopted by the City Council. We also endeavor to respond to the requests of the public and other City departments in a timely, courteous, and professional manner when technical assistance is required. We measure these goals by tracking Capital Projects and by direct feedback from our customers: the Mayor, Council, Administration, Directors and the public.

Department Achievements: Within the last five years Engineering has managed the completion of Pride Drive, Downtown Pedestrian Bridge, Philomene Holmes Road, CR20/FBE offset turn lanes, Fern Avenue Extension, TIGER and TAP Grants, and numerous drainage and safety projects with Public Works.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 329,329	\$ 347,682	\$ 361,415	\$ 362,047	\$ 370,413	2.31%
Capital	-	-	-	-	-	0.00%
Operational	46,340	64,755	79,025	70,075	82,145	17.22%
Total	\$ 375,669	\$ 412,437	\$ 440,440	\$ 432,122	\$ 452,558	4.73%

Engineering Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
100	\$36,456	\$45,570	\$54,684	N	3020101	Administrative Assistant IV	1
170	\$51,298	\$64,122	\$76,946	E	3020102	Construction Projects Manager	1
220	\$65,470	\$81,838	\$98,205	E	3020103	Deputy City Engineer	1
300	\$96,729	\$120,911	\$145,094	E	3020104	City Engineer	1

Sanitation Department

Mission Statement: It is the mission of the Foley Public Works Sanitation Department to support and enhance the growth of our city while maintaining the small town character and service levels to which our residents, businesses, and visitors are accustomed. The responsible implementation of efficient and cost effective public services in a safe and courteous manner is our top priority.

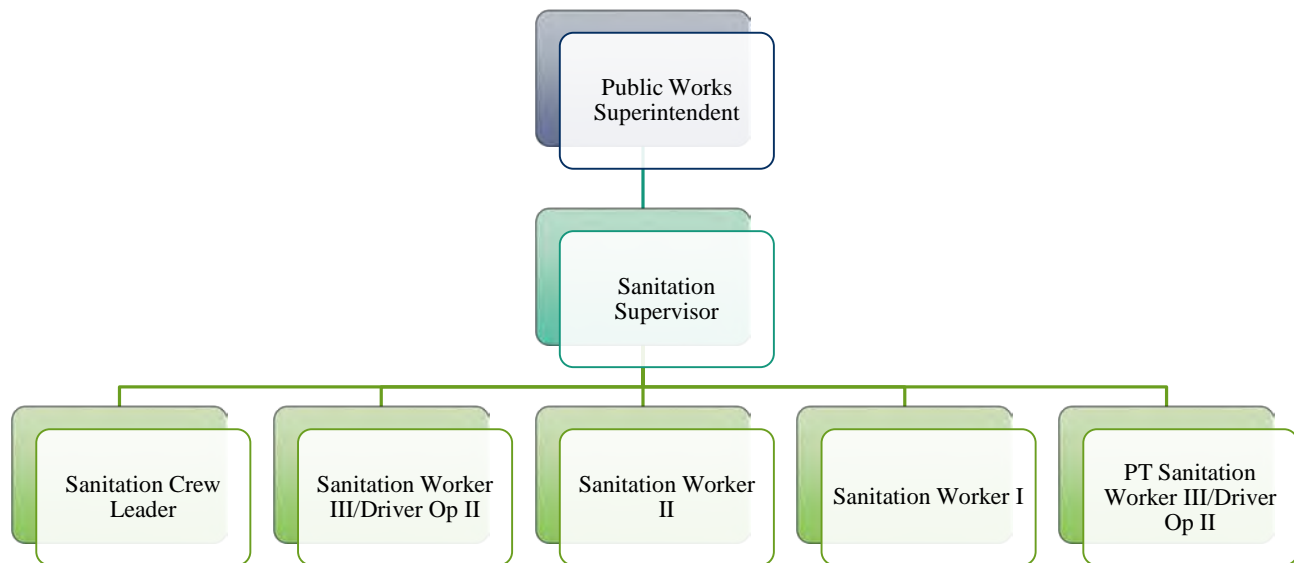
Function: The Sanitation department provides garbage, recycle, yard debris, bulk pickup, and hot shot service for residents and businesses. Delivery of cans to new residents, walkup service for handicapped residents, cardboard recycling, commercial bulk pickup, and trash services for special events are a few of the additional services administered by the sanitation department.

	2015	2016	2017	2018	2019
<i>Refuse collected & disposed (tons)</i>	5,955	6,656	6,810	3,749	7,271
<i>Recyclables collected & disposed (tons)</i>	455	523	531	369	391
<i>Households served</i>	5,951	6,131	6,402	6,583	3,940
<i>Commercial/special accounts served</i>	365	322	359	345	368
<i>Contracted commercial dumper accounts served</i>	341	366	379	384	397

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 705,087	\$ 721,283	\$ 756,663	\$ 737,244	\$ 764,902	3.75%
Capital	388,343	-	588,500	581,424	565,000	100%
Operational	1,132,424	1,292,671	1,312,375	1,324,759	1,383,169	4.41%
Total	\$ 2,225,855	\$ 2,013,955	\$ 2,657,538	\$ 2,643,427	\$ 2,713,071	2.63%

Sanitation Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
30	\$25,909	\$32,386	\$38,863	N	4010102	Sanitation Worker II	5
30	\$25,909	\$32,386	\$38,863	N	4010107	Part-Time Sanitation Worker II	1
30	\$25,909	\$32,386	\$38,863	N	4010108	Sanitation Worker II / Custodian	1
70	\$31,492	\$39,365	\$47,238	N	4010103	Sanitation Worker III / Driver Op II	8
70	\$31,492	\$39,365	\$47,238	N	4010106	Part-Time Sanitation Worker III / Driver Operator	1
100	\$36,456	\$45,570	\$54,684	N	4010104	Sanitation Crew Leader	1
140	\$44,313	\$55,391	\$66,469	E	4010105	Sanitation Supervisor	1
270	\$83,558	\$104,448	\$125,337	E	3010110	Public Works Superintendent	.5

Parks Department

Mission Statement: It is the chief objective of the Parks Department to provide a safe and pleasant experience for all City park visitors by ensuring well maintained facilities that focus on safety and cleanliness. A particular emphasis is placed on the seamless organization, facilitation, and completion of special events held within the City's park system.

Function: The Parks Department is responsible for the maintenance, safety, and cleanliness of the City parks and related amenities. Additionally, the Parks Department staff is utilized in the facilitation of special events held within the parks and is responsible for the deployment and removal of holiday decorations throughout the City.

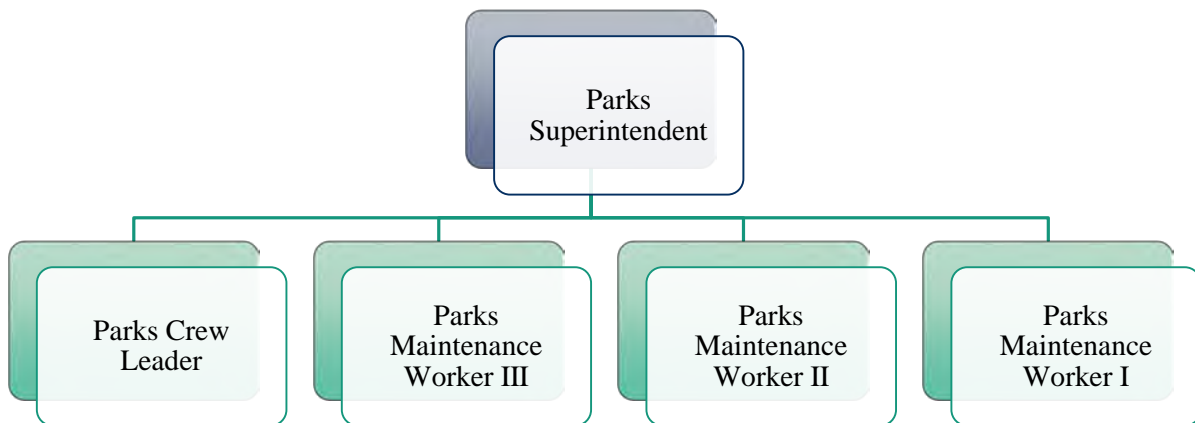
Performance Goals

The Parks Department goal is to respond to resident concerns and complaints within one business day, and address or repair the findings as necessary within a reasonable timeframe for each occurrence.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 588,526	\$ 573,173	\$ 624,487	\$ 577,167	\$ 611,649	5.97%
Capital	23,753	34,787	-	-	43,000	100.00%
Operational	142,013	152,428	175,560	146,610	162,555	10.88%
Total	\$ 754,292	\$ 760,388	\$ 800,047	\$ 723,777	\$ 817,204	12.91%

Parks Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	5010106	Parks Maintenance Worker I	2
50	\$28,564	\$35,705	\$42,847	N	5010107	Parks Maintenance Worker II	5
70	\$31,492	\$39,365	\$47,238	N	5010108	Parks Maintenance Worker III	3
130	\$42,203	\$52,753	\$63,304	N	5010104	Parks Crew Leader	1
230	\$68,744	\$85,930	\$103,115	E	5010105	Parks Superintendent	1

Library

Mission Statement: The Foley Public Library's mission is to provide members of the Foley community with the resources necessary to fulfill their evolving informational, educational, recreational and cultural needs in an environment that encourages lifelong habits of reading, community engagement, and self-expression.

Our primary purpose is to obtain and organize books and other printed and digital material and establish programs in a manner that allows everyone easy and free access to information regardless of age, sex, race, creed, social, economic, or educational level.

To achieve our purpose, we shall maintain programs and services to:

- Provide reliable print and digital materials and activities for the pursuit of personal and community interests.
- Engage children entering the world of learning and reading, and provide supplementary resources and activities that encourage the love of reading.
- Serve as a reference center by securing or locating authoritative sources for information needs.
- Provide access to the internet and help patrons gain the skills necessary to use computer hardware and software.
- Provide recreational materials to all ages that aid in the pursuit of quality leisure time.
- Stimulate the enjoyment of and appreciation for the fine arts, humanities and the sciences.

Function: The Foley Public Library provides residents of Foley and the surrounding communities' access to information in a variety of formats as well as continuing educational opportunities that broaden horizons and improve their quality of life. The 86,000 + titles held in the 21,000 square foot facility provide wide ranging information on a myriad of topics. Those titles are supplemented by over to 50,000 electronic titles that can be accessed on numerous personal devices. The Library serves as a cultural center complete with a meeting room for large groups, a board room and study/testing rooms that can accommodate smaller groups or individuals as they study, read, conduct research, prepare for and take exams, or conduct meetings or presentations. We also provide varied programming that assists in enlightening our community on current local and world events as well as crafts, ideology, and history. We consider ourselves, and are seen by the Foley area, as a center of the community.

Performance Goals: The Library's goals are divided into seven different initiatives each with their own set of goals and objectives. These seven initiatives are: community, collections, patrons, communications, staff development, technology, and capital expansion.

Community Initiative:

The library is committed to enriching the quality of life for Foley residents through our services, community outreach programs, and partnerships which contribute to life-long learning by expanding our in-house programs and events to become more integrated into the community and become a true community center. The intent is to maintain those programs, enhance them where necessary, and introduce new programs of interest to the residents of Foley. The Foley Public Library will continue to expand its reach into the community to enhance the quality of life for Foley residents through strategic partnerships and collaborative programs. The library will continue to be an information center, with facilities that are convenient, comfortable and inviting places for quiet study, effective meetings and civic engagement.

Collections Initiative:

The Library's collections, in all relevant formats, are among their most important assets. Collections must be thoughtfully managed with an eye toward providing what is current, popular, and useful, along with the best of the cultural and historical record, and with a special emphasis on preserving the rich history of the City of Foley and Baldwin County. The collections will reflect the interests of Foley readers in their content, format and language. Collections will be available in both a timely manner and sufficient quantities to anticipate demand. The newly created Stacks Maintenance Coordinator places an emphasis on a properly maintained collection through the generation of statistical reports that provide information on patron use. The Library's Genealogy/Alabama History Room will continue to collect and maintain the premier compilation of historical materials on Foley and Baldwin County history held in any Baldwin County facility.

Patrons Initiative:

The Library provides outstanding services and facilities that are convenient for our patrons by continuing to support the early literacy needs of children and young adults and contributing to their readiness for schools and careers. Adults will have access to lifelong learning opportunities through library programs that are educational, entertaining, and that help connect them to their community and the world. All patrons will have convenient access to public computers, self-service technology, electronic resources, and a vibrant web site designed to connect people of all ages to our collections, programs, and services.

Communications Initiative:

Providing accurate, timely information creates a stronger, more visible organization. The Library is committed to improving the flow of information, resolving internal challenges, and creating open dialogues with the Foley community. By utilizing Facebook, Instagram, and Pinterest, the majority of Foley residents can become aware of the breadth of services and programs offered by the library through a variety of regular customized updates. Foley residents, as well as members of the Baldwin County Library Cooperative, will be encouraged to provide suggestions for service enhancements, programs, and collections in a variety of ways.

Staff Development Initiative:

To continuously provide opportunities for individual training for staff as well as yearly training that involves all staff members. The Library will continue to value the talent, experience, and contributions of all staff, and effectively support staff training, a cross-functional team approach, and open communications to improve internal operations and service to the community. The Library Advisory Board will continue to be composed of knowledgeable citizen stewards who support the Library's mission, exemplify its values, and serve as library ambassadors and advocates throughout the community.

Technology Initiative:

A continuation of maintaining up-to-date technology for our patrons use in our computer lab. In addition, providing any technology for in-house and external circulation that our community deems necessary or needed. The Library will work closely with the City of Foley IT Department to maintain our Computer Lab at peak efficiency. The Library will continue to aid patrons in setting up the parameters of their personal electronic devices as well as aiding them in understanding the operation of their personal devices.

Capital Expansion Initiative:

A continuation of making the most efficient use of the space that we have in order to maintain a large, diverse collection while providing an inviting space for patrons to use. In addition, the Library will begin to seek input from the City Council on possible expansion plans as the Library will use all of our available space prior to the end of the current five year plan. The Library will continue to make best use of the limited space that remains in our Library by adding shelving in innovative ways, if possible, to continue the growth of our collection.

Achievement of Goals: The Library documents numerous statistics concerning services that we record daily. We can observe these stats each month and track trends. We can use these numbers to determine the success of a project and if that project deserves to continue, to be altered or to be discontinued. We also participate in the Alabama Library Associations Snapshot Day each year which polls patrons in addition to isolating activities to determine their effectiveness. We utilize our website and Facebook to track trends and to follow up on the success rate of projects.

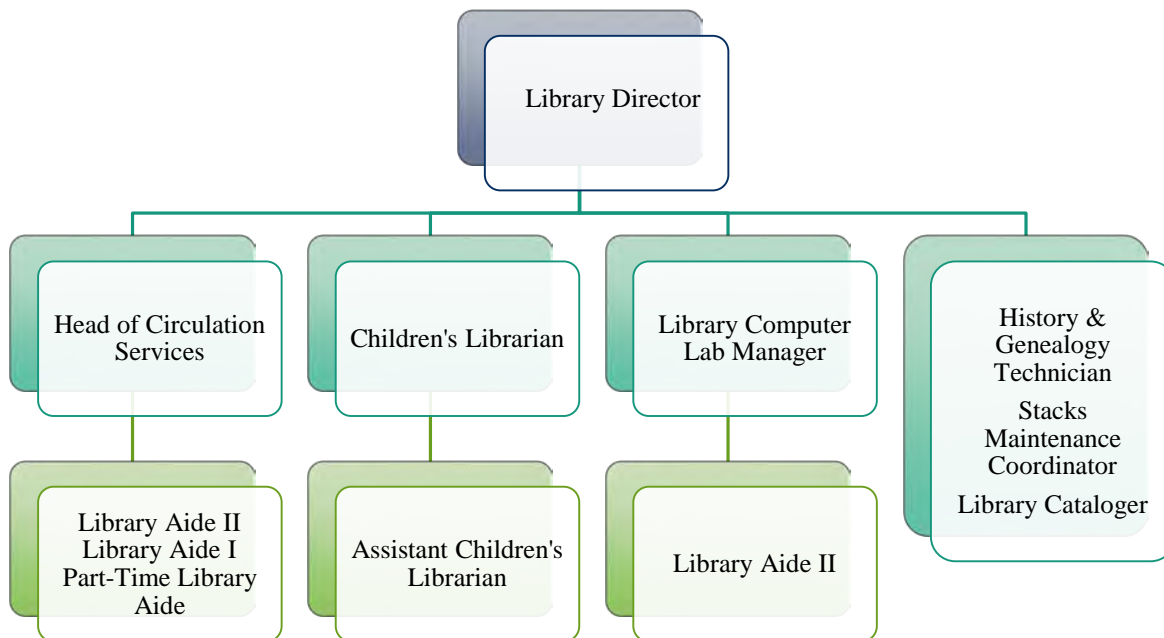
Department Achievements:

- 2015 - 2019 Alabama Library Association Gold Standard Award Winner.
- 2016 Library Journal Five Star rated number one library in the United States in our category.
- 2017 Library Journal Five Star rated number five library in the United States in our category.
- 2018 Library Journal Five Star rated number six library in the United States in our category.
- 2019 Library Journal Five Star rated number six library in the United States in our category.
- 2019 Alabama Library Association Gold Standard Award Winner.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 639,424	\$ 699,332	\$ 731,670	\$ 726,620	\$ 738,994	1.70%
Capital	-	-	-	-	-	0.00%
Operational	148,857	179,845	161,150	148,470	161,150	8.54%
Total	\$ 788,282	\$ 879,176	\$ 892,820	\$ 875,090	\$ 900,144	2.86%

Library Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
30	\$25,909	\$32,386	\$38,863	N	5020101	Library Aide I	2
30	\$25,909	\$32,386	\$38,863	N	5020102	Part-Time Library Aide	4
60	\$29,993	\$37,491	\$44,989	N	5020112	Library Aide II-Circulation Desk	1
60	\$29,993	\$37,491	\$44,989	N	5020113	Library Aide-Computer Lab	1
90	\$34,720	\$43,400	\$52,080	N	5020104	Library Cataloger	1
100	\$36,456	\$45,570	\$54,684	N	5020105	Assistant Children's Librarian	1
100	\$36,456	\$45,570	\$54,684	N	5020106	Stacks Maintenance Coordinator	1
110	\$38,279	\$47,849	\$57,419	E	5020107	Head of Circulation Services	1
130	\$42,203	\$52,753	\$63,304	N	5020108	History & Genealogy Technician	1
150	\$46,528	\$58,160	\$69,793	E	5020109	Library Computer Lab Manager	1
170	\$51,298	\$64,122	\$76,946	E	5020110	Children's Librarian	1
220	\$65,470	\$81,838	\$98,205	E	5020111	Library Director	1

Recreation Department

Mission Statement: The City of Foley Recreation Department's mission is to offer the widest range of recreation opportunities at an affordable cost to our diverse population. In addition, the Recreation Department wants to improve the quality of life for our residents while providing a safe environment and facilities.

Function: Foley Recreation manages 4 outdoor swimming pools, the Foley Sports Complex with 10 baseball/softball fields & 5 soccer fields, Mel Roberts Park, and 3 concessions stands. The department offers soccer, basketball, baseball/softball, swim team and lessons, senior water aerobics, archery and tennis to the residents of the Foley area. During the summer, it becomes home to several national World Series events that provide sports tourism through baseball and softball. We also host several adult leagues for soccer, 7v7 soccer, and kickball.

The department works with local schools, neighboring cities, the general public and administration to provide recreational opportunities.

Performance Goals

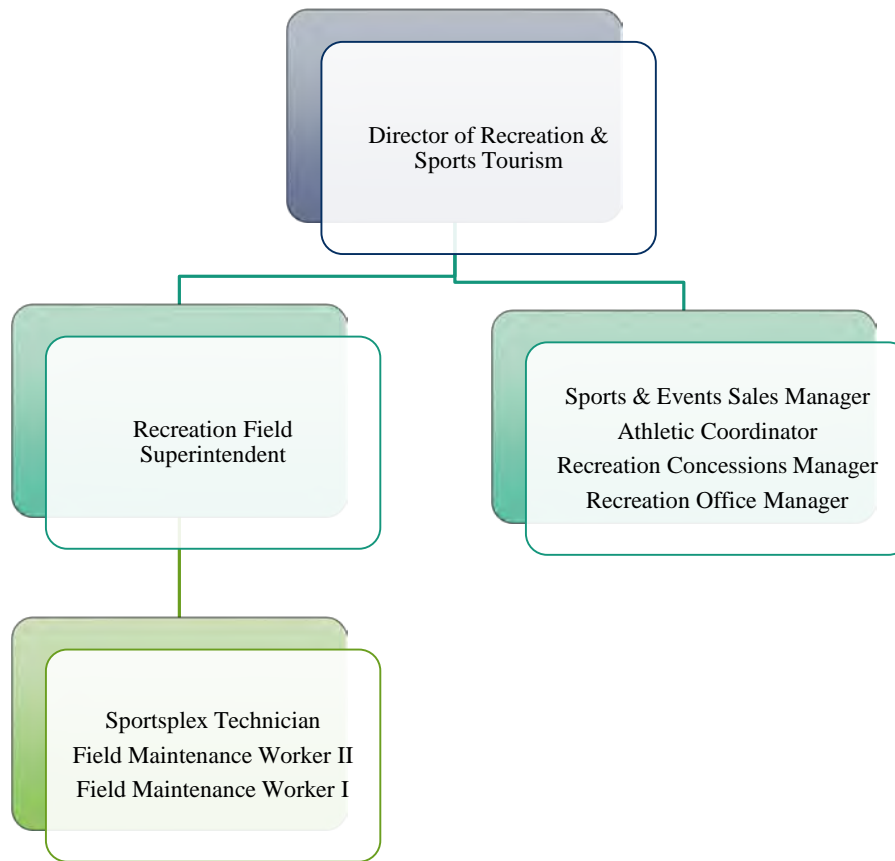
- Clearly document/define as many policies and procedures as possible.
- Accurately track R.O.I – sports, tournaments and sponsorships.
- Increase annual room nights for our events by 100 total.
- Host one new event (USSSA/ASA/NSA softball/baseball).
- Reduce number of local tournaments for bigger ones.
- Delegation of projects and assigning/dividing more responsibility for accountability.
- Increase our planning horizons – one year out for all sports if possible, maintenance calendars, capital/project requests.
- Pursue relevant grants to help offset some of our funding needs.
- Align marketing and advertising with Foley Sports Tourism.
- Provide the safest environment possible for players, fans and families who visit our facilities.

	2015	2016	2017	2018	2019
<i>Youth Programs Offered</i>	7	7	7	7	7
<i>Youth Program Participants</i>	1,570	1,654	1,552	1,477	1,416
<i>Tournaments Held</i>	30	27	27	16	8

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 776,029	\$ 772,408	\$ 855,701	\$ 795,550	\$ 855,538	7.54%
Capital	67,805	83,770	64,500	-	99,000	100.00%
Operational	447,880	417,863	445,060	423,142	439,475	3.86%
Total	\$ 1,291,713	\$ 1,274,040	\$ 1,365,261	\$ 1,218,692	\$ 1,394,013	14.39%

Recreation Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
50	\$28,564	\$35,705	\$42,847	N	5030101	Field Maintenance Worker I	2
70	\$31,492	\$39,365	\$47,238	N	5030102	Field Maintenance Worker II	2
70	\$31,492	\$39,365	\$47,238	N	5030103	Sportsplex Technician	1
90	\$34,720	\$43,400	\$52,080	N	5030110	Recreation Concessions Manager	1
90	\$34,720	\$43,400	\$52,080	N	5030105	Recreation Office Manager	1
120	\$40,193	\$50,241	\$60,289	E	5030106	Athletic Coordinator	2
130	\$42,203	\$52,753	\$63,304	E	5030107	Recreation Field Superintendent	1
130	\$42,203	\$52,753	\$63,304	E	5030108	Sports & Events Sales Manager	1
270	\$83,558	\$104,448	\$125,337	E	5030109	Director of Recreation & Sports Tourism	.5

Sports Tourism Department

Mission Statement: The mission of Foley Sports Tourism is to attract, create and host high-quality events for all ages to increase economic vitality, improve the quality of life, and provide a unique memorable experience that brands Foley, Alabama, as a nationally recognized sports destination.

Function: Foley Sports Tourism manages and maintains 16 multipurpose outdoor fields in addition to a 90,000+ square foot indoor facility. The department works to attract meetings, conventions, and sporting events to help drive the economy of the City. This includes managing the events and marketing Foley as a preferred destination for tourists.

The department works with local sponsors, meeting organizers, tournament directors, vendors, and governing sports bodies. We also work with other venues and local businesses to promote events.

The following Guiding Principles are considered to be foundational to any tourism initiatives moving forward in Foley:

- Measurable economic benefits to City of Foley.
- City of Foley tourism brand enhancement.
- Targeted events make effective use of Foley's new and existing sport facilities.
- Targeted events to strengthen local sport development and tourism.

Performance Goals

- Market to increase visitation, lengthen stays, encourage additional spending in all local businesses, and grow occupancy levels in local hotels. – Develop measurable campaigns.
- Improve year-round occupancy rates by 3%.
- Increase visitor spending – increase impact on retail and lodging tax.
- Increase attendance to events – Grow event participants by 2% annually.
- Retain 90% of events.
- Grow outdoor events by 2 and indoor events by 10.
- Create value for sponsors. Capture metrics to provide fulfillment report.
- Create a positive image for Foley – Ratings at 4.8 or higher.
- Develop baseline for economic impact reporting for events.
- Identify and implement hotel booking engine.
- Provide the safest environment possible for players, fans and families who visit our facilities.

	2015	2016	2017	2018	2019
<i>Events Booked</i>	13	44	36	82	93
<i>Event Attendance</i>	6,000	18,000	18,357	78,458	166,339

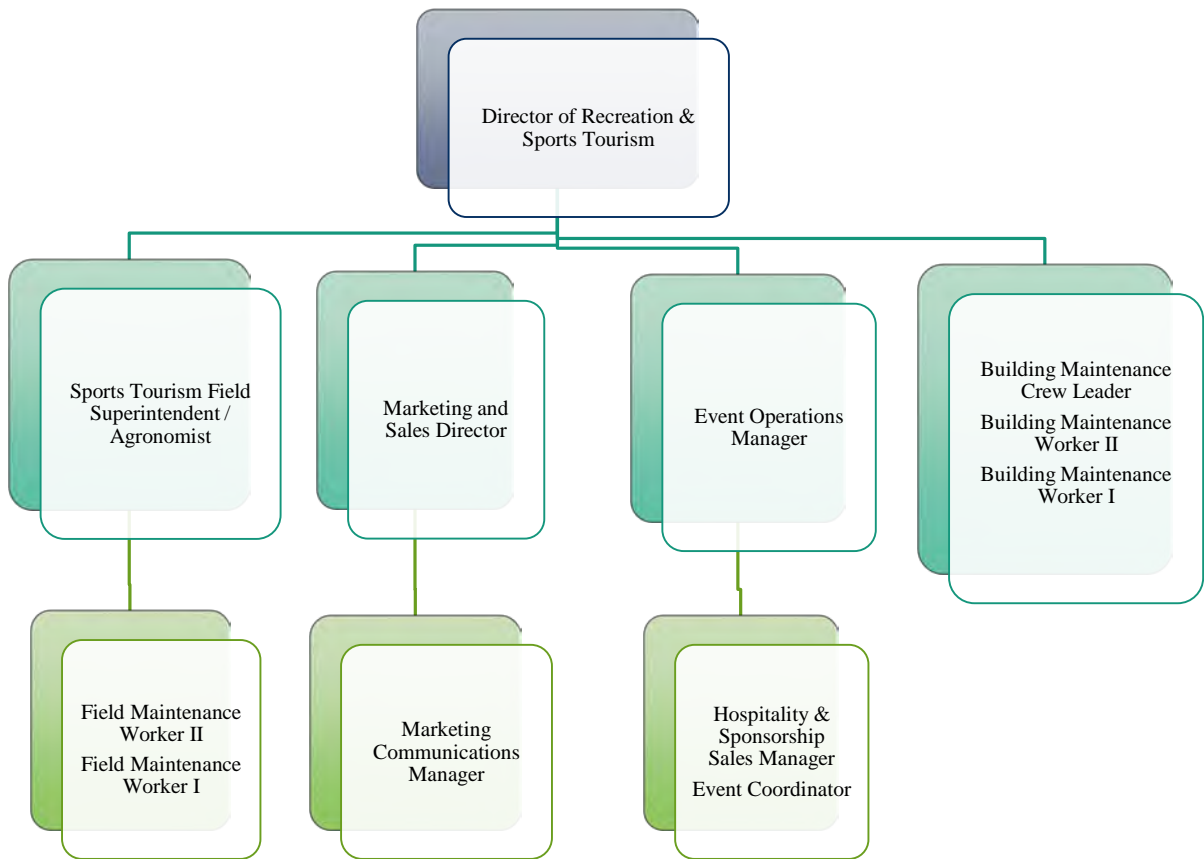
Department Achievements

- 2019 Sport Events Magazine Readers' Choice Award.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 622,906	\$ 751,758	\$ 828,509	\$ 798,249	\$ 878,402	10.04%
Capital	35,851	63,008	135,000	126,602	70,000	-44.71%
Operational	187,723	261,023	366,760	225,191	475,109	110.98%
Debt Services	74,256	74,256	200,857	200,857	-	-100.00%
Total	\$ 920,736	\$ 1,150,045	\$ 1,531,126	\$ 1,350,899	\$ 1,423,511	5.38%

Sports Tourism Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
40	\$27,204	\$34,005	\$40,806	N	5040101	Building Maintenance Worker I	1
50	\$28,564	\$35,705	\$42,847	N	5040102	Field Maintenance Worker I	3
70	\$31,492	\$39,365	\$47,238	N	5040103	Building Maintenance Worker II	1
70	\$31,492	\$39,365	\$47,238	N	5040104	Field Maintenance Worker II	2
110	\$38,279	\$47,849	\$57,419	N	5040105	Event Coordinator	2
110	\$38,279	\$47,849	\$57,419	N	5040111	Building Maintenance Crew Leader	1
140	\$44,313	\$55,391	\$66,469	E	5040107	Event Operations Manager	1
140	\$44,313	\$55,391	\$66,469	E	5040112	Hospitality & Sponsorship Sales Manager	1
170	\$51,298	\$64,122	\$76,946	E	5040115	Sports Tourism Field Superintendent / Agronomist	1
180	\$53,862	\$67,328	\$80,794	E	5040110	Marketing Communications Manager	1
230	\$68,744	\$81,930	\$103,115	E	5040114	Marketing and Sales Director	1
270	\$83,558	\$104,448	\$125,337	E	5040109	Director of Recreation & Sports Tourism	.5

Horticulture Department

Mission Statement: The City of Foley Horticulture Department strives to provide living beautification of all areas of the City by incorporating traditional sound horticultural practices with “forward” thinking methods of execution to achieve superior aesthetics and efficiency.

Function: Management of the City’s horticulture and arboriculture programs cultivating a wide variety of ornamental plants in the City’s flower beds, hanging baskets, and container gardens. Installation and maintenance of irrigation systems, and decorative fountains.

Management, installation, and maintenance of the Antique Rose Trail, all other rose plantings, new trees and landscaped areas throughout the city. Provide guidance, oversight, and preservation practices of all city trees as needed for safety and preservation.

Performance Goals

- 1-3 years
 - Expand greenhouse complex.
 - Build new office facility.
 - Rose Trail middle and north section improvements.
 - Irrigation system improvements downtown.
- 3-5 years
 - Categorical tree inventory.
 - Dedicated in-house two-man tree crew w/bucket truck.

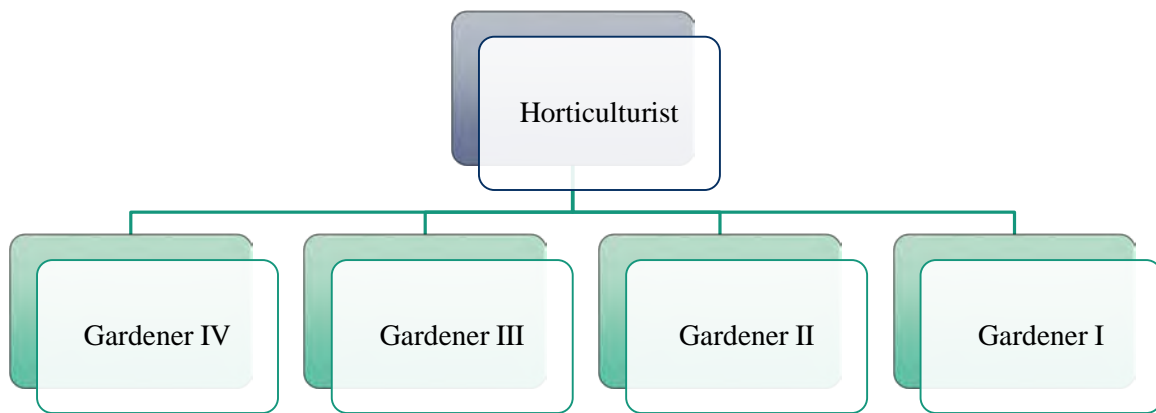
Department Achievements

- Developed a proactive public and street tree safety, maintenance and preservation program.
- Provide hanging baskets or gardening assistance and guidance to local schools to encourage and enhance student participation and knowledge.
- Provide presentations and offer guidance to local garden clubs and civic groups.
- Participate in local school Career Day programs.
- Multiple employees have achieved Landscape Management Certification, and have become Certified Urban Foresters.
- We have State representation on the Board for the Alabama Urban Forestry Association within the department.
- Annually grow, plant, and maintain the following:
 - Over 30,000 bedding plants in our city greenhouses.
 - 380 hanging baskets.
 - Over 90 container planters.
 - Over 300 crape myrtles.
 - Rose Trail.
 - Over 80 irrigation zones throughout the city.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 255,973	\$ 279,287	\$ 320,621	\$ 317,194	\$ 323,524	2.00%
Capital	27,832	54,496	-	-	10,000	100.00%
Operational	179,051	189,240	215,550	202,606	229,468	13.26%
Total	\$ 462,856	\$ 523,023	\$ 536,171	\$ 519,800	\$ 562,992	8.31%

Horticulture Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
30	\$25,909	\$32,386	\$38,863	N	5050101	Gardener I	1
70	\$31,492	\$39,365	\$47,238	N	5050102	Gardener II	2
80	\$33,067	\$41,334	\$49,600	N	5050103	Gardener III	1
100	\$36,456	\$45,570	\$54,684	N	5050104	Gardener IV	1
160	\$48,855	\$61,069	\$73,282	E	5050105	Horticulturist	1

Marketing Department

Mission Statement: The Marketing Department promotes the City by providing information to residents and visitors, by providing marketing services to other city departments, by undertaking special projects, and by operating the Welcome Center, Foley Railroad Museum and Model Train Exhibit.

Function: Foley's Marketing Department promotes the city by providing city information on the city website, social media, and printed materials, press releases and public relations; and promotes tourism by operating a Welcome Center, a tourism website, social media and printed materials to provide information about restaurants, accommodations, attractions, events and shopping; and other advertising, public relations and special projects as needed. The Marketing Department also manages a city museum and model train exhibit, and oversees city events

Performance Goals:

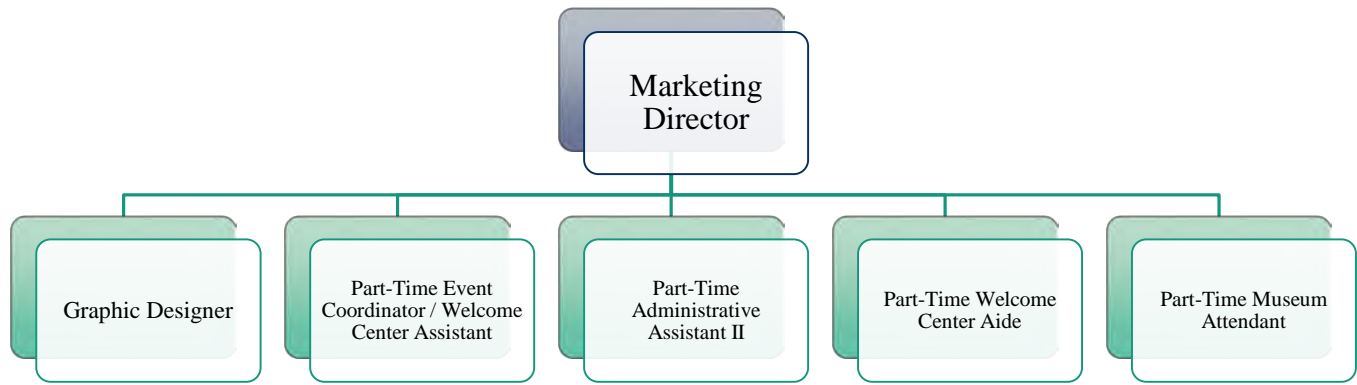
- Manage Welcome Center operations where local experts greet visitors and provide up-to-date area information.
- Manage Foley Railroad Museum and employees of Holmes Hospital Museum.
- Plan and execute wayfinding signage for public parking in downtown area.
- Provide marketing services to other city departments.
- Create parking signs for historic downtown area.
- Edits and designs the mayor's quarterly newsletter.
- Oversee the city governmental website and the Visit Foley website.
- Maintain inventory of promotional brochures.
- Plan, organize, and oversee city events that including Hometown Halloween, Christmas in the Park and Let it Snow, Annual Snowbird Coffee, Music and a Movie, and Heritage Park Marketplace.
- Actively promote Main Street Program.

	2015	2016	2017	2018	2019
<i>Welcome center patron visits</i>	6,294	5,559	5,837	6,287	5,948
<i>Visit Foley website hits</i>	61,634	80,445	77,951	76,601	150,000
<i>City of Foley website hits</i>	n/a	n/a	n/a	110,517	180,000

Financial Summary

	2018	2019	2020	2020	2021	% Change
Expenditures	Actual	Actual	Budget	Projected	Budget	2020 to 2021
Personnel	\$ 232,011	\$ 248,030	\$ 277,761	\$ 257,940	\$ 282,829	9.65%
Capital	53,197	-	-	-	-	0.00%
Operational	238,471	198,159	231,890	172,471	201,055	16.57%
Total	\$ 523,679	\$ 446,188	\$ 509,651	\$ 430,411	\$ 483,884	12.42%

Marketing Department Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
20	\$24,675	\$30,844	\$37,013	N	5060101	Part-Time Welcome Center Aide	1
20	\$24,675	\$30,844	\$37,013	N	5060108	Part-Time Museum Attendant	3
70	\$31,492	\$39,365	\$47,238	N	5060107	Part-Time Event Coordinator/Welcome Center Aide	1
70	\$31,492	\$39,365	\$47,238	N	5060109	Part-Time Administrative Assistant II	1
120	\$40,193	\$50,241	\$60,289	E	5060103	Graphic Designer	1
200	\$59,383	\$74,229	\$89,075	E	5060105	Marketing Director	1

Senior Center

Mission Statement: The staff's mission for those who are 50 and over is to provide the opportunity for our "Young at Heart" to meet and enjoy a wide variety of social, educational, health, and recreational activities while promoting the positive aspects of senior status to them, their families and the community at large.

Function: The Foley Senior Center is located at 304 E. Rose Avenue; our hours of operation are from 8am – 4pm Monday – Friday. Our 6,000 sq. ft. facility includes a media room, computer lab, kitchen area, stage area and a dance/exercise room. We offer 49 various activities throughout the year to our 754 members and during the past year we had 21,436 visits to our facility to enjoy these activities.

Performance Goals: Our department goal is much like our mission statement. As our City is progressively growing and expanding, we are also committed to growing and expanding the activities for our senior residents and visitors. We are dedicated to our senior population and committed to offering these citizens a wide variety of social, educational, health and recreational activities that help them stay active and engaged in our community. We utilize the wise council of our seven (7) member advisory board to help guide us in what is important to our seniors, as well as our suggestion box, but most importantly we spend time with our seniors and listen to what their needs and concerns are.

	2015	2016	2017	2018	2019
<i>Members</i>	605	616	770	754	720
<i>Senior/community programs</i>	49	47	48	49	54
<i>Senior program participants</i>	19,625	20,312	21,538	21,436	21,052

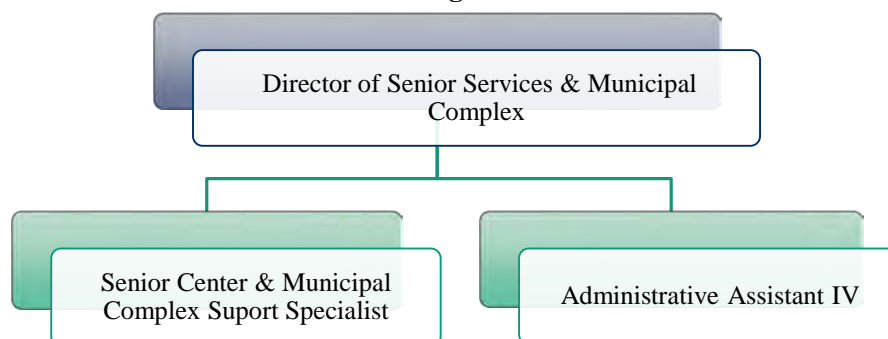
Department Achievements

- Recognized by The Baldwin County Commission for our outstanding contribution to Older Americans
- Six participants in the Seniors Masters Games in Mobile coming away with four 1st place ribbons

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 227,624	\$ 233,186	\$ 250,159	\$ 237,399	\$ 258,248	8.78%
Capital	-	28,000	-	-	-	0.00%
Operational	55,252	50,869	55,885	42,657	54,430	27.60%
Total	\$ 282,876	\$ 312,055	\$ 306,044	\$ 280,056	\$ 312,678	11.65%

Senior Center Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
100	\$36,456	\$45,570	\$54,684	N	5070101	Administrative Assistant IV	1
140	\$44,313	\$55,391	\$66,469	E	5070102	Senior Center & Municipal Complex Support Specialist	1
220	\$65,470	\$81,838	\$98,205	E	5070103	Director of Senior Services & Municipal Complex	1

Beautification Board

Mission Statement: The mission of the Revitalization & Beautification Advisory Board is to enhance the quality of life in our community with specific beautification projects. The Committee promotes community pride and involvement through our revitalization and beautification programs by forming partnerships with individual volunteers, schools, civic organizations, businesses, and the Mayor and Council.

Function: The Revitalization & Beautification Advisory Board acts in an advisory capacity in matters relating and pertaining to landscaping for community enhancement and specific beautification projects on properties owned, managed, leased, and operated by the City.

Performance Goals:

- Organize the Annual Arbor Day Event and ensure the City maintains its Tree City USA membership.
- Select and purchase Christmas and seasonal decorations for the City.
- Decorate areas of the City for Christmas, fall and other holidays.
- Select winners for the annual Revitalization and Beautification Awards.
- Work with the horticulture department on seasonal plantings.
- Acts in an advisory capacity in recommending beautification projects along highways, roads and streets to conserve the national beauty and scenery.
- Maintain suitable markers to identify trees, donors and honorees.
- Continue development of Foley Heritage Park.
- Maintain Foley Century Tree Program to protect and preserve old trees.

Department Achievements

- In 2020, the City of Foley was recognized a Tree City USA by the National Arbor Day Foundation for the 39th year. This is the 2nd longest running designation in the State of Alabama.
- The Board has donated 21 trees for the Arbor Day Tree Memorials which are presented each year at the annual Arbor Day Celebration.
- The City of Foley is known as a Christmas destination for its beautiful Christmas decorations.
- There are presently 7 Beautification Awards that were presented in 2020.
- The Board has replaced the old/damaged Memorial Plaques with new and better quality plaques that are raised and more visible.
- Approximately 20 trees have been designated as Century Trees in the City of Foley.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Capital	37,769	-	-	-	-	0.00%
Operational	50,756	105,735	102,585	96,546	108,395	12.27%
Total	\$ 88,525	\$ 105,735	\$ 102,585	\$ 96,546	\$ 108,395	12.27%

There are no employees in the Beautification Division. The City Clerk's office of the General Government Department provides support services to the Board.

Nature Parks Department

Mission Statement: The Nature Parks Department provides a cohesive relationship between native wildlife species and passive recreation opportunities for park visitors in a seamless fashion that utilizes the nature parks' assets while creating minimal disturbance to the parks' flora and fauna.

Function: The Nature Parks Department manages the Graham Creek Nature Preserve and Wolf Creek Park with major tasks and responsibilities including: habitat management operations, recreational amenities additions and maintenance, landscaping, coordination with groups and citizens for facility use and rentals, management of the Interpretive Center, visitor assistance, planning and delivering successful events for public benefit, education and outreach through social media, website and newsletters, seeking grants for additional amenities and conducting tours.

Performance Goals:

- Conduct habitat management operations
- Offer wide range of passive recreational opportunities
- Landscape and maintain nature park grounds
- Provide facilities and venues for groups and citizens
- Offer an Interpretive Center for nature park information
- Provide quality customer service
- Host events that fit within nature park mission
- Obtain grants for additional amenities
- Attract new visitors through advertising and public education

	2015	2016	2017	2018	2019	2020 projected
<i>Explore & observe programs offered</i>	24	25	25	24	25	12
<i>Explore & observe programs attendance</i>	336	500	1,000	1,162	1,278	156
<i>Field trips/camps/workshops offered</i>	33	26	47	37	43	24
<i>Field trips/camps/workshops attendance</i>	980	1,216	3,725	3,734	3,120	1,657
<i>Events booked</i>	8	15	21	28	34	18
<i>Events attendance</i>	1,287	7,524	12,000	14,000	14,500	10,000
<i>Rentals</i>	n/a	n/a	n/a	n/a	n/a	38

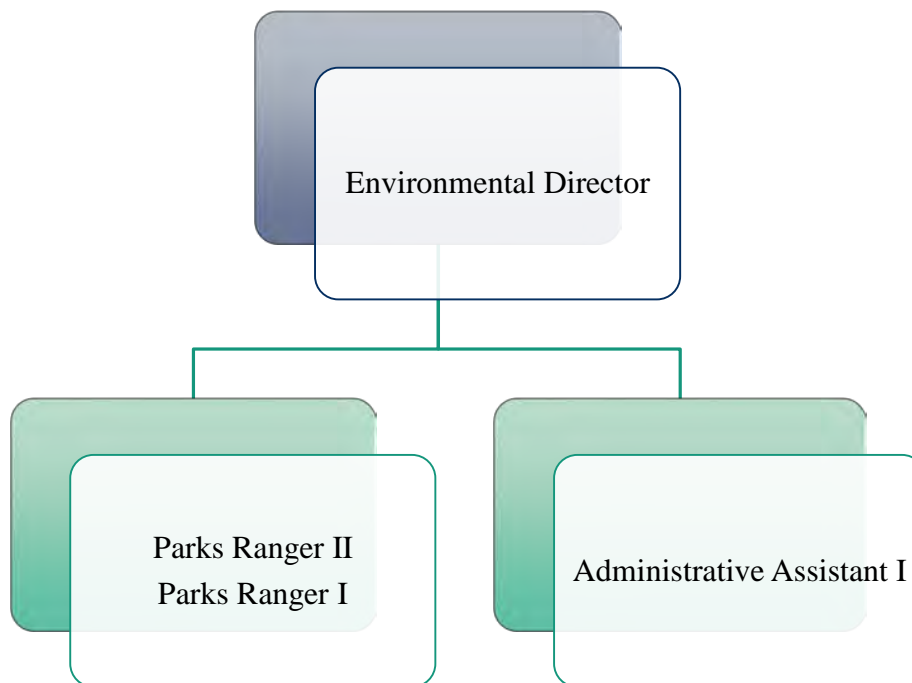
Objectives:

- To increase natural habitats through invasive control, prescribed fire operations annually, and planting of native vegetation areas for wildlife.
- To increase and maintain existing recreational amenities such as trails, disc golf courses, archery ranges, and kayak launches.
- To perform regular maintenance and landscaping activities for aesthetically pleasing park grounds.
- To increase rental venues for public and private events.
- To increase visitors of the nature parks through information offering at the Interpretive Center.
- To welcome visitors and provide assistance with use of nature parks.
- To increase successful events that benefit the public and have limited impact on the natural resources.
- To obtain grant funding for new appropriate amenities in the nature parks.
- To increase new visitors through increase of social media interaction, updated website and newsletters and public outreach and education.

Financial Summary

Expenditures	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	% Change 2020 to 2021
Personnel	\$ 172	\$ 109,940	\$ 97,275	\$ 100,712	\$ 121,237	20.38%
Capital	-	48,167	54,000	33,188	30,000	-9.61%
Operational	45,311	97,170	122,500	105,005	137,109	30.57%
Total	\$ 45,483	\$ 255,276	\$ 273,775	\$ 238,905	\$ 288,346	20.69%

Nature Parks Organizational Chart



Pay Classification Plan Information

Grade	Min	Mid	Max	FLSA	Job Code	Classification Title	# of Slots
60	\$29,993	\$37,491	\$44,989	N	5090104	Administrative Assistant I	1
60	\$29,993	\$37,491	\$44,989	N	Pending	Parks Ranger I	1
90	\$34,720	\$43,400	\$52,080	N	Pending	Parks Ranger II	1
240	\$72,181	\$90,226	\$108,271	E	2040102	Environmental Director	*

*This payroll cost is budgeted under the Environmental Departmental.

Fund Balance
Major Revenues &
Major Expenses

Fund Balance

The City Council adopted a Minimum Fund Balance Policy for the General Fund as a safeguard against financial demands caused by natural disasters and other unforeseen events. The policy establishes a minimum fund balance goal equal to 25% of the Originally Budgeted operational expenditures and debt service obligations, less one time expenditures greater than \$500,000 and expenditures that are offset by transfers in or other financing sources. Shown below is the fund balance goal and fund balance actuals for fiscal years 2018 and 2019; and the fund balance goal and projected fund balance for 2020 and 2021 for the General Fund.

Fiscal Year	Expenditures*	Fund Balance Goal	Fund Balance Actual/Projected	Amount Exceeded	Fund Balance as % of Expenditures
2018	37,501,722	9,375,443	12,304,712	2,929,269	32.81%
2019	38,535,089	9,633,772	13,876,515	4,242,743	36.01%
2020	39,747,544	9,936,886	16,974,143	7,037,257	42.70%
2021	40,671,428	10,167,857	17,005,433	6,837,576	41.81%

* Originally budgeted expenditures and debt service less one time expenditures greater than \$500,000 and expenditures offset by transfers in or other financing sources.

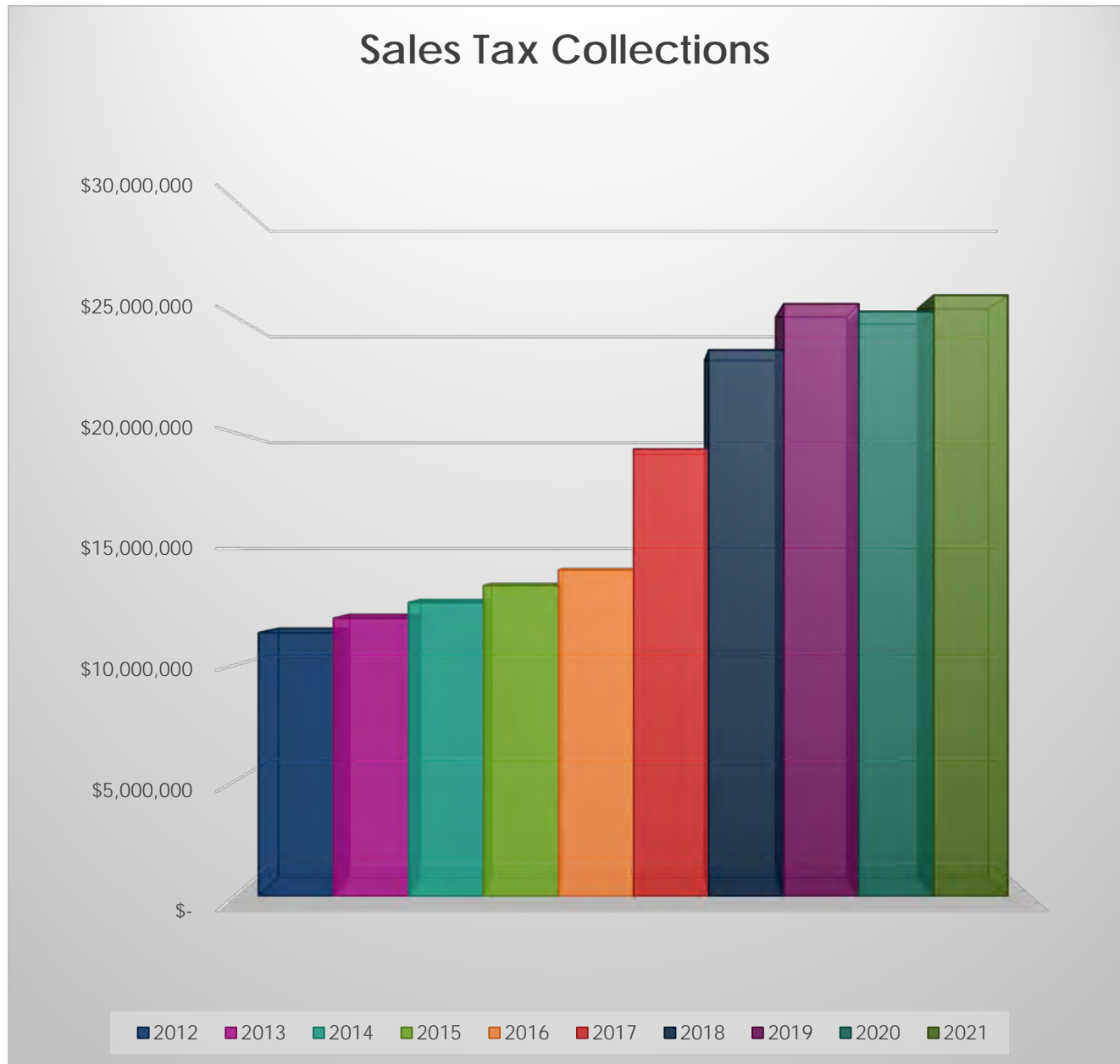
Major Revenue Sources

The following table gives an analysis of General Fund top five revenue sources for two prior audited years, the current year projections and next year's budget.

Revenue Type	2018 Actual	% of Actual	2019 Actual	% of Actual	2020 Budget	% of Actual	2020 Projected	% of Actual	2021 Budget	% of Actual
Sales & use tax	\$ 23,546,995	55%	\$ 25,528,657	56%	\$ 27,300,000	55%	\$ 25,200,000	54%	\$ 25,900,000	55%
Utility tax equivalents	7,053,060	16%	7,410,006	16%	7,484,000	15%	7,692,940	17%	7,900,000	17%
Business license	2,477,791	6%	2,490,968	5%	2,500,000	5%	2,600,000	6%	2,500,000	5%
Sanitation charges	1,360,762	3%	1,482,449	3%	1,800,000	4%	1,800,000	4%	1,862,000	4%
Property tax	1,321,653	3%	1,355,361	3%	1,485,182	3%	1,485,182	3%	1,630,000	3%
Subtotal	\$ 35,760,261	83%	\$ 38,267,441	83%	\$ 40,569,182	82%	\$ 38,778,122	84%	\$ 39,792,000	84%

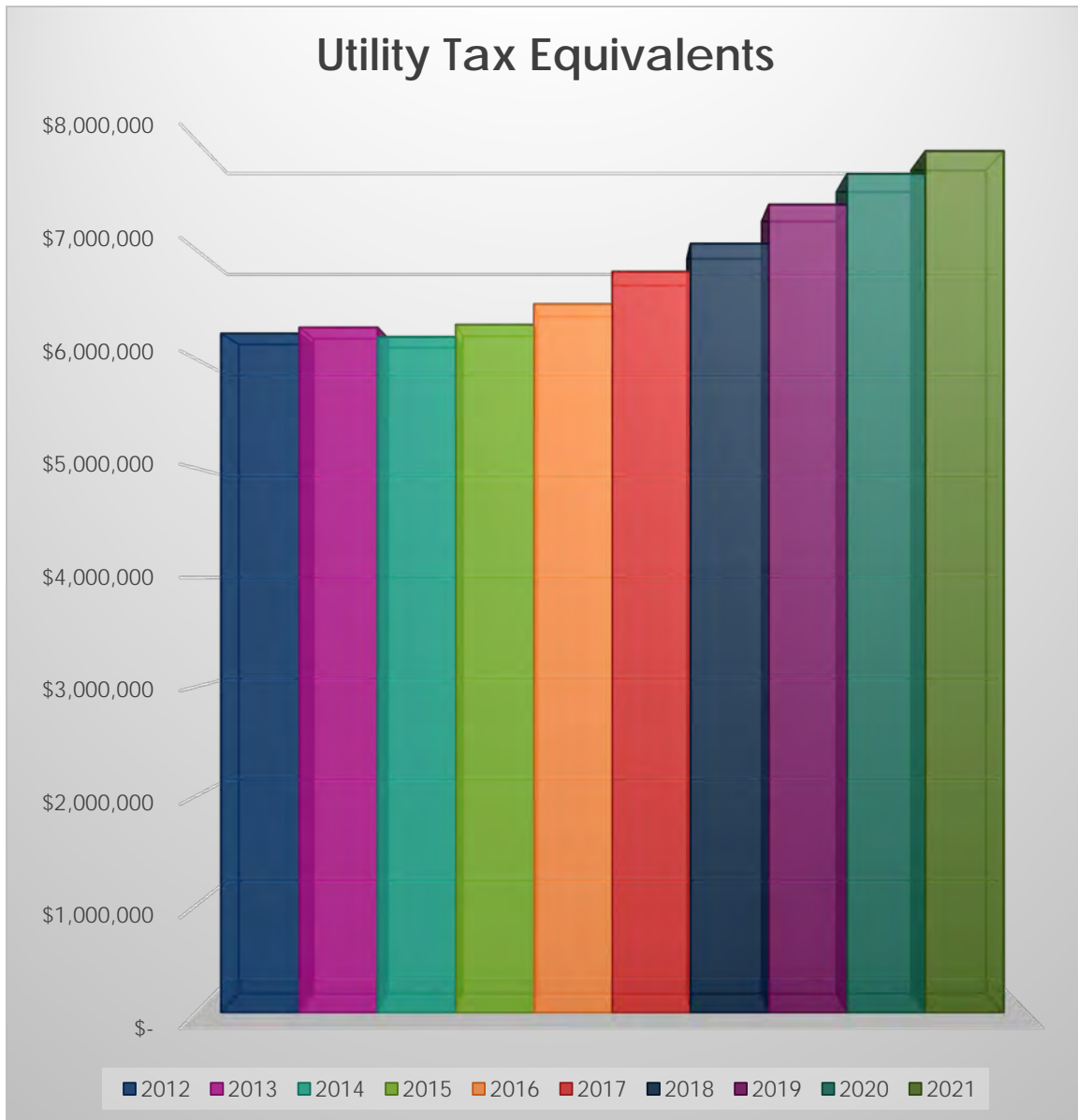
Sales & Use Tax

The sales taxes rate within the City is 10%, with a distribution of 3% City, 3% County and 4% State and with the highest collections occurring in the spring and summer months. Effective March 1, 2017, the City's Sales Tax rate temporarily increased from 2% to 3%. This increase is currently effective until August 21, 2030, to fund the cost of major infrastructure additions.



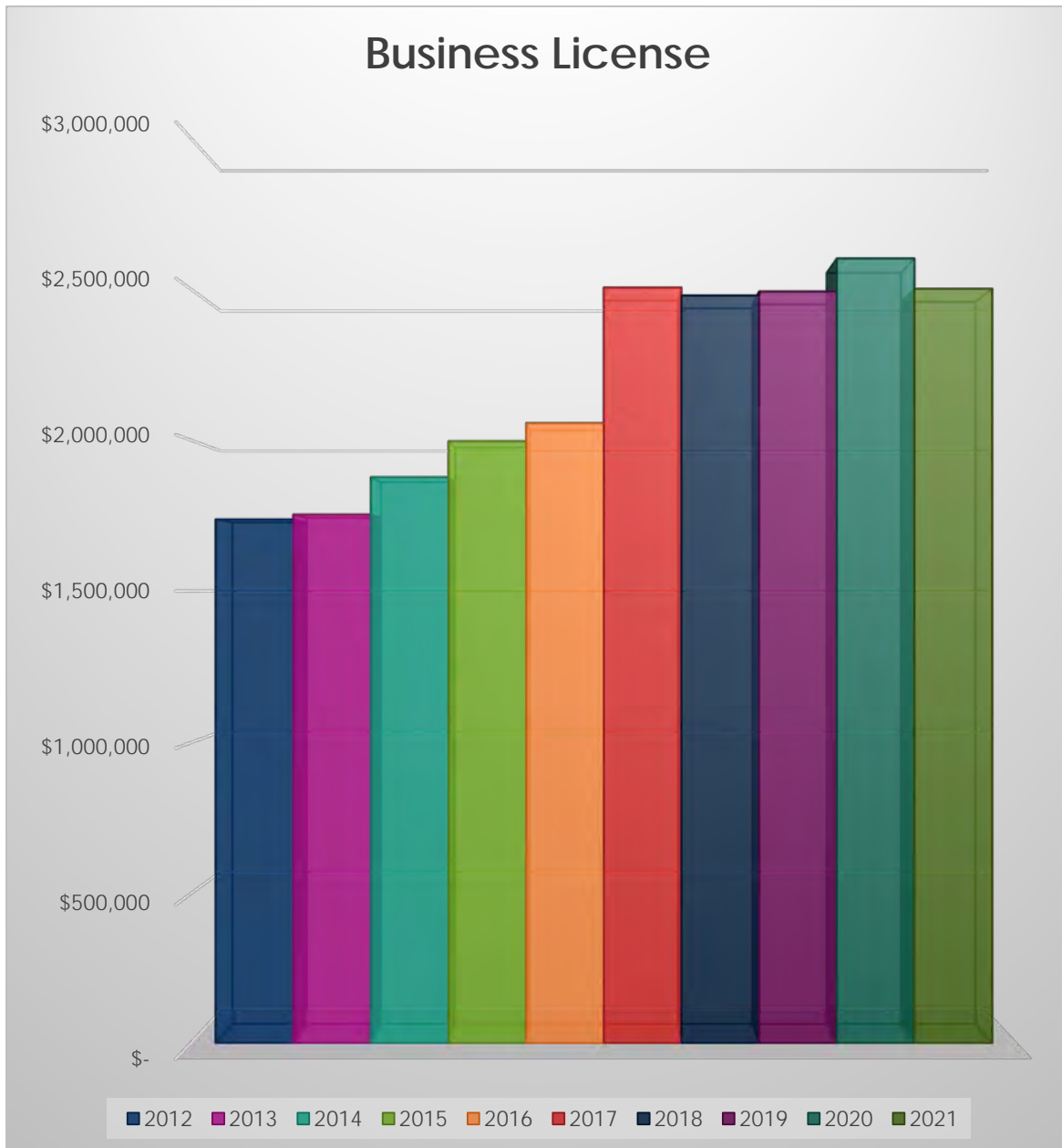
Utility Tax Equivalents

The City receives monthly tax equivalent payments from the Utilities Board of the City of Foley which are based on the retained earnings of the Board. The annual tax equivalent rate for the years presented below is 4.25%. The Utilities Board operates on a June 30 year end and provides the City the estimate in August or September for the upcoming year after completion of their annual audit. The average increase is 2-3% and can be attributed to new housing units.



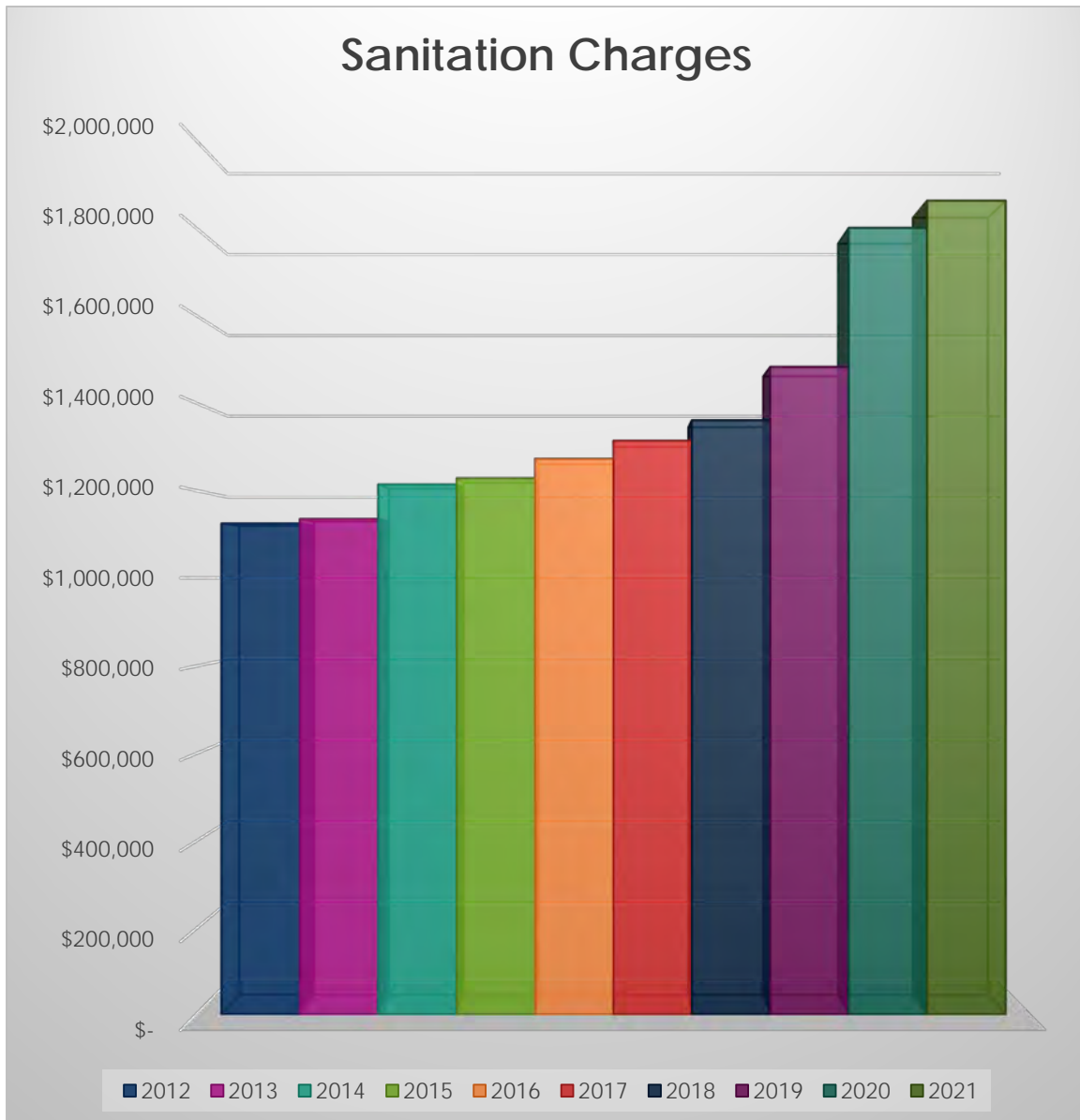
Business License

Business Licenses are renewable in January and vary depending on the business type and gross receipts. We are budgeting a slight decrease in Business License revenue due to effects of Covid-19. Business license amounts for fiscal year 2017 had significant growth due to the construction and opening of OWA.



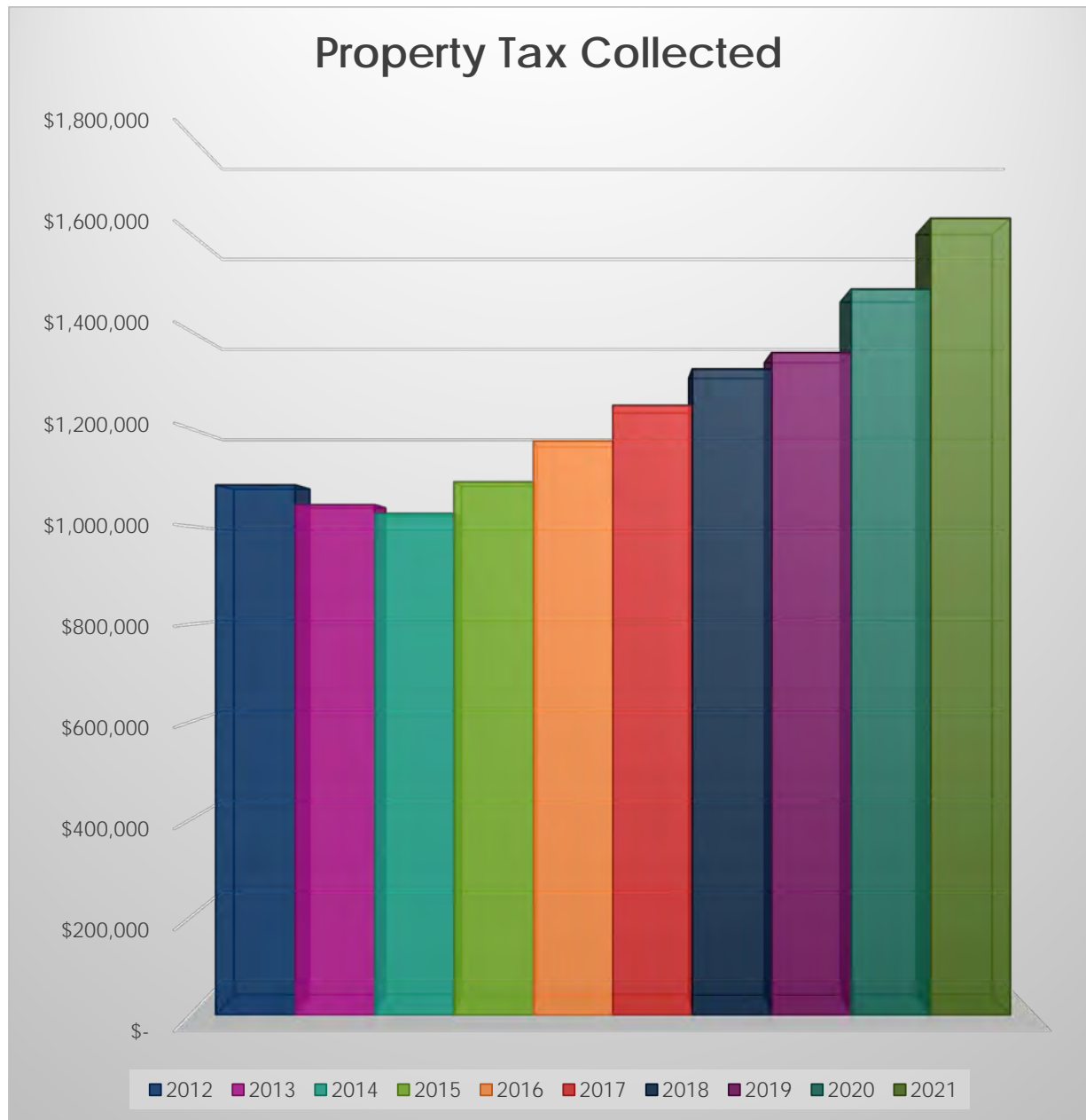
Sanitation Charges

Each resident in Foley, and a few small footprint businesses, pay a charge for refuse collection. The service includes garbage and recycling collection, as well as pick up of yard debris and bulk items. Because the charge is primarily residential, it is greatly influenced by single family residential development. In FY 2020, the single can annual per household rate were increased from \$192 to \$237 annually, reflecting the first increase in eleven years.



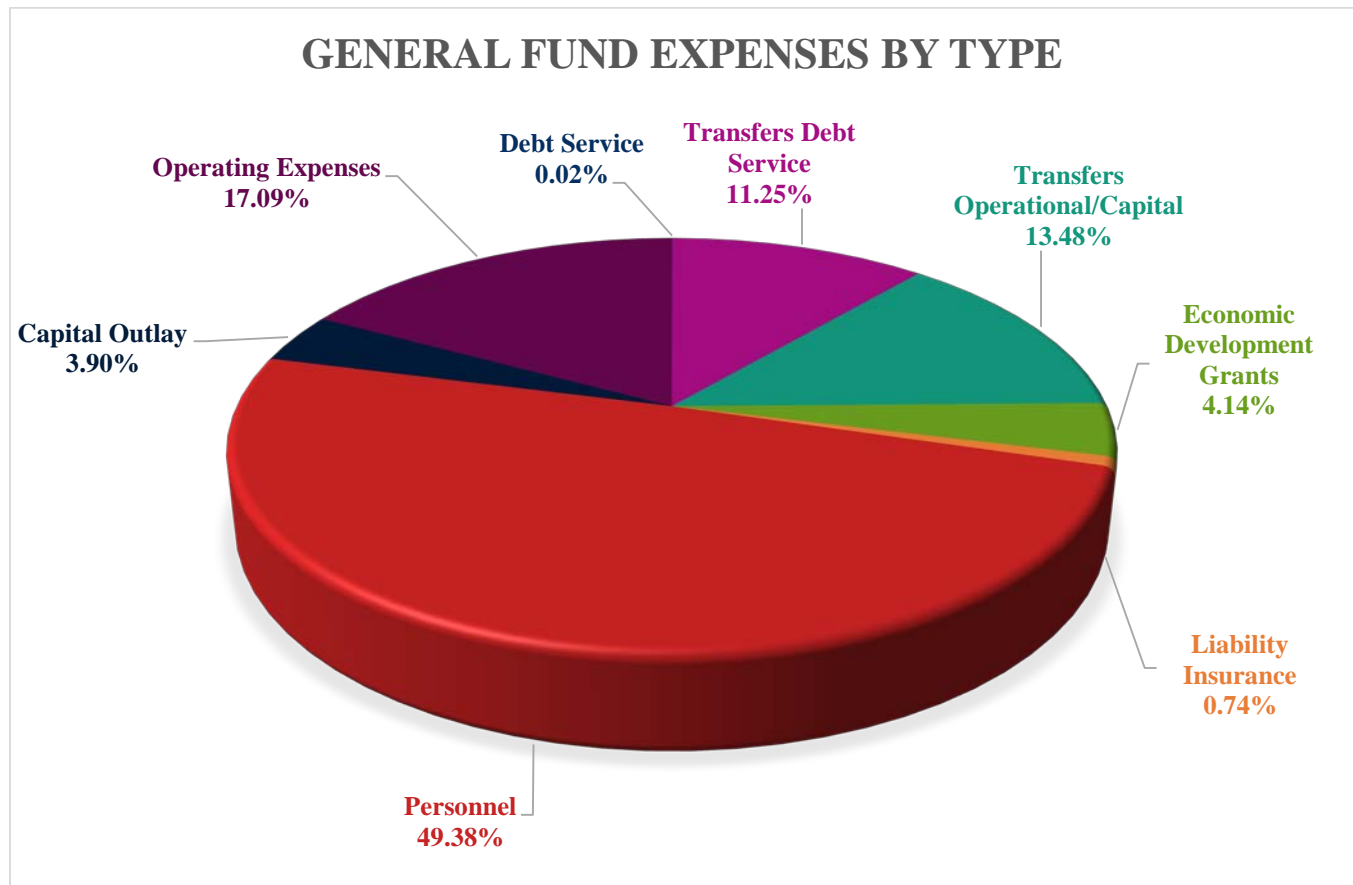
Property Tax

Property tax projections are based on the assessed value of all property in the city as determined by the Baldwin County Revenue Commissioner. The bulk of this tax is collected in December and January. The value of property has been increasing since 2014 after market recovery and new construction of residential and commercial.



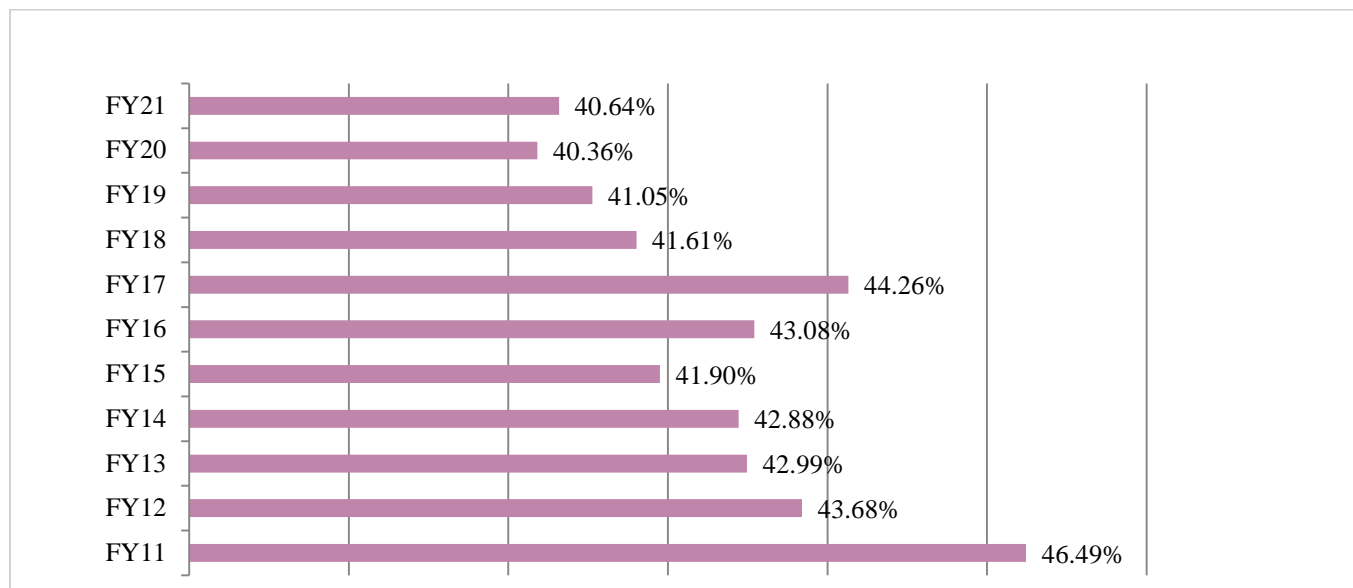
Expenses by Type in the General Fund

The chart below shows the allocation of FY 2021 budgeted expenses in the general fund by type.



The largest category of FY2021 budgeted expenses in the general fund is personnel at \$24,772,260 or 49.38% of total expenses. This figure includes \$4,305,832 for employee health care cost, which is an increase of \$382,332 from the amount budgeted in FY2020.

The chart below represents the percent of salaries to original budgeted expenses for FY 2011 to FY 2021.



Growth in Employee Workforce FY10 to FY21

	<i>FY10</i>	<i>FY11</i>	<i>FY12</i>	<i>FY13</i>	<i>FY14</i>	<i>FY15</i>	<i>FY16</i>	<i>FY17</i>	<i>FY18</i>	<i>FY19</i>	<i>FY20</i>	<i>FY21</i>
<i>Full Time Regular Employee</i>	239	235	240	241	252	255	278	282	292	296	302	310
<i>Part-Time Regular Employee</i>	19	21	17	21	23	18	18	22	16	17	20	19
<i>Totals</i>	258	256	257	262	275	273	296	304	308	313	322	329

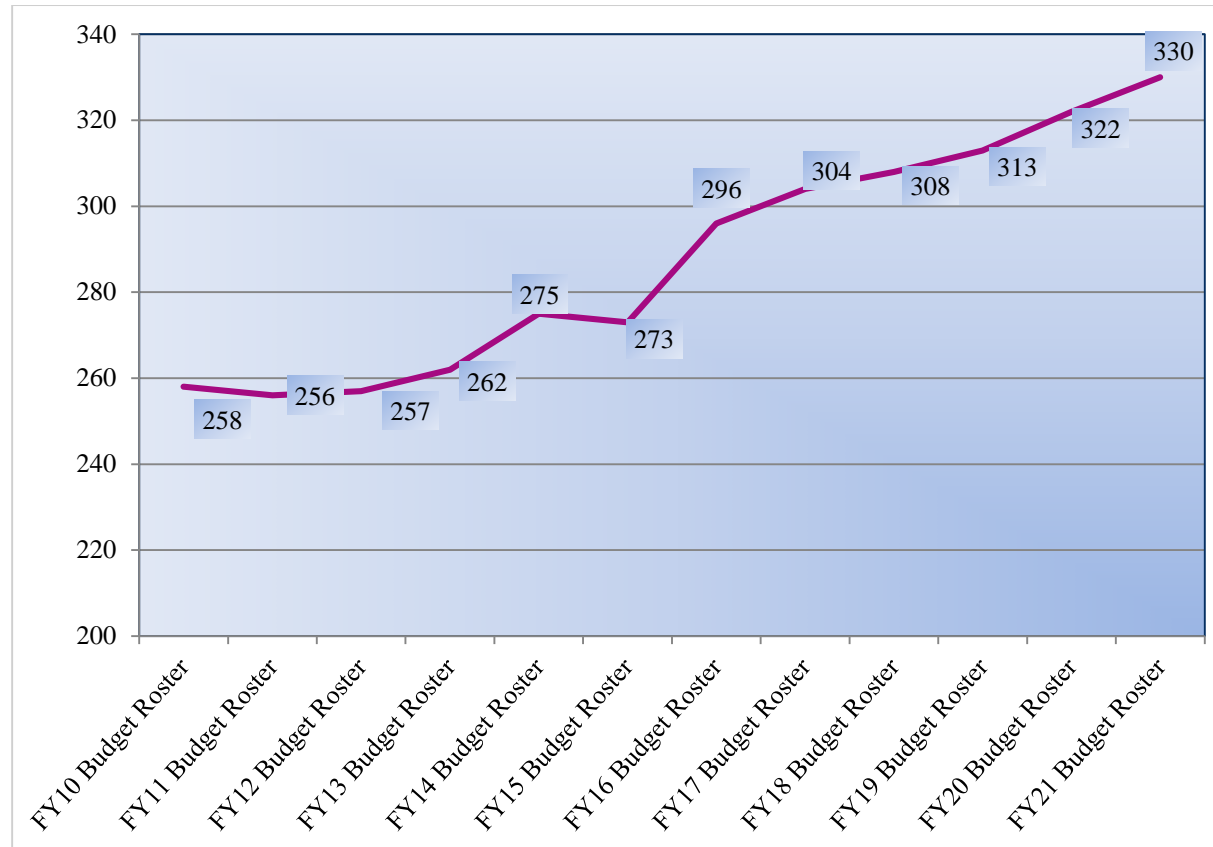
City Population Growth

<i>Year</i>	<i>FY 2010</i>	<i>FY 2021</i>
<i>Population</i>	14,618	24,569 *
<i>% Increase</i>	68%	

*Population for FY2021 estimated

Employee Population Growth

<i>Year</i>	<i>FY 2010</i>	<i>FY 2021</i>
<i>Population</i>	258	330
<i>% Increase</i>	28%	



Staffing summary – General Fund by Department

Department	2018 Full Time	2018 Part Time	2019 Full Time	2019 Part Time	2020 Full Time	2020 Part Time	2021 Full Time	2021 Part Time
General Government								
General Government	19	1	19	1	18	2	22	2
Public Works	2	0	2	0	2	0	2	0
Municipal Complex	8	0	8	0	8	0	7	0
Municipal Court	6	1	6	1	6	1	6	1
Vehicle Maintenance Shop	5	0	5	0	5	0	5	0
Information & Technology	6	0	6	0	6	0	6	0
Public Safety								
Police	95	0	95	1	97	1	97	1
Fire	33	0	33	0	33	0	33	0
Community Development	9	0	9	0	10	0	11	0
Environmental	4	0	3	0	3	0	5	0
Highways & Streets								
Streets	28	3	28	3	31	3	32	3
Engineering	4	0	4	0	4	0	4	0
Sanitation	15	0	16	1	16	2	16	2
Culture & Recreation								
Parks	12	0	12	0	12	0	12	0
Library	12	4	12	4	12	4	12	4
Senior Center	3	0	3	0	3	0	3	0
Recreation	12	0	12	0	12	0	12	0
Sports Tourism	12	0	13	0	14	0	15	0
Horticulture	5	0	6	0	6	0	6	0
Marketing	2	7	2	6	2	6	2	6
Nature Parks	0	0	2	0	2	1	3	0
Total	292	16	296	17	302	20	311	19

FY 2021 Budget - New Head Count Request								
Department	Position	Perm/Temp FT/PT	Quarter	Grade	Hourly	Salary	Est. Annual Benefits	Total Cost
A. New Personnel Head Count Requests								
Street-Road Construction	Equipment Operator I *	Perm / FT	2nd	70	\$ 15.14	\$ 31,491.20	\$ 15,745.60	\$ 34,519
Community Development	Building Inspector *, **	Perm / FT	3rd	150	\$ 22.37	\$ 46,529.60	\$ 23,264.80	\$ 34,897
General Government	Assistant City Administrator *	Perm / FT	3rd	Est 250	\$ 36.44	\$ 75,795.20	\$ 37,897.60	\$ 56,846
General Government	Mail Clerk/Administrative Assistant I *, **	Perm / FT	3rd	60	\$ 14.42	\$ 29,993.60	\$ 14,996.80	\$ 22,495
General Government	Revenue Specialist *	Perm / FT	1st	130	\$ 20.29	\$ 3,377.92	\$ 506.69	\$ 3,885
General Government	Revenue Clerk **	Perm / FT	1st	90	\$ 16.70	\$ 34,736.00	\$ 17,368.00	\$ 52,104
Sports Tourims	Event Coordinator *	Perm / FT	3rd	110	\$ 18.41	\$ 38,292.80	\$ 19,146.40	\$ 28,720
Environmental	Environmental Inspector *	Perm / FT	4th	110	\$ 18.41	\$ 38,292.80	\$ 19,146.40	\$ 13,255
Nature Parks	Parks Ranger I *	Perm / FT	3rd	Est. 60	\$ 14.42	\$ 29,993.60	\$ 14,996.80	\$ 22,495
					New Headcount Personnel Requests Subtotal			\$ 269,217
B: Misc Labor Costs								
Public Works	Increase to Part-Time Salaries to changed Temp PT Admin Asst to Temp FT	Perm/PT				\$ 19,990.00	\$ 2,998.50	\$ 22,989
Street	Increase to Uniforms Account					\$ 8,400.00		\$ 8,400
Sanitation	Increase to Uniforms Account					\$ 2,150.00		\$ 2,150
Police	Increase Part-Time Salaries Account for temporary PT Communications Officers	Temp/PT				\$ 25,500.00	\$ 3,825.00	\$ 29,325
Police	Add FTO (Field Training Officer) stipend					\$ 14,300.00	\$ 2,145.00	\$ 16,445
Fire	Increase to Overtime Account					\$ 3,831.00	\$ 574.65	\$ 4,406
Fire	Increase hourly rate of Temporary FFs					\$ 7,080.00	\$ 1,062.00	\$ 8,142
Parks	Decrease to Overtime Account					\$ (5,500.00)	\$ (825.00)	\$ (6,325)
CDD	Decrease to Part-Time Salaries	PT				\$ (1,303.00)	\$ (195.45)	\$ (1,498)
CDD	Increase to Uniform Budget					\$ 184.00		\$ 184
Municipal Complex	Increase to Part-Time Salaries	Temp/PT	1st			\$ 16,688.00	\$ 2,503.20	\$ 19,191
Senior Center	Increase to Overtime Accounts					\$ 500.00	\$ 75.00	\$ 575
Municipal Court	Decrease to Part-Time Salaries	PT	1st			\$ (15,745.60)	\$ (2,361.84)	\$ (18,107)
Gen Govt	Increase to Mayor's salary		1st			\$ 10,000.00	\$ 1,500.00	\$ 10,173
Gen Govt	Increase to Council President's salary		1st			\$ 7,000.00	\$ 1,050.00	\$ 7,121
Gen Govt	Increase to Council President Pro-tem's salary		1st			\$ 10,000.00	\$ 1,500.00	\$ 10,173
Gen Govt	Increase to (3) Council Members' salary		1st			\$ 24,000.00	\$ 3,600.00	\$ 24,415
Recreation	Increase to Part-Time Salaries	PT				\$ 3,000.00	\$ 450.00	\$ 3,450
Sports Tourism	Increase to Part-Time Salaries	PT				\$ 5,000.00	\$ 750.00	\$ 5,750
Environmental	Decrease to Part-Time Salaries	PT				\$ (3,500.00)	\$ (525.00)	\$ (4,025)
Nature Parks	Decrease to Part-Time Salaries	PT				\$ (8,500.00)	\$ (1,275.00)	\$ (9,775)
					Other Misc Labor Costs Subtotal			\$ 133,158
GRAND TOTAL								\$ 402,375

* Amends the Pay Plan ** These positions are offset either partial or in full by personnel cost that is currently budgeted.

Policy for Employee Raises & Job Analysis for FY21 Budget Year

The FY21 Budget authorizes and allocates funding for employee pay-for-performance raises for FY21 for Full-Time and Part-Time Regular Employees as defined by the Personnel System Policy. The Reserve for Salary Increases Account (#100-9200-5999) contains a budget figure of \$341,797 for pay out of employee raises during FY21. This is an increase of \$19,392 over last year's figure of \$322,405.

Under the City's automated Performance Appraisal System, raises are awarded each year on the employee's anniversary date (date of hire). The employee's final review is due by the employee's anniversary date and the employee will receive their merit raise on the pay check following the first full pay period following receipt of the Final Appraisal.

The performance appraisal rating scale and the associated raises are as follows:

Consistently Exceeds Standards (score of 45.5 – 50.0)	= 5% raise
Exceeds Standards (score of 35.5 – 45.4)	= 4% raise
Meets Standards (score of 25.5 – 35.4)	= 3% raise
Partially Meets Standards (score of 15.5 – 25.4)	= 0% raise
Does Not Meet Standards (score of 0 - 15.4)	= 0% raise

Standard Operating Procedures for Raises:

Under the Halogen Performance Appraisal System, raises are awarded each year at the time of the employee's original hire date. The employee's final review is due by the employee's anniversary date and the employee will receive their merit raise on the pay check following the first full pay period following receipt of the Final Appraisal. It is the responsibility of the Directors to get the Final Appraisal in on time so the employee can receive their raise on time. If the Final Appraisal is not turned in on time, the raise will be awarded on the pay check following the first full pay period following the date of receipt of the Final Appraisal. Human Resources will not back pay raises.

Note: For Directors, Department Heads and executive level full-time, regular employees who do not receive employee performance appraisals through Halogen, the City Administrator will recommend the percentage amount of the raise to the Mayor on the same time line as described above. The Mayor will then solicit input from the Council members and based on that input will make the final decision on the percentage or dollar amount of the raise for each of these employees. The City Administrator will then deliver the decision on the raise in an email to the HR Director, who will then process it through payroll on the same time line as described above.

HR will provide Finance a quarterly report for preparation of a budget adjustment to report the necessary figures to departmentalize the cost of raises. This will move the funds out of the Reserve for Salary Increases account to the actual departmental personnel accounts.

There is also a \$50,000 pool of funds budgeted in this account for anticipated job analysis requests from Directors on current employee pay grades that we anticipate to occur during the FY21 Budget year. Based upon the results of the job analysis, position pay grades and departmental salary accounts will be adjusted using these funds if the job(s) qualify for an upgrade.

Standard Operating Procedures for Requesting Job Analysis:

Directors will request a position upgrade through HR using the “Request for Job Analysis Form”. If it appears that the job duties are substantially changing and effecting the essential duties of the position, HR will forward the Job Assessment Tool (JAT) form to the employee to complete. The JAT will then be used to analyze the five job factors of 1) Leadership; 2) Working Conditions; 3) Complexity; 4) Decision Making; and 5) Relations. A Market survey will also be conducted to obtain market data for both an internal and external analysis.

If the analysis indicates that the job needs a pay grade adjustment, FLSA status change, modified job title, etc. then HR will prepare a Council Resolution to bring before the Council for consideration of the adjustment to the City’s Pay Classification Plan for the position.

\$341,797 (pay raises)

+ \$50,000 (job analysis)

\$391,797 Total Budget Amount for Reserve for Salary Increase Account

City of Foley Policy - “GAP” Day & Holiday Pay

“GAP” days are days that fall between a City approved holiday and a weekend. For example, if a holiday falls on a Tuesday, the Council may elect, via the budget adoption each fiscal year, to allow City employees to also have the Monday off prior to the Tuesday holiday as a “GAP” day. (“GAP” days, if approved, are recorded as “Personal Days” in the City’s payroll system). “GAP” Days must be used prior to any accrued annual or compensatory leave being used. Accrued personal leave hours will not be paid out if/when the employee retires or terminates employment.

GAP days fall differently on the calendar from year to year. Some years there may be several “GAP” days and other years there may be no GAP days if all City approved holidays happen to fall on a Friday and/or a Monday. In FY21, there are zero (0) GAP days.

City Approved Holidays Per PSP 3.3.7(7) *

- New Year’s Day
- Martin Luther King Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day

Full-Time Regular Employees who are normally scheduled to work on a holiday, and do not work due to the approved holiday, will receive a standard eight (8) hours of “Holiday Pay”. If the employee works the holiday, they will receive 8 hours of “Holiday Pay” on top of the pay for the hours worked.

Part-Time Regular Employees who are normally scheduled to work on a holiday, and do not work due to the approved holiday, will receive a standard (4) hours of “Holiday Pay”. If the employee works the holiday, they will receive 4 hours of “Holiday Pay” on top of the pay for the hours worked.

* Temporary employees are not eligible for holiday and/or personal day leave.

* Excludes Declared State of Emergencies (Hurricane, etc.)

City of Foley Holidays & Gap Days October 2020 – September 2021

October 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
Sun	Mon	Tues	Wed	Thur	Fri	Sat
		1	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Approved Holidays & Gap Days

November 11, 2020 – Veterans Day
 November 26, 2020 – Thanksgiving Day
 November 27, 2020 – Day after Thanksgiving
 December 24, 2020 – Christmas Eve
 December 25, 2020 – Christmas Day

January 1, 2021 – New Year's Day
 January 18, 2021 – Martin Luther King Jr. Day
 May 31, 2021 – Memorial Day
 July 4, 2021 – Independence Day
 July 5, 2021 – Independence Day Observed
 September 6, 2021 – Labor Day

Capital Expenditures & Long Term Plans

Capital Purchases and Capital Projects

The City maintains a ten year capital purchase plan in the General Fund and a ten year capital improvement plan in the Capital Projects Fund. The ten year capital purchase plan was developed by management to assist the directors in scheduling a replacement cycle for their vehicles and equipment. The ten year capital improvement plan is used to schedule a variety of capital projects which may be funded by grants or by other sources.

During budget preparation, directors submit their updated ten year capital purchase plan and ten year capital project plan. The Finance Division compiles reports for all departmental requests and reviews with the City Administrator. Because capital purchases and capital projects have a major effect on the operational fund balance, the City has safeguards in place to ensure that the Council maintains additional controls over these expenditures as further described in the following paragraph.

Capital purchases and their budget are approved when the council adopts the budget but directors must obtain permission from Council in the form of a Resolution before proceeding. This allows the Council to have control over the timing of the purchase and ensures each purchase is at or under the approved budgeted amount. All appropriations for capital purchases lapse at the end of the fiscal year. In contrast, the capital project plan is included in the adopted budget but each project requires appropriation of funds by Council via Resolution prior to beginning. The budgets for projects do not expire until the project is completed and may span multiple years.

The tables below provide a summary of capital expenditure projections for 2020, and capital expenditures budgeted for 2021, by fund and type of expenditure.

2020 Projected Expenditures										
Fund	Revenues	Infrastructure	Property Impv	Buildings	Building Impv	Land	Vehicles & Equipment	Non-capital Expenses	Total Expenditures	% of Total
General Fund	-	-	-	-	-	-	2,225,531	-	2,225,531	23.01%
Capital Projects Fund	3,183,730	3,153,884	353,663	74,346	378,849	1,522,200	123,928	1,272,917	6,879,787	71.13%
Fire AdValorem Fund	-	-	-	-	-	-	495,000	-	495,000	5.12%
Jail Corrections	-	-	-	-	-	-	71,353	-	71,353	0.74%
Total	3,183,730	3,153,884	353,663	74,346	378,849	1,522,200	2,915,812	1,272,917	9,671,671	100%

2021 Budgeted Expenditures										
Fund	Revenues	Infrastructure	Property Impv	Buildings	Building Impv	Land	Vehicles & Equipment	Non-capital Expenses	Total Expenditures	% of Total
General Fund	-	-	-	-	-	-	1,957,000	-	1,957,000	14.22%
Capital Projects Fund	5,308,915	4,318,333	2,418,444	315,800	200,000	3,150,000	83,519	1,002,000	11,488,096	83.48%
Fire AdValorem Fund	-	-	-	-	-	-	130,000	-	130,000	0.94%
Jail Corrections Fund	-	-	-	-	-	-	185,629	-	185,629	1.35%
Total	5,308,915	4,318,333	2,418,444	315,800	200,000	3,150,000	2,356,148	1,002,000	13,760,725	100%

Fiscal year 2020 included a one-time land purchase in the amount of \$1,381,200. This purchase was 100 percent funded by a grant and there is an additional \$1,263,750 planned in fiscal year 2021 in property improvements for the development of a headwater restoration project on that property. The City will incur additional operating cost when this facility is complete but those cost are not known at this time. There was an additional land purchase during fiscal year 2020 in the amount of \$141,000. This land will be used as a storm water retention pond and fiscal year 2021 has an additional \$5,000 budgeted to construct the pond.

The City is planning to utilize grant opportunities in fiscal year 2021 to expand our nature parks with land acquisitions totaling \$3,000,000. These acquisitions will likely increase some operating expenditures, but the effect is not known at this time. There is an additional \$150,000 of planned land acquisitions that may occur for various properties.

Fiscal Year 2021 Approval Capital Purchases and Capital Plan

2021 Capital Equipment Budgeted from General Fund

Department	Description	Type	Amount	N/R
Information Tech	Vehicle	Vehicle	\$32,000	R
Maintenance Shop	Tire Machine	Equipment	\$10,000	R
Public Works	Fuel Pumps	Equipment	\$30,000	R
Airport	Self-Serve Fuel System	Equipment	\$30,000	N
Police	Tahoe (7) (equipped)	Vehicle	\$327,000	R
Police	K-9	Equipment	\$10,000	R
Community Dev	Vehicles (2)	Vehicle	\$56,000	N/R
Environmental	Electric Vehicle	Vehicle	\$35,000	N
Street	Heavy Duty Flatbed/Dump	Equipment	\$55,000	R
Street	Mini Excavator w/ Trailer (2)	Equipment	\$120,000	N/R
Street	Small Vacuum/Jetter	Equipment	\$50,000	N
Street	Full Size Truck	Vehicle	\$26,000	R
Street	15' Bush hog	Equipment	\$20,000	N
Street	Big Tractor	Equipment	\$75,000	R
Street	Front Mount Mower	Equipment	\$72,000	R
Street	Full Size Truck	Vehicle	\$26,000	R
Street	Zero Turn Mower	Equipment	\$12,000	N
Street	Light Towers	Equipment	\$14,000	N
Street	Bulldozer w/Trailer	Equipment	\$140,000	N
Sanitation	Full Size Truck	Vehicle	\$26,000	N
Sanitation	Gator	Equipment	\$9,000	N
Sanitation	Automated Garbage Truck (2)	Vehicle	\$530,000	N/R
Parks	Full Size Truck	Vehicle	\$43,000	N
Recreation	Field Drag	Equipment	\$22,000	R
Recreation	Zero Turn	Equipment	\$21,000	N/R
Recreation	Pro Gator	Equipment	\$8,000	R
Recreation	Tractor w/ Box Blade & Spreader	Equipment	\$40,000	R
Recreation	Ice Machine	Equipment	\$8,000	R
Sports Tourism	Projector	Equipment	\$8,000	N
Sports Tourism	Golf Cart	Equipment	\$8,000	R
Sports Tourism	Chemical Storage Building	Equipment	\$8,000	N
Sports Tourism	Robotic Painter	Equipment	\$46,000	N
Horticulture	Zero Turn Mower	Equipment	\$10,000	R
Nature Parks	15' Bush hog	Equipment	\$20,000	N
Nature Parks	Dump Trailer	Equipment	\$10,000	R
Total General Fund Capital Purchases			\$1,957,000.	

* - Funded by grant funds. ** - Funded by restricted funds. N – New capital asset. R – Replacement of current asset.

2021 Capital Equipment Budgeted from Special Revenue Funds

Fund	Description	Type	Amount	N/R
Fire AdValorem	Refurbish Brush Truck	Equipment	\$60,000	R
Fire AdValorem	Light Refurbishment Rescue Truck	Equipment	\$30,000	R
Fire AdValorem	4x4 Truck	Vehicle	\$40,000	R
Jail Corrections	RNS Control Board	Equipment	\$85,000	N
Jail Corrections	Corrections Officers Tasers/Body Cams (capital lease)	Equipment	\$100,629	R
Total Special Revenue Funds Capital Purchases			\$315,629.	

2021 Capital Projects Fund Plan

Department	Description	Type	Amount	N/R
General Government	Land Acquisition	Land	\$150,000	N
Municipal Complex	City Hall Roof Replacement	Building Impv	\$115,000	R
Municipal Complex	Civic Center Light Upgrades *	Building Impv	\$60,000	R
Information Tech	Cameras in Pedestrian Bridge Elevators	Equipment	\$20,000	N
Airport	Rehab Taxiway A (south)	Infrastructure	\$32,550	R
Police	Radio Channels (3 sites)	Equipment	\$53,519	N
Fire	Traffic Preemption Signals	Equipment	\$10,000	N
Environmental	Bon Secour Water Quality *	Property Impv	\$1,263,750	N
Environmental	Wolf Creed Restoration *	Property Impv	\$121,250	N
Street	Road Construction (in house)	Infrastructure	\$267,283	N
Street	Sidewalk Improvements (various)	Infrastructure	\$20,000	N
Engineering	Street Improvements (various)	Infrastructure	\$25,000	R
Engineering	Alston Street Draining	Infrastructure	\$25,000	R
Engineering	East Pride Blvd-Access Project	Infrastructure	\$75,000	R
Engineering	Hamburg Building Preservation *	Building Impv	\$67,000	R
Engineering	Juniper St South Extension	Infrastructure	\$1,825,000	N
Engineering	Rose Trail/Centennial Fountain	Property Impv	\$575,000	R
Engineering	Miflin Rd Access Management	Infrastructure	\$400,000	R
Engineering	Foley Beach Express Intersection Impv	Infrastructure	\$300,000	R
Engineering	9 th Avenue TAP – Sidewalk Projects *	Infrastructure	\$958,500	N
Engineering	East Verbena Ave Impv	Infrastructure	\$125,000	R
Engineering	Airport Drainage Impv	Infrastructure	\$100,000	R
Engineering	Park Avenue Traffic Calming	Infrastructure	\$45,000	R
Engineering	Parkwood Drive Drainage Impv	Infrastructure	\$40,000	R
Engineering	Berry Ave Drainage Impv	Infrastructure	\$55,000	R
Parks	Mel Roberts Bathroom Building	Building	\$94,400	R
Recreation	10-Plex Ditch Impv	Property Impv	\$25,000	R
Sports Tourism	Signage	Property Impv	\$30,000	N
Sports Tourism	Shade Covering for Benches	Property Impv	\$18,000	N
Sports Tourism	Bathrooms/Concessions-MU Fields	Building	\$100,000	N
Sports Tourism	Pole Barn/Equipment Storage-MU Fields	Building	\$10,000	N
Horticulture	Office Building	Building	\$93,400	N
Marketing/Depot	Comfort Station Restroom Upgrade	Building Impv	\$25,000	R
Beautification	Flag Pole Replacement	Property Impv	\$55,300	R
Nature Parks	Graham Creek Boardwalk Ph 2 *	Property Impv	\$248,644	R
Nature Parks	Graham Creek Class Pavilion	Property Impv	\$25,000	R
Nature Parks	Graham Creek-West Entrance	Property Impv	\$7,500	R
Nature Parks	Rock Stan Mahoney Ln/Wolf Creek Paving	Property Impv	\$25,000	A
Nature Parks	Land Acquisitions/Connectivity/Impv *	Land	\$3,000,000	A
Total Capital Projects Fund Planned Projects			\$10,486,096.	

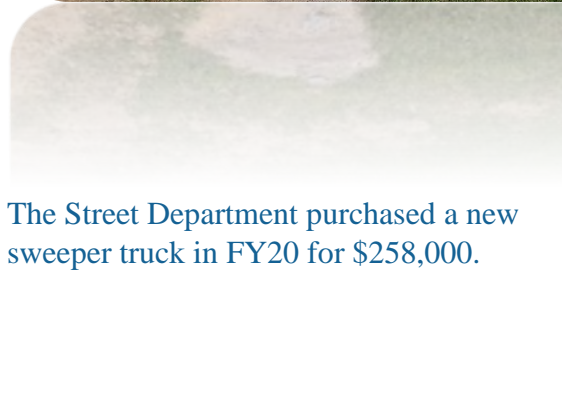
* - Funded by grant funds. – Total grant funding for FY21 is \$5,308,915.

The City typically has \$1.5-\$2 million in capital equipment purchases in the general fund each year. The equipment purchased each year changes (with the exception of police cars), but the amount usually falls within those ranges.

The City typically has approximately \$5 million (net of grants and contributions) planned in the capital projects fund each year. This includes the annual resurfacing which is not capitalized and not listed above.



The Sanitation Department purchased a new automatic garbage truck in FY20 for \$246,700.



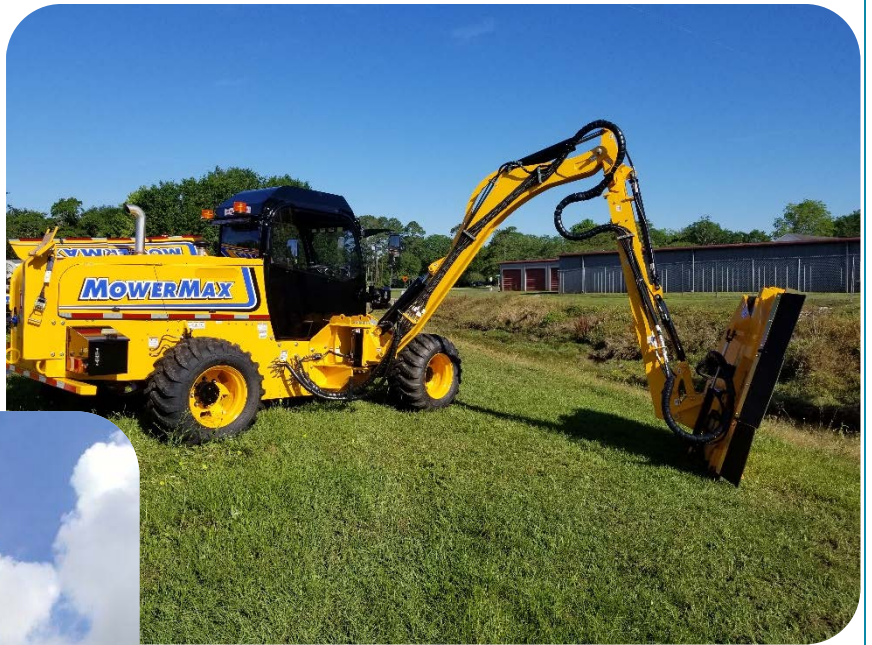
The Street Department purchased a new sweeper truck in FY20 for \$258,000.



The Street Department purchased a new tri-axle dump truck in FY20 for \$169,600.



The Street Department purchased a new boom mower in FY20 for \$178,500.



The Street Department purchased a new full sized excavator in FY20 for \$158,600.



The Street Department purchased a new skid steer in FY20 for \$72,800.



The Recreation Department built a new maintenance barn in FY20 for \$62,150.



The Maintenance Department purchased a new forklift in FY20 for \$30,200.



The Fire Department purchased a pumper fire truck in FY20 for \$485,000.

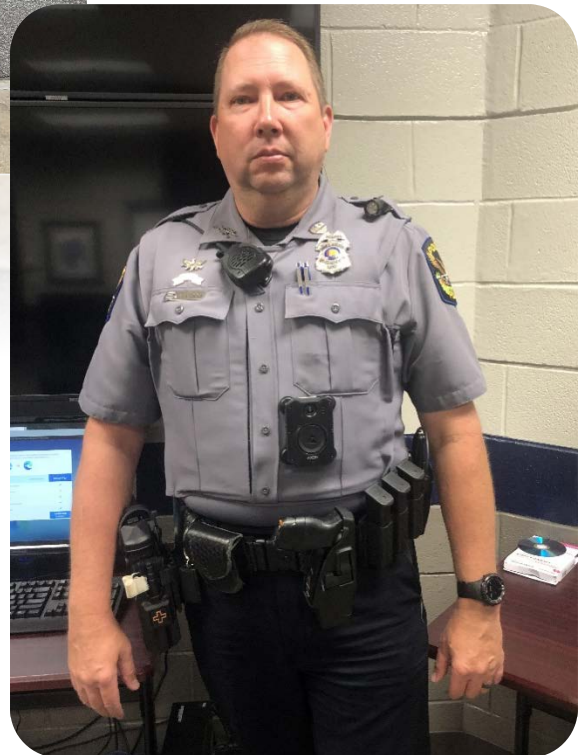


The Police Department purchased 7 new Tahoes plus all equipment for inside the vehicles in FY20 for \$378,400.





The Police Department purchased a new community services support trailer in FY20 for \$5,600.



The Police Department purchased new Axon body cameras in FY20 for \$21,458.



The Police Department purchased new Axon Tasers in FY20 for \$17,099.00.

The Airport built a new 8 room T-hanger building in FY20 for \$535,500 with 95% grant funding.





The Nature Parks Department purchased a new aquarium in FY20 for \$7,000.



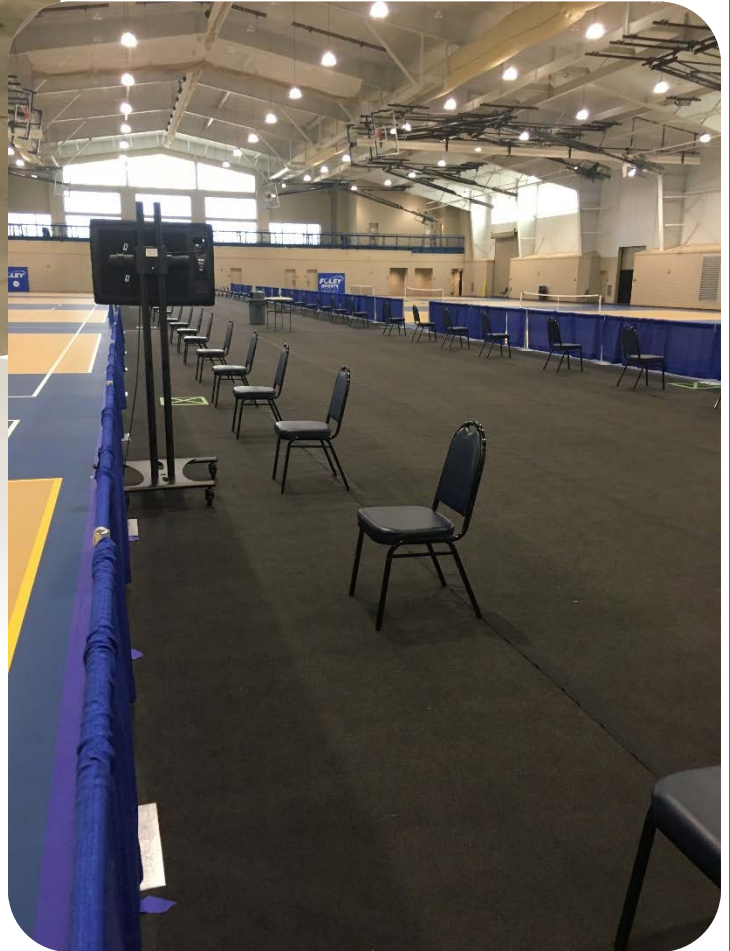
The Nature Parks Department purchased a new Ram 1500 truck in FY20 for \$26,250.



The Sports Tourism Department purchased a new tractor in FY20 for \$39,397.



The Sports Tourism Department purchased new floor coverings for the Foley Event Center in FY20 for \$35,430.



Ten Year Capital Equipment Plan

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
General Government										
Vehicle	-	-	-	38,000	-	-	-	-	-	-
Electric Vehicle-Revenue	-	40,000	-	-	-	-	-	-	-	-
Total	-	40,000	-	38,000	-	-	-	-	-	-
Municipal Complex										
Truck	-	-	-	35,000	18,000	-	-	-	-	-
Total	-	-	-	35,000	18,000	-	-	-	-	-
Municipal Court										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
Information Technology										
Replace network firewal	-	-	-	20,000	-	-	-	-	-	-
Replace data center UPS	-	-	-	-	-	40,000	-	-	-	-
Vehicle	32,000	-	-	-	-	-	-	-	-	-
Replace Eventide Recorder	-	-	-	9,000	-	-	-	-	-	-
Total	32,000	-	-	29,000	-	40,000	-	-	-	-
Maintenance Shop										
Full size pick up	-	-	26,000	-	-	-	-	27,000	-	-
Tire machine	10,000	-	-	-	-	-	-	-	-	-
Service truck	-	80,000	-	-	-	-	-	-	-	-
Total	10,000	80,000	26,000	-	-	-	-	27,000	-	-
Public Works										
Fuel pumps	30,000	-	-	-	-	-	-	-	-	-
Total	30,000	-	-	-	-	-	-	-	-	-
Airport										
Self serve fuel system	30,000	-	-	-	-	-	-	-	-	-
Total	30,000	-	-	-	-	-	-	-	-	-

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
<i>Police</i>										
Tahoes	210,000	236,241	242,147	248,201	254,406	254,406	254,406	254,406	254,406	254,406
Equipment	97,000	159,950	159,950	159,950	159,950	159,950	159,950	159,950	159,950	159,950
Axon ICVS	20,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
K-9	10,000	10,000	10,000	10,000	10,000	-	10,000	-	-	-
Speed Trailer	-	10,000	-	-	-	-	-	-	-	-
ATVs	-	15,000	-	-	-	-	-	-	-	-
Mobile Dispatch In-Car System	-	37,434	-	-	-	-	-	-	-	-
TRTV	-	-	17,000	-	-	-	-	-	-	-
Total Station	-	-	85,000	-	-	-	-	-	-	-
Replace/Upgrade Mobile Command	-	72,000	-	-	-	-	-	-	-	-
Total	337,000	555,625	529,097	433,151	439,356	429,356	439,356	429,356	429,356	429,356
<i>Fire</i>										
Hydraulic Rescue Tools	-	35,000	-	-	35,000	-	-	35,000	-	-
SCBA compressor/ fill station	-	-	40,000	-	-	-	-	-	-	-
Brush Truck	-	-	-	120,000	-	-	-	-	-	-
Refurbish hazmat trailer	-	-	20,000	-	-	-	-	-	-	-
UTV	-	-	-	-	-	20,000	-	-	-	-
ATVs	-	-	-	-	25,000	-	-	-	-	-
Refurbish rescue truck	-	100,000	-	-	-	-	-	-	-	-
Total	-	135,000	60,000	120,000	60,000	20,000	-	35,000	-	-
<i>Community Development</i>										
Vehicle-Planning & Zoning	-	28,000	-	-	28,000	-	-	-	-	-
Vehicle-Inspection	56,000	-	-	-	-	-	-	-	-	-
Total	56,000	28,000	-	-	28,000	-	-	-	-	-
<i>Environmental</i>										
Full size pick up	-	-	-	-	28,000	-	-	-	-	-
Mosquito sprayer	-	-	-	-	-	17,000	-	-	-	-
Granular Spreader	-	15,000	-	-	-	-	-	-	-	-
Electric Vehicle	35,000	-	-	-	-	-	-	-	-	-
SUV	-	-	-	25,000	-	-	-	30,000	-	-
Total	35,000	15,000	-	25,000	28,000	17,000	-	30,000	-	-

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
<u>Streets</u>										
<u>Construction Equipment</u>										
Full size pickup	-	-	-	-	-	-	26,000	-	-	26,000
Heavy Duty Flatbed/Dump	55,000	-	-	55,000	-	-	55,000	-	-	55,000
Dump Truck Tandem	-	-	160,000	-	-	-	-	-	-	-
Backhoe	-	110,000	-	-	-	-	-	110,000	-	-
Mini Excavator w/Trailer	120,000	-	-	-	120,000	-	-	-	120,000	-
Skid Steer	-	-	-	-	-	80,000	-	-	-	-
Front End Loader	-	-	-	140,000	-	-	-	-	-	-
Vacuum/Jetter small	50,000	-	-	-	-	-	-	-	-	-
Asphalt patcher	-	-	-	-	-	75,000	-	-	-	-
Forklift	-	-	-	-	-	-	-	-	-	-
<u>Maintenance Equipment</u>										
Full size pickup	26,000	-	-	-	-	-	-	-	26,000	26,000
F550 Chipper Truck	-	-	-	-	-	-	-	-	-	-
Bucket Truck	-	110,000	-	-	110,000	-	-	-	-	-
Boom Mower	-	-	-	-	-	180,000	-	-	-	-
15' Bushhog	20,000	-	-	-	-	-	20,000	20,000	-	-
Big Tractor	75,000	-	60,000	-	-	-	-	-	60,000	60,000
Utility Tractor	-	-	-	-	-	-	-	-	-	-
Gator	-	9,000	-	-	9,000	-	-	9,000	-	-
Chipper	-	-	-	60,000	-	-	-	-	-	-
Front mount Mower/Deck	72,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
<u>Sidewalk Equipment</u>										
Full size pickup	26,000	-	26,000	-	-	-	-	-	-	26,000
Heavy Duty Flatbed/Dump	-	-	-	-	55,000	-	-	-	-	-
Gator X2 replace with Ranger CC	-	-	-	11,000	-	-	-	11,000	-	-
Ventrec Steiner	-	-	-	30,000	-	-	-	30,000	-	-
Z3 Ride on Blower	-	-	-	10,000	-	-	-	-	10,000	-
Spray Paint Machine Ride On	-	-	-	-	-	-	12,000	-	-	-
Sweeper Truck	-	-	-	-	-	-	-	-	-	275,000
Zero Turn Mower	12,000	12,000	-	-	-	-	-	12,000	12,000	-
Enclosed Trailer 8x20	-	-	5,000	-	-	-	-	-	-	-
<u>Traffic Control</u>										
Sign Truck	-	-	125,000	-	-	-	-	-	-	-
Message Boards	-	15,000	-	15,000	-	-	-	-	-	-
Light Plants	14,000	-	-	-	-	-	-	-	-	-

Streets - continued on next page

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
<i>Streets - continued</i>										
<i>Road Crew</i>										
Full size pickup	-	-	-	26,000	-	-	-	-	-	-
Large Dump Truck Tri-Axle	-	-	-	-	200,000	-	-	-	-	-
Bulldozer/Trailer	140,000	-	-	-	-	-	-	-	-	-
Full size Excavator	-	-	-	-	-	-	-	-	160,000	-
Total	610,000	296,000	416,000	387,000	534,000	375,000	153,000	232,000	428,000	508,000
<i>Engineering</i>										
Truck	-	-	35,000	-	-	35,000	-	-	-	-
Total	-	-	35,000	-	-	35,000	-	-	-	-
<i>Sanitation</i>										
Kuckleboom loader	-	180,000	-	-	-	185,000	-	185,000	185,000	-
Full size pick up	26,000	-	-	-	26,000	-	-	-	-	28,000
Heavy Duty Flatbed	-	-	55,000	-	-	60,000	-	-	-	-
Gator	9,000	-	-	-	-	-	-	-	-	-
Recycle Truck	-	265,000	-	-	-	-	270,000	-	-	-
Automated Garbage Truck (2)	530,000	-	265,000	265,000	270,000	270,000	-	270,000	270,000	-
Total	565,000	445,000	320,000	265,000	296,000	515,000	270,000	455,000	455,000	28,000
<i>Parks</i>										
Full size pick up	43,000	27,000	28,000	30,015	29,000	45,000	29,000	-	-	-
Front mount mower	-	-	35,000	35,000	-	-	35,000	-	-	-
Gator	-	-	-	10,000	-	-	-	-	-	-
Total	43,000	27,000	63,000	75,015	29,000	45,000	64,000	-	-	-
<i>Library</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
<i>Recreation</i>										
Reel Mower	-	-	58,000	-	-	-	60,000	-	-	-
Truck	-	25,000	-	-	-	30,000	-	-	-	-
Field Drag	22,000	-	23,500	-	25,000	-	-	-	26,000	-
Zero Turn	21,000	13,000	13,500	14,000	15,000	-	15,000	-	15,000	-
Pro Gator	8,000	-	12,500	-	-	13,000	-	-	13,500	-
Spray Rig	-	-	-	-	-	-	-	38,000	-	-
Rotary Mower - 5 gang	-	-	-	50,000	-	-	-	-	-	55,000
Buffalo Blower	-	-	-	8,500	-	-	-	-	-	-
Front Mount	-	-	-	-	-	40,000	-	-	-	-
Tractor with a box blade + Spreader	40,000	-	-	-	40,000	-	-	-	-	-
Concession Vehicle	-	-	-	32,000	-	-	-	-	-	-
Lane Ropes for Pool	-	12,000	-	-	-	-	-	-	-	-
Ice Machine	8,000	-	-	8,000	-	-	-	8,000	-	-
Pool Vacuum	-	8,000	-	-	-	-	-	-	-	-
Aerifier	-	5,500	-	-	-	-	-	-	-	-
Total	99,000	63,500	107,500	112,500	80,000	83,000	75,000	46,000	54,500	55,000
<i>Sports Tourism</i>										
<i>Event Center</i>										
Gator or UTV	-	-	-	-	-	13,000	-	-	-	-
Ride-on Floor Sweeper	-	16,000	-	-	18,000	-	-	-	-	-
Projector	8,000	-	-	-	10,000	-	-	-	-	-
Carpet Floor Covering	-	-	-	-	-	-	-	-	-	-
Ice Machine	-	-	-	-	-	-	10,000	-	-	-
<i>Multi-Use Fields</i>										
Zero Turn Mower	-	-	11,500	-	12,000	-	-	12,500	-	-
Gator or UTV	-	7,500	7,500	-	-	8,500	-	-	8,500	-
Grounds Master	-	-	-	-	55,000	-	-	-	-	58,000
Tractor with a loader	-	-	-	-	-	-	45,000	-	-	-
Laser Line Painter	-	-	-	20,000	-	-	-	-	-	-
6 Seater Golf Cart	8,000	8,000	-	8,500	-	-	-	-	-	-
Chemical Storage Building	8,000	-	-	-	-	-	-	-	-	-
Spreader	-	-	-	-	-	-	-	-	-	-
Robotic Painter	46,000	-	-	-	-	50,000	-	-	-	-
Reel Mower	-	-	50,000	55,000	-	-	-	55,000	60,000	-
Full Sized 4X4 Truck	-	-	-	-	-	30,000	-	-	-	-
Total	70,000	31,500	69,000	83,500	95,000	101,500	55,000	67,500	68,500	58,000

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
Horticulture										
Zero turn	10,000	-	-	-	-	-	-	-	-	-
Truck	-	-	-	-	35,000	-	-	-	-	-
Total	10,000	-	-	-	35,000	-	-	-	-	-
Marketing										
Vehicle	-	22,000	-	-	-	-	-	-	-	-
Total	-	22,000	-	-	-	-	-	-	-	-
Senior Center										
13 Passenger bus	-	-	40,000	-	-	-	-	-	-	-
Replace 2007 Truck	-	-	-	-	-	35,000	-	-	-	-
Total	-	-	40,000	-	-	35,000	-	-	-	-
Beautification										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
Nature Parks										
Wagon for Hay Rides	-	-	-	-	20,000	-	-	-	-	-
Small Tractor/excavator	-	-	-	30,000	-	-	-	-	-	-
Playground Structure	-	10,000	-	15,000	-	-	-	-	-	-
15' Bushhog	20,000	-	-	-	-	-	-	-	-	-
ATV	-	-	14,000	-	15,000	-	-	-	16,000	-
Multi Passenger Golf Cart	-	10,000	-	-	-	-	-	-	-	-
4x4 Truck	-	-	-	-	-	30,000	-	-	-	-
Tractor 100 hp	-	-	65,000	-	-	-	-	-	-	-
Zero Turn Mower	-	15,000	-	15,000	-	-	-	17,000	-	-
Front Mount Mower	-	-	-	-	40,000	-	-	-	-	-
Dump Trailer	10,000	-	-	-	-	-	-	-	-	-
Small 4x4 Truck	-	-	-	25,000	-	-	-	-	-	-
Utility Trailer	-	8,000	-	-	-	-	-	-	-	-
Course Equipment	-	6,000	-	-	-	-	-	-	-	-
Hydraulic Rotary Cutter	-	-	-	-	-	-	8,000	-	-	-
Bobcat Skidsteer	-	-	-	-	-	-	75,000	-	-	-
Aquarium	-	-	-	-	-	-	-	-	-	-
Total	30,000	49,000	79,000	85,000	75,000	30,000	83,000	17,000	16,000	-
Total General Fund	1,957,000	1,787,625	1,744,597	1,688,166	1,717,356	1,725,856	1,139,356	1,338,856	1,451,356	1,078,356

Department	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	FY 29	FY 30
<i>Fire Ad Valorem Fund</i>										
Thermal Imager	-	10,000	-	10,000	-	10,000	-	-	-	-
Refurbish Brush Truck	60,000	-	-	-	-	-	-	-	-	-
Light Refurbishment Rescue Truck	30,000	-	-	-	-	-	-	-	-	-
4x4 pickup truck	40,000	-	-	48,000	-	50,000	-	-	52,000	-
SUV Command Vehicle	-	-	52,000	-	-	-	-	-	-	-
Refurbish Ladder truck	-	-	-	-	-	-	150,000	-	-	-
CAFS unit for Rescue truck	-	-	-	-	-	-	-	-	-	-
Equipment for new pumper	-	-	-	-	-	-	-	-	-	-
Custom Fire Pumper	-	570,000	-	-	600,000	-	-	620,000	-	-
Total	130,000	580,000	52,000	58,000	600,000	60,000	150,000	620,000	52,000	-
<i>Library Fund</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>Recreation Activities Fund</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>Gas Tax Fund</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>Court Corrections Fund</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>Jail Corrections Fund</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>FST Event Center Operations</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-
<i>FST Multi-Use Fields Operations</i>										
None	-	-	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-	-	-

Ten year Capital Projects Plan

Department	Project	Prior year cost	Projected	Planned FY 2021	Planned FY 2022	Planned FY 2023	Planned FY 2024
			Close FY 2020				
General Government	Revenue Office Addition	-	-	-	20,000	-	-
General Government	Land Acquisition	-	141,000	150,000	-	-	-
Municipal Complex	Post Office Improvement	-	12,750	-	-	-	-
Municipal Complex	City Hall Roof Replacement	-	-	115,000	-	-	-
Municipal Complex	Civic Center Light Upgrades	-	-	60,000	-	-	-
Municipal Complex	ADECA Energy Grant	-	-	(40,000)	-	-	-
Municipal Complex	Civic Center Upgrades (interior)	-	-	-	-	52,000	-
Municipal Complex	Upgrade office floor covering	-	-	-	-	10,000	-
Information Tech	Fiber system expansion	18,770	8,133	-	40,000	-	-
Information Tech	Cameras in pedestrian bridge	-	-	20,000	-	-	-
Airport	Construct Access Taxiway	265,709	54,602	-	-	-	-
Airport	FAA-Construct Access Taxiway	(239,032)	(47,659)	-	-	-	-
Airport	State-Construct Access Taxiway	(13,278)	(2,649)	-	-	-	-
Airport	Construct 10-Unit T-Hangar	337,763	156,359	-	-	-	-
Airport	State-Construct 10-Unit T-Hangar	(168,868)	(78,180)	-	-	-	-
Airport	Ramp Taxiway Mill & Repave	31,344	512,764	-	-	-	-
Airport	FAA-Ramp Taxiway Mill & Repave	(28,157)	(461,541)	-	-	-	-
Airport	State-Ramp Taxiway Mill & Repave	(1,564)	(25,641)	-	-	-	-
Airport	Rehab North Apron	-	306,274	-	-	-	-
Airport	FAA-Rehab North Apron	-	(306,274)	-	-	-	-
Airport	Rehab Taxiway A (South)	-	-	32,550	432,450	-	-
Airport	FAA-Rehab Taxiway A (South)	-	-	-	(372,000)	-	-
Airport	State-Rehab Taxiway A (South)	-	-	-	(18,600)	-	-
Airport	Master Plan/ALP Update	-	-	-	-	70,000	-
Airport	FAA-Master Plan/ALP Update	-	-	-	-	(56,000)	-
Airport	State-Master Plan/ALP Update	-	-	-	-	(28,000)	-
Airport	Rehabilitate Runway 18/36	-	-	-	-	91,000	1,209,000
Airport	FAA-Rehabilitate Runway 18/36	-	-	-	-	-	(1,040,000)
Airport	State-Rehabilitate Runway 18/36	-	-	-	-	-	(52,000)
Police	Radio Channels	-	71,619	53,519	71,359	71,359	71,359
Police	Parking Lot Repairs & Repaving	-	-	-	20,000	-	-
Police	Evidence Room Expansion	-	-	-	30,000	-	-
Police	Radio Tower (Graham Creek)	-	-	-	195,000	-	-
Police	Vehicle Impoundment Lot	-	-	-	20,000	-	-
Police	Evidence Processing Building	-	-	-	75,000	-	-

Department	Project	Planned FY2025	Planned FY2026	Planned FY2027	Planned FY2028	Planned FY2029	Planned FY2030
Information Tech	Virtualize Datacenter	125,000	-	-	-	-	-
Airport	Construct Access Taxiway 8 unit T-Hangar	21,000	279,000	-	-	-	-
Airport	FAA-Construct Access Taxiway	-	(240,000)	-	-	-	-
Airport	State-Construct Access Taxiway	-	(12,000)	-	-	-	-
Airport	Construct 8-Unit T-Hangar	35,000	465,000	-	-	-	-
Airport	State-Construct 8-Unit T-Hangar	-	(250,000)	-	-	-	-
Airport	Taxiway A Pavement Maintenance	-	9,000	121,000	-	-	-
Airport	FAA-Taxiway A Pavement Maintenance	-	-	(104,000)	-	-	-
Airport	State-Taxiway A Pavement Maintenance	-	-	(5,200)	-	-	-
Airport	Construct Ultimate Terminal/FBO Building	-	-	-	70,000	930,000	-
Airport	FAA-Construct Terminal/FBO Building	-	-	-	-	(800,000)	-
Airport	State-Construct Terminal/FBO Building	-	-	-	-	(40,000)	-
Airport	Rehabilitate South Apron	-	-	-	-	51,100	678,900
Airport	FAA-Rehabilitate South Apron	-	-	-	-	-	(584,000)
Airport	State-Rehabilitate South Apron	-	-	-	-	-	(29,200)

Department	Project	Projected					
		Prior year cost	Close FY 2020	Planned FY 2021	Planned FY 2022	Planned FY 2023	Planned FY 2024
Engineering	Resurfacing	380	1,264,992	1,000,000	1,000,000	1,000,000	1,000,000
Engineering	Contribution-Resurfacing	-	(10,000)	-	-	-	-
Engineering	Repave/Widen FBE	-	-	-	3,500,000	-	-
Engineering	Grant-Repave/Wide FBE	-	-	-	(2,800,000)	-	-
Engineering	Alston St Drainage Study	-	5,250	-	-	-	-
Engineering	Street Capital Improvements	-	-	25,000	25,000	25,000	25,000
Engineering	Bender Rd-Paving City Portion	-	10,000	-	-	-	-
Engineering	Various ALDOT Settlements	-	14,926	-	-	-	-
Engineering	Alston St Drainage Improvements	-	-	25,000	175,000	-	-
Engineering	Chestnut St Pipe Improvements	-	5,000	-	-	-	-
Engineering	Azalea Ave Drainage Improvements	-	5,608	-	-	-	-
Engineering	CR 12 Channel Improvements	-	49,938	-	-	-	-
Engineering	CR 20 Drainage Improvements	-	15,000	-	-	-	-
Engineering	Fern Avenue Extension	4,350,286	620,677	-	-	-	-
Engineering	Grant-Fern Avenue Extension	(3,027,013)	(530,597)	-	-	-	-
Engineering	Tanger Outlet Pond Expansion	15,471	1,479	-	-	-	-
Engineering	Traffic Safety Improvements-CR12 & FBE	621,148	508,322	-	-	-	-
Engineering	Grant-Traffic Safety Improvements-CR12 & FBE	(14,508)	(330,835)	-	-	-	-
Engineering	Juniper St South Extension	15,950	150,225	1,825,000	-	-	-
Engineering	Pine St/98 Corner Improvements	8,552	37,736	-	-	-	-
Engineering	Heritage Park Gazebo Redesign	252	47,204	-	-	-	-
Engineering	Rose Trail/Centennial Fountain	-	59,100	575,000	-	-	-
Engineering	Mifflin Road Access Management Project	-	85,000	400,000	-	-	-
Engineering	East Pride Blvd-Access Project	90,233	-	75,000	-	-	-
Engineering	9th Avenue Contribution	-	(36,082)	-	-	-	-
Engineering	Hamburg Preservation	3,609	10,250	67,000	-	-	-
Engineering	Grant-Hamburg Preservation	-	(10,250)	(30,000)	-	-	-
Engineering	FBE Intersection Improvements	-	600,000	300,000	-	-	-
Engineering	TAP Sidewalk Project	-	-	958,500	800,000	800,000	800,000
Engineering	Ave TAP Sidewalk Project	-	-	(640,000)	(640,000)	(640,000)	(640,000)
Engineering	East Verbena Ave Improvements	-	-	125,000	-	-	-
Engineering	Airport Drainage Improvements	-	-	100,000	-	-	-
Engineering	Park Ave Traffic Calming	-	-	45,000	-	-	-
Engineering	Parkwood Dr Drainage Improvements	-	-	40,000	-	-	-
Engineering	Berry Ave Drainage Improvements	-	-	55,000	-	-	-
Engineering	James Rd Extension (CR8-James)(city portion)	-	-	-	597,029	-	-
Engineering	Intersection Improvement- Hwy 59 & CR 12	-	-	-	120,000	-	-
Engineering	Contribution-Intersection Improvement	-	-	-	(6,000)	-	-
Engineering	Fern/FBE Traffic light	-	-	-	-	250,000	-
Engineering	Cedar/Oak St Drainage Improvement	-	-	-	-	328,500	-
Engineering	CR20 W Extensino(Hickory-65)(city portion)	-	-	-	-	375,000	-
Engineering	Widening Hickory St	-	-	-	-	435,000	-
Engineering	Pine St Culvert Replacement	-	-	-	-	-	1,102,900
Engineering	CR10 Extension (Hwy 59-FBE)(city portion)	-	-	-	-	-	638,710

Department	Project	Planned FY 2025	Planned FY 2026	Planned FY 2027	Planned FY 2028	Planned FY 2029	Planned FY 2030
Engineering	Resurfacing	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Engineering	Street Capital Improvements	25,000	25,000	25,000	25,000	25,000	25,000
Engineering	Miflin Road Access Management Project	500,000	-	-	500,000	-	-
Engineering	Pine St Culvert Replacement	1,102,900	-	-	-	-	-
Engineering	Juniper St Extension-98 to Section	-	-	1,387,000	-	-	-
Engineering	Pecan St Extension-Fern to Berry	-	-	2,180,000	-	-	-
Engineering	Michigan Ave - Doc McDuffie to FBE	-	-	-	3,000,000	500,000	-
Engineering	CR 24 - Connect Pecan to FBE	-	-	-	-	1,400,000	-
Engineering	Widening Michigan Ave	-	-	-	-	820,000	-
Engineering	Peachtree/Perfection St - Pecan to FBE	-	-	-	-	-	1,875,000
Engineering	Intersection Impv-Traffic Light-Azalea/Juniper	-	-	-	-	-	500,000
Engineering	Intersection Impv-Traffic Circle-Michigan/Cedar	-	-	-	-	-	750,000
Engineering	Intersection Impv-Turnlane-Michigan/Hickory	-	-	-	-	-	300,000
Engineering	Intersection Impv-Traffic Light-Michigan/Juniper	-	-	-	-	-	500,000

Department	Project	Projected					
		Prior year cost	Close FY 2020	Planned FY 2021	Planned FY 2022	Planned FY 2023	Planned FY 2024
Fire	Traffic Sign Preemption Signals	42,925	22,309	10,000	10,000	10,000	10,000
Fire	Contribution-Traffic Signal Preemption	-	(6,176)	-	-	-	-
Fire	Nexedge Radio Site (SE Quad	-	30,000	-	-	-	-
Fire	SW Quad Fire Station	-	-	-	750,000	-	-
Fire	Roof Replacement Station 1	-	-	-	60,000	-	-
Fire	NE Quad Fire Station	-	-	-	-	-	750,000
Fire	Training Center Burn Building Renovation	-	-	-	100,000	-	-
Fire	Roof Replacement Station 2	-	-	-	-	30,000	-
Environmental	Bon Secour Water Quality	199,580	1,381,200	1,263,750	3,791,250	-	-
Environmental	NFWF Grant-Bon Secour Water Quality	(203,120)	(1,300,346)	(1,275,000)	(3,825,000)	-	-
Environmental	Wolf Creek Restoration	-	-	121,250	363,750	-	-
Environmental	Grant-Wolf Creek Restoration	-	-	(125,000)	(375,000)	-	-
Street	Road Construction (in house)	-	148,200	267,283	192,574	316,174	923,264
Street	Sidewalk Improvement (various)	-	20,000	20,000	20,000	20,000	20,000
Parks	Mel Roberts Bathroom Building	-	5,600	94,400	-	-	-
Library	HVAC Replacement	-	-	-	14,000	-	-
Library	Floor Replacement	-	-	-	-	200,000	-
Recreation	Maintenance Barn	995	62,146	-	-	-	-
Recreation	10-Plex Ditch Improvement	-	-	25,000	-	-	-
Recreation	10-Plex Improvement	-	-	-	270,000	-	100,000
Recreation	Portable Bleachers	-	-	-	42,000	-	45,000
Recreation	Mel Roberts Park-Lights & Concessions	-	-	-	150,000	325,000	-
Recreation	Mel Roberts Park-Well	-	-	-	-	30,000	-
Recreation	Mel Roberts Park Improvement	-	-	-	-	210,000	-
Recreation	Swimming Pool	-	-	-	-	-	350,000
Horticulture	Office Building	-	6,600	93,400	-	-	-
Depot	Comfort Station Restroom Upgrade	-	-	25,000	-	-	-
Senior Center	Senior Center Roof Replacement	-	39,500	-	-	-	-
Senior Center	New Drop Off-North side	-	-	-	-	30,000	-
Beautification	Flag Pole Replacement	-	-	55,300	-	-	-
Beautification	Streetscape Projects	-	-	-	100,000	100,000	100,000

Department	Project	Planned FY 2025	Planned FY 2026	Planned FY 2027	Planned FY 2028	Planned FY 2029	Planned FY 2030
Fire	NE Quad Fire Station	750,000	-	-	-	-	-
Fire	Renovate Fire Station 1 Interior	200,000	-	-	-	-	-
Street	Road Constructino (in house)	393,691	109,358	150,480	478,000	190,000	390,000
Street	Sidwalke Improvement (various)	20,000	20,000	20,000	20,000	20,000	20,000
Recreation	10-Plex Improvements	150,000	-	150,000	-	-	-
Recreation	2 Additional Soccer Fields	-	400,000	-	-	-	-
Recreation	Horse Arena Improvements	375,000	-	-	-	-	-
Recreation	Gym	-	2,500,000	-	-	-	-

Department	Project	Prior year cost	Projected	Planned FY 2021	Planned FY 2022	Planned FY 2023	Planned FY 2024
			close FY 2020				
Nature Parks	Graham Creek Boardwalk	-	75,000	-	-	-	-
Nature Parks	Grant-Graham Creek Boardwalk	-	(37,500)	-	-	-	-
Nature Parks	Memorial Tree Trail Boardwalk	-	-	248,644	-	-	-
Nature Parks	Grant-Memorial Tree Trail Boardwalk	-	-	(198,915)	-	-	-
Nature Parks	GCNP Fencing & Storage	-	16,000	-	-	-	-
Nature Parks	GCNP Outdoor Class Pavilion	-	-	25,000	-	15,000	-
Nature Parks	GCNP West Entrance	-	-	7,500	-	-	-
Nature Parks	Rock Stan Mahoney Ln & Wolf Creek Parking	-	-	25,000	-	-	-
Nature Parks	Archery Range ADA Improvement	-	-	-	-	45,000	-
Nature Parks	GCNP South Entrance Comfort Station	-	-	-	-	-	150,000
Nature Parks	Land Acquisition/Connectivity/Impv	-	-	3,000,000	-	-	-
Nature Parks	Grant-Land Acquisition/Connectivity/Impv	-	-	(3,000,000)	-	-	-
Nature Parks	Outdoor Classroom Impv & Playground	-	-	-	45,000	-	-
Nature Parks	Grant-Classroom Impv & Playground	-	-	-	(22,500)	-	-
Nature Parks	Maintenance Area Expansion & Storage	-	-	-	25,000	-	-
Nature Parks	Canoe Launch & fishing Pair Improvement	-	-	-	-	25,000	-
Nature Parks	Wolf Cree-Bird Observation Tower	-	-	-	-	-	100,000
Nature Parks	Grant-Wolf Cree-Bird Observation Tower	-	-	-	-	-	(50,000)
Sports Tourism	Acoustical Dampening	-	148,000	-	-	-	-
Sports Tourism	UV Light Technology	-	88,748	-	-	-	-
Sports Tourism	Signage	-	-	30,000	-	-	-
Sports Tourism	Audio System	-	-	-	75,000	-	-
Sports Tourism	Sand Volleyball	-	-	-	-	435,000	-
Sports Tourism	Event Center Parking Log	-	-	-	200,000	450,000	-
Sports Tourism	GO Debt Financing	-	-	-	-	(450,000)	-
Sports Tourism	Convention Center	-	-	-	1,000,000	11,000,000	-
Sports Tourism	GO Debt Financing	-	-	-	(1,000,000)	(11,000,000)	-
Sports Tourism	Press Box	303	79,601	-	-	-	-
Sports Tourism	Backup Irrigation Pump	-	-	-	-	150,000	-
Sports Tourism	Shade Covering-Benches	-	-	18,000	-	-	-
Sports Tourism	Bathroom/Concessions-MU Fields	-	-	100,000	-	-	-
Sports Tourism	Pole Barn for Equipment Storage-MU Fields	-	-	10,000	-	-	-
Sports Tourism	Shade Structures	-	-	-	20,000	20,000	20,000
Sports Tourism	Film Tower	-	-	-	-	10,000	-
Sports Tourism	Concrete Pad	-	-	-	10,000	-	-
Sports Tourism	Video Board	-	-	-	-	75,000	-
Various	Various Facility Improvements	-	-	-	7,250,000	-	-
Various	GO Debt Financing	-	-	-	(7,250,000)	-	-
Total projects, net of grants & contributions		2,307,730	3,693,382	6,177,181	5,300,312	4,830,033	5,633,233

Department	Projected	Planned FY 2025	Planned FY 2026	Planned FY 2027	Planned FY 2028	Planned FY 2029	Planned FY 2030
Nature Parks	GCNP Outdoor Class Pavilion	-	-	-	40,000	-	-
Nature Parks	Rock Stan Mahoney Ln & Wolf Creek Parking	-	-	50,000	-	-	-
Nature Parks	pretive Trail Signage	10,000	-	-	15,000	-	-
Nature Parks	Wolf Creek Park Playground	35,000	-	-	-	-	-
Nature Parks	Graham Creek Fishing Pier	-	100,000	-	-	-	-
Nature Parks	Grant-Graham Creek Fishing Pier	-	(50,000)	-	-	-	-
Sports Tourism	Sand Volleyball	300,000	-	-	-	-	-
Sports Tourism	Shade Structures	20,000	20,000	20,000	-	-	-
	Total projects, net of grants & contributions	5,062,591	4,375,358	4,994,280	5,148,000	4,096,100	5,425,700

The City of Foley, Alabama
Comprehensive Long Range Plan

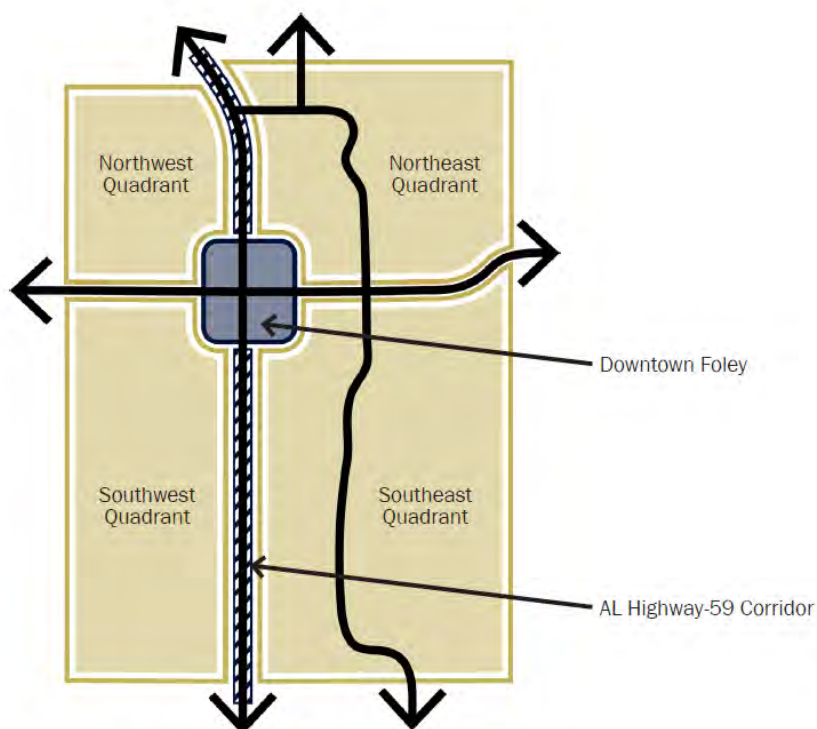
Foley Forward: Comprehensive Plan

Vision Statement: Create a city that has sense of place, protects and preserves its natural environment, celebrates its agricultural history and context, and accommodates anticipated growth and development for the area.

Background: In 2018, the City of Foley embarked on a process to update its 2008 Comprehensive Plan. Comprehensive plans are long-range policy guides for communities for the purpose of preparing for future growth and development. Because communities are continually evolving, comprehensive plans are treated as “living documents” and reviewed regularly by City Staff, the Planning Commission, and the City Council.

Structure Plans: The development of the Foley Forward: Comprehensive Plan is based upon an understanding and review of the City as a series of sectors. Each sector has a unique set of assets and opportunities that will be considered in the development of future plans, but that ultimately relates back to a unified vision and guiding principles for the City. Through on-going plan development, each of the sectors will ultimately be included in the Foley Forward Plan.

- **Downtown Foley**
- **Southeast Quadrant**
- **Southwest Quadrant**
- **Northeast Quadrant**
- **Northwest Quadrant**
- **AL Highway-59 Corridor**



General diagram of the Foley area and sector plans for Foley Forward.

Vision and Guiding Principles: Foley Forward strives to advance the vision that was set forth by the citizens of the community through careful reflection of the Guiding Principles and consideration of the goals, policies, and projects.

- **Enhance Sense of Place** – The plan in every way protects, promotes, and ensures the unique sense of place that defines and reflects Foley including its landscape, its built environment, its history, and its culture.
- **Raise Development Standards** – The plan “raises the bar” with regard to development standards to guide future developments and redevelopments including residential and mixed use.
- **Preserve Environmental Features** – The plan protects the environment and capitalizes on the City’s natural features, including development of greenways, parks and open space, tree canopy, and landscape standards for all future development and redevelopment within the City of Foley.
- **Promote Responsible Regionalism** – The plan defines and recommends actions to facilitate the City’s desire to serve as principal partner in support of regional growth and development. Context sensitive development, historical preservation, nature-based tourism, community public health, industrial recruitment, and support for the school system are key issues with regional impacts that should be supported throughout the plan.
- **Enhance Local Infrastructure** – The plan encourages the development of community and public infrastructure that addresses current issues and forecasted future needs. Through local and regional partnerships, infrastructure providers should be aware of the growth and development of the region so facilities can accommodate future growth.

Downtown Foley Plan

Summary: In the past few years, Downtown Foley has seen a resurgence of activity with the opening of new businesses, restaurants and community activities. To support and foster continued activity, a downtown plan was developed through public outreach and discussions with the Downtown Plan Advisory Committee. A series of goals were developed based on input from the community and the advisory committee. These goals strive to reinforce the vision and guiding principles of Foley in a manner that supports and fosters the vibrancy of downtown.

Goals:

- D.1: Promote Downtown Through its Unique Sense of Place
- D.2: Increase Different Types of Residential Living Opportunities
- D.3: Create Opportunities for Mixed-Use Infill Development
- D.4: Create a More User-Friendly Way of Navigating
- D.5: Enhance Pedestrian and Bicycle Activity
- D.6: Enhance and Expand Important Community Facilities
- D.7: Use Creative Green Infrastructure to Improve Storm Water Conditions

Downtown Action Plan: Policies and projects included within the Action Plan are integrated into the on-going budgeting and capital planning of the City to ensure a commitment to implementation. Each year, the Action Plan is reviewed and updated to remain consistent with the needs of Downtown. A copy of the Action Plan can be found on page 149.

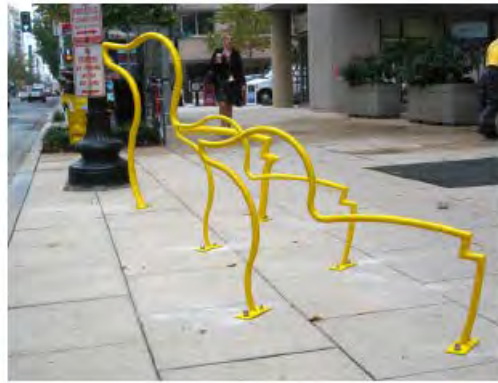
Proposed Projects to Be Completed

**Proposed: Intersection of Verbena Ave
and AL-59**



Proposed: Mixed-Use Building Along AL-59





Proposed: Street trees along AL-59



Southeast Quadrant Plan

Summary: The Southeast Quadrant of Foley is one of the most dynamic areas of the City considering the amount of growth and activity which has taken place over the past ten years. This growth has been manifested through the development of several large neighborhoods, creation of Graham Creek Nature Preserve, and the development of OWA. Transportation and connectivity across the Southeast Quadrant has been the most significant issue. Transportation was the highest identified priority and strategic improvements to east and west connectivity in transportation system will greatly improve conditions.

Future Land Use Goals: Defining future land use has the largest impact on the built environment. Land use consists of the human made spaces in which citizens live, work, and play on a day-to-day basis.

- SE.LU.1 – Buildings and sites designed to enhance and contribute to surroundings and neighborhoods.
- SE.LU.2 – Well-designed infill development in strategic locations.
- SE.LU.3 – A built environment that focuses more on people to create more activity in given area.
- SE.LU.4 – More mixed use with less separation of uses – create more activity in given areas.
- SE.LU.5 – Better suburban development – minimize additional sprawl to maximize growth in existing areas through infill.
- SE.LU.6 – More connections among developed areas and neighborhoods.

Transportation Goals: Improvements to the transportation system focus on increasing and diversifying connections across the quadrant as well as increasing the capacity when warranted. Land use and transportation are intrinsically linked which results in transportation influencing future land use decisions.

- SE.T.1 – Improve the safety and efficiency of all modes of transportation.
- SE.T.2 – Develop transportation alternatives to motorized vehicles.
- SE.T.3 – Increase connectivity across the quadrant with strategic improvements to the street network.

Community Facilities and Services: There are significant community-wide assets which are provided to all the citizens of Foley and are accessible to the greater region. Improvements and investments in these assets should consider the local and regional impacts.

- SE.CFS.1 – Provide diverse recreational opportunities for residents in the quadrant.
- SE.CFS.2 – Provide upgrades to existing recreational facilities to continue to maintain high standards.
- SE.CFS.3 – Promote and enhance medical facilities within the community.
- SE.CFS.4 – Facilitate regular coordination with public and private utility providers to ensure facilities are prepared for future growth.
- SE.CFS.5 – Improve stormwater management in the quadrant to mitigate local flooding and protect surrounding water and wetlands.

Southeast Quadrant Action Plan: Projects included within the Action Plan are integrated into the on-going budgeting and capital planning of the City to ensure a commitment to implementation. Each year, the Action Plan is reviewed and updated to remain consistent with the needs of the Southeast Quadrant. A copy of the Action Plan can be found on page 150.

Remaining Sectors

Alabama Department of Conservation and Natural Resources has awarded the City of Foley a grant to update the Southwest Quadrant Comprehensive plan in FY21. Other quadrants will be updated as funding becomes available.

Conclusion

The information in this document is a summation of the full plan that was adopted by Council. As with any long range plan, continuous review of Foley Forward is essential to responsible implementation of the plan over time. Each geographic sector within Foley Forward contains an action plan for on-going plan implementation. As each sector is updated, these action plans will reflect the implementation of goals, policies, and projects developed during the process. The projects included in the action plans are integrated into the on-going budgeting and capital planning of the City to ensure a commitment to implementation.

Foley Forward Comprehensive Plan	
Downtown Comp Plan	Timeline
Redevelop vacant and underutilized lots in the Downtown core to fill gaps in storefronts while maximizing Downtown's economic potential.	Ongoing (Currently Active or Continuous)
Encourage strategic residential infill throughout downtown in undeveloped or vacant parcels.	Ongoing
Encourage mix of building uses Downtown to allow people to live and work as well as shop and eat.	Ongoing
Consider the future expansion or creation of other historic districts within downtown based on residential character.	Ongoing
Reinforce strong pedestrian connections for Griffin Park, local schools, the football stadium, adjacent residential and downtown businesses.	Ongoing
Add signage to assist visitors in finding and using public parking Downtown.	Ongoing
Preserve and redevelop the Hamburg building to ensure that its unique character becomes a community attraction.	Short Term (1-3 years)
Develop and implement a complete way finding package for both vehicles and pedestrians.	Short Term
Add pedestrian way findings to identify Downtown's community and commercial assets	Short Term
Consider reconfiguring connections between Poplar St and Juniper St to prioritize through traffic's use of the Juniper St / US-98 intersection.	Short Term
Develop gateways into Downtown at key intersections using scaled tower structures that replicate visual elements of the pedestrian bridge to formalize and expand Downtown's sense of place.	Short Term
Complete the missing segment of the Rose Trail to broaden potential connectivity, use, and access.	Short Term
Implement a 'complete streets' policy/ordinance in downtown to ensure the longevity of pedestrian oriented benefits.	Short Term
Develop a pedestrian / bicycle trail connection in the undeveloped E Jessamine Ave right-of-way between E Jessamine Ave and Heritage Park.	Short Term
Add Downtown Foley signage to the pedestrian bridge to reinforce this successful landmark's connection to Downtown Foley.	Short Term
Add artistic bicycles racks throughout Downtown to increase bicycle infrastructure and to beautify the streetscape.	Short Term
Extend Wolf Creek's stream restoration to the old public works site and develop a natural preserve that would be connected to Downtown by the Rose Trail.	Short Term
Infill vacant and underutilized land around Heritage Park with residential units to support downtown business and to frame this important park.	Mid Term (4-7 years)
Reduce parking in strategic locations along AL-59 to add landscaping to improve storm water management and pedestrian desirability on AL-59.	Mid Term
Consider redevelopment of the Public Works site as it outgrows its current location. Redevelopment could become the Wolf Creek Nature Preserve and have complementary programming to Graham Creek Nature Preserve.	Mid Term
Renovate, expand, or replace the Max Griffin Pool Complex based on community needs.	Mid Term
Redevelop the "old shed" into an open air community facility to highlight the connection of the redeveloped Hamburg building, Heritage Park, and the Rose Trail.	Mid Term
Introduce planting beds in downtown alleys to alleviate storm water challenges while providing visual enhancements.	Mid Term
Expand Foley Senior Center based on continued growth and need.	Mid Term
Encourage residential development adjacent to the Rose Trail to maximize trail use and connectivity.	Long Term (8+ years)
Consider residential opportunities in the area adjacent to the redeveloped Public Works site as it outgrows its current location.	Long Term
Encourage a continued connection of the Rose Trail north, beyond downtown, to provide other communities pedestrian access to Downtown.	Long Term
Work with ALDOT to implement treed medians to beautify AL-59 through Downtown Foley.	Long Term

Foley Forward Comprehensive Plan	
Southeast Comp Plan	Timeline
Review and update subdivision regulations to be consistent with the Development Framework and the Foley Forward Plan.	Ongoing (Currently Active or Continuous)
Review and update zoning ordinance to be consistent with the Development Framework and Foley Forward Plan.	Ongoing
Continue annual legislative annexation efforts to in-fill areas within the existing city limits.	Ongoing
Expand the existing system of bicycle trails and lanes.	Ongoing
Expand access to Wolf Creek with new or improved launch locations.	Ongoing
Continue growth and development of Graham Creek Nature Preserve consistent with the Master Plan.	Ongoing
Improve and maintain major intersections along Foley Beach Express as the front-porch entrances to the community.	Ongoing
Expand the community way-finding signage system to identify important locations within the quadrant.	Ongoing
Consider adopting conservation subdivision regulation to protect natural and agricultural land.	Short Term (1-3 years)
Improve the County Rd 12 and Foley Beach Express intersection with turn lanes.	Short Term
Connect Wolf Bay Drive with Brinks Willis Drive.	Short Term
Widen County Rd 12 between AL Hwy 59 and Wolf Bay Drive.	Short Term
Widen County Rd 20 / Miflin Rd as needed based on increased demand and traffic.	Short Term
Develop and implement a storm water management strategy in existing neighborhoods to reduce flooding and erosion.	Short Term
Continue improvements to Wolf Creek Park.	Short Term
Consider implementing a form based overlay for large parcel development opportunities.	Mid Term (4-7 years)
Improve S Juniper between Hwy 98 and Pride Drive.	Mid Term
Develop roundabout at Juniper St and Azalea Ave.	Mid Term
Develop roundabout at Juniper St and Michigan Ave.	Mid Term
Extend James Rd from Brinks Willis to Keller Rd.	FY 2022
Connect S Pecan St. to Pride Dr roundabout.	Mid Term
Extend James Rd from Keller Rd to CR 10	Long Term (8+ years)
Extend Michigan Ave from Maple St to Foley Beach Express.	Long Term
As residential growth occurs south of CR20 / Miflin Rd and west of Foley Beach Express, consider future park facility with active and passive elements.	Long Term

Roadway Systems Report

Project Name	Project Description	Estimated Amount	In house/Contracted	Timeline/Planned
CR 20 to Stabler Connector	Farmer's Market area	\$124,840	In house	FY 2020
Extension of Pecan Street Segment 3	S Lay Lane to Northern Roundabout (Pride Blvd)	\$267,283	In house	FY 2021
CR 20 Access Management Phase I	59 to Juniper	\$235,000	Contracted	FY 2021
Extension of James Rd Segment I	Brinks Willis to Keller	\$1,000,000	Contracted	FY 2022
Extension of Pecan Street	Peachtree to Fern	\$316,174	In house	FY 2023
Extension of CR 20	CR 65 to S Hickory	\$3,750,000	Contracted	FY 2023
Widening of Hickory St	US 98 to CR 12	\$435,000	Contracted	FY 2023
Extension of CR 10	East of SR 59 to FBE	\$3,916,132	Contracted	FY 2024
Extension of Wolf Bay Dr	Graham Creek westward to FBE	\$923,264	In house	FY 2024
Widening of Juniper St	US 98 to CR 20	\$700,000	Contracted	FY 2024
CR 20 Access Management Phase II	Juniper to Pride	\$175,000	Contracted	FY 2025
Extension of Pecan Street Segment 2	Fern to E Berry (extend E Berry)	\$2,180,000	Contracted	FY 2027
Extension of Park Ave	Pine St to SR 59	\$150,480	In house	FY 2027
Extension of Juniper St	E Section to US 98	\$1,387,000	Contracted	FY 2027
Extension of CR 26 (Michigan Ave)	Doc McDuffie to FBE	\$3,500,000	Contracted	FY 2027-2028
Extension of S Pine St	9th Ave to Michigan (align with Irwin St)	\$478,000	In house	FY 2028
CR 20 Access Management Plan Phase III	Pride to FBE	\$150,000	Contracted	FY 2028
Improve CR 26 (Michigan Ave)	CR 65 to Doc McDuffie	\$820,000	Contracted	FY 2024
Extensions of S Pine St	CR 20 to CR 20S or to CR 12	\$2,200,000	County Projected	Long Term
Extension of S Hickory St	CR 12 to Keller Rd	\$3,250,000	County Projected	Long Term
Widening of CR 65	US 98 to CR 12	\$435,000	County Projected	Long Term
FBE East to West Connectors				
	Keller Rd	\$393,691	In house	FY 2025
	CR 24	\$1,400,000	Contracted	FY 2029
	Peachtree	\$1,875,000	Contracted	FY 2030
Intersection Improvements				
	Azalea at Juniper	\$500,000	Contracted	FY 2030
	Michigan Ave and Cedar	\$750,000	Contracted	FY 2030
	Michigan Ave and Hickory	\$300,000	Contracted	FY 2030
	Michigan Ave and Juniper	\$500,000	Contracted	FY 2030
	Hickory St and CR 12 (County)	\$1,250,000	County Projected	Long Term
	Hickory St and CR 20 (County)	\$1,250,000	County Projected	Long Term
	Hickory St and CR 20 (County)	\$1,250,000	County Projected	Long Term
Total estimated roadway plan		\$35,861,864		

Debt

Debt Service Funds

The City of Foley uses debt service funds to record transactions related to the issuance and payment of debt which includes bond issues and general obligation warrants issued by banks. Funding for most payments is provided by a transfer from the General Fund.

Fund 300 – General Obligation Warrants, Series 2006A

In 2006, the City issued \$11,460,000 of Series 2006A General Obligation Warrants to fund the purchase of police and fire equipment, library expansion costs, purchase land for future expansion, and other infrastructure projects.

Fund 302 - Energy Conservation Bonds, Series 2013

In 2013, the City entered into a contract with an Energy Service Company to administer a guaranteed savings energy efficiency project to be funded through the Qualified Energy Conservation Bond (QECB) process, a low-cost federal loan program administered by the State. The bonds are in the form of \$2,975,000 federally taxable certificates of participation and are payable in accordance with an Annual Appropriation Lease Agreement, of which the rental payments constitute a full faith and credit general obligation of the City. The Lease Purchase Agreement provides that the City may determine not to appropriate funds necessary to make such rental payments, or any other payments under the agreement, in any fiscal year and thereby terminate its obligations from and after such fiscal year, with no recourse to the City thereafter. The City has no legal obligation to appropriate funds under the Lease Purchase Agreement in any year.

Fund 303 – Economic Incentive Fund

The economic incentive fund includes transactions related to large economic incentives that the City offers to developers to expand or locate their developments within in the City of Foley. The current incentives were funded with general obligation warrants with banks.

In 2014, the City issued \$1,200,000 of Taxable Series 2014-CB General Obligation Warrants with a bank to fund economic incentive projects including opening new retail stores in the City.

In 2016, the City issued \$1,500,000 of Taxable Series 2016 General Obligation Warrant with a bank to be used for economic incentives. Pursuant to the Economic Development Amendment, the City entered into a Project Agreement with ROHR, Inc., also known as UTC Aerospace Systems, a unit of United Technologies Corp., and more recently Collins Aerospace, to provide \$1,500,000 in incentives to be used for the expansion of its existing aerospace manufacturing facility to aid in the creation of 260 new jobs.

Fund 304 - General Obligation Warrants, Series 2014

In 2014, the City issued \$16,805,000 of Series 2014 General Obligation Warrants to fund the acquisition, construction, and installation of capital improvements to certain public facilities within the City including pedestrian and intersection improvements, bike paths, a five field ball park, an environmental interpretive center, a fire station, and road extensions, resurfacing and improvements.

Fund 305 - General Obligation Warrants, Series 2015

In 2015, the City issued \$3,440,000 of Series 2015 General Obligation Warrants to assist the Public Athletic and Sports Facilities Cooperative District in funding a 16 multi-use field complex with amenities, which the City is leasing.

Fund 306 - General Obligation Warrants, Series 2019

In 2019, the City issued \$4,905,000 of Series 2019 General Obligation Warrants to refund the Series 2009 General Obligation Warrants and the remaining 2009 Revenue Bonds that were issued by the Public Facilities Cooperative District of the City of Foley.

Other Debt Obligations

The City also has the following debt obligations that are maintained in other funds that are not considered debt service funds.

Energy Loan. In 2014, the City received an interest free loan of \$350,000 through the low-cost energy loan program from the Energy Division of the Alabama Department of Economic and Community Affairs (ADECA) to fund energy efficiency improvement projects within the City. The loan is secured by the City's irrevocable letter of credit with an annual interest rate of 1.25 percent. In May 2020, the letter of credit matured and was replaced with a letter of credit of \$125,416 with a maturity date in June 2021. The principal payments for this debt are recorded in the capital projects fund.

Note Payable. In 2017, the City entered into a note payable with Riviera Utilities for construction in-aid in the amount of \$300,000 to fund the cost of parking lot lights at the newly constructed events center. The principal and interest payments for this debt are recorded in the General Fund, under the sports tourism department. The City currently leases the facility from the District. The City paid off this note in FY 2020.

Capital Leases for Equipment. The City has multiple capital leases for office equipment. All transactions for these leases are recorded in various departments of the General Fund.

Public Facilities Cooperative District Revenue Bonds, Series 2009. In 2009, the PFCD issued \$23,335,000 in Revenue Bonds. The Bonds are special obligations of the PFCD payable solely from revenues derived by the PFCD from facilities financed by the proceeds of the Bonds (the "Project"), including without limitation payments to be made under a Lease Agreement by the District to the City with respect to the Project. The Lease Agreement provides that (i) for each year in which the Lease Agreement is in effect, the City shall pay rentals for the account of the District at such times and in such amounts as shall be sufficient to pay the principal of and interest on the Bonds when due and any amounts required to be paid into the reserve fund for the Bonds, (ii) the obligations of the City under the Lease Agreement shall be general obligations of the City, and (iii) the City may terminate the Lease Agreement as of September 30 of any year without penalty, and without acceleration or advancement of maturity or due date of any principal of or interest on the Bonds or amount payable under the Lease Agreement, and without recourse against the City for the payment of any amount which would otherwise become due under the Lease Agreement in any year subsequent to such termination of the Lease Agreement. The Bonds and the obligations of the City under the Lease Agreement are not chargeable against the constitutional debt limit of the City. In September 2019, these bond are being refunded through the Series 2019 General Obligation Warrants.

Public Facilities Cooperative District Revenue Bonds, Series 2016. On April 28, 2016, the PFCD issued \$9,165,000 of Series 2016 Revenue Bonds with interest rates ranging from 1 percent to 4 percent in order to advance refund \$8,830,000 of outstanding Series 2009 Revenue Bonds with rates ranging from 4 percent to 5 percent.

Public Athletic and Sports Facilities Cooperative District, Revenue Bonds, Series 2015. In 2015, the PASFCD issued \$13,000,000 in Revenue Bonds. The Bonds are limited obligations of the PASFCD payable solely from and secured by a pledge of (i) the moneys payable by the City of Foley, Alabama (the "City") pursuant to the Funding Agreement, dated as of May 1, 2015, by the City, the District and the Trustee; (ii) certain revenues derived by the District for such purpose from the Project; and (iii) moneys on deposit in the funds created under the Indenture. The Funding Agreement is a full faith and credit general obligation of the City and will provide for payments by the City on dates and in amounts sufficient to provide for the payment of the debt service on the bonds when due for payment.

Public Cultural and Entertainment Facilities Cooperative District, Revenue Bonds Series 2015. In December 2015, the PCEFCD issued \$15,285,000 in Revenue Bonds. The Bonds are limited obligations of the PCEFCD payable solely from and secured by a pledge of (i) the moneys payable by the City of Foley, Alabama (the "City") pursuant to the Funding Agreement, dated as of December 1, 2015, by the City, the District and the Trustee; (ii) certain revenues derived by the PCEFCD for such purpose from the Project; and (iii) moneys on deposit in the funds created under the Indenture. The Funding Agreement is a full faith and credit general obligation of the City

and will provide for payments by the City on dates and in amounts sufficient to provide for the payment of the debt service on the bonds when due for payment.

Coastal Alabama Farmers' and Fishermen's Market, Inc., Qualified Low Income Business Loan. In 2014, the City and its blended component units the PFCD and the newly formed CAFFM engaged in various transactions to ultimately secure proceeds from four 1.045% interest rate loans totaling \$8,000,000 for CAFFM, which qualifies as a qualified active low-income community business (QALICB) under provisions of the Federal New Markets Tax Credit Program. The 1.045% loans are payable by CAFFM to Pacesetter CDE X, LLC (Pacesetter) and collateralized by the assets of the fund.

The PFCD participated in the transaction by serving as the leverage lender by making a \$5,950,400 loan at a rate of 1.0 percent to the Chase NMTC CAFFM Investment Fund, LLC (Investment Fund). The Investment Fund also received an equity contribution of \$2,589,600 from Chase Community Equity, LLC (CCE-LLC) an outside "tax credit investor" owning 100% of the Investment Fund. After paying a sub-allocation fee of \$540,000, the Investment Fund, which owns 99.99% of Pacesetter, made Qualifying Equity Investments totaling \$8,000,000 to Pacesetter, to fund Pacesetter's four loans to CAFFM.

CAFFM will make quarterly "interest only" payments for seven years (through June 1, 2021) after which time quarterly principal and interest payments will be due until final maturity in 2043. The payments by CAFFM to Pacesetter will be distributed to the Investment Fund to pay debt service on the leverage loan to the PFCD.

In connection with the PFCD leverage loan, the PFCD entered into an "Investment Fund Put/Call Agreement" with CCE-LLC which allows CCE-LLC to "put" its 100% ownership interest in the Investment Fund to PFCD at the end of the seven-year tax compliance period in 2021 for a purchase price of \$1,000, plus any transfer or closing costs. In the event the put is not exercised, PFCD can exercise a "call" option to purchase the interest, as valued by an independent appraiser.

The General Fund also has notes receivable totaling \$5,570,579 from the PFCD in connection with the transaction related to properties transferred to the PFCD.

Notes Receivable and Payable at September 30, 2019 were as follows:

Notes Receivable	Balance	Maturity Date	Interest Rate
General Fund	\$5,570,579	2043	1.3443%
PFCD	\$5,950,400	2043	1.0000%

Notes Payable	Balance	Maturity Date	Interest Rate
PFCD	\$5,570,579	2043	1.3444%
CAFFM—Four loans	\$8,000,000	2043	1.0450%

Coastal Alabama Farmers' and Fishermen's Market, Inc., Closed Line of Credit Agreement and Promissory Note. In 2016, CAFFM entered into a \$1,400,000 Closed Line of Credit Agreement and Promissory Note with United Bank with such funds being available for draw through January 2017, at an interest rate of 2.94 percent per annum. Beginning February 1, 2017, and continuing for 180 months through January 31, 2032, the outstanding principal balance is subject to a fixed rate of interest of 3.60 percent. Principal and interest payments began February 2017, however, CAFFM may prepay the principal at any time without penalty. The transaction is backed by the City of Foley's execution and delivery of a Funding Agreement or Pledge Agreement with respect to the unconditional obligation of the City to repay the debt in the event of nonpayment by CAFFM.

Debt Limit

Under Section 225 of the Constitution of Alabama of 1901, as amended, the present general constitutional debt limit of the City is an amount equal to 20 percent of the assessed value of the taxable property. However, the following, among other types of indebtedness, are not chargeable against general constitutional debt limit under existing law: 1) obligations issued for the purpose of acquiring, providing or constructing schools, water works, or sewers; 2) obligations incurred for street or sidewalk improvements where all or a portion of the costs are to be assessed against property abutting such improvements; 3) under certain conditions, tax anticipation notes; 4) certain lease obligations subject to termination at the end of each fiscal year, without recourse; 5) certain obligations to make contributions towards the debt service of other public entities; 6) and revenue securities issued for the purpose of extending, enlarging or improving water, electric, gas or sewer systems and payable solely from the revenues of one or more of such systems. Amendment No. 772 authorizes the City to use public funds for certain purposes intended to further economic development and exempts such debt from the twenty percent debt limit. Below is a five year chart of the general constitutional debt margin and net debt as a percentage of the debt limit:

General Constitutional Debt Margin					
	2016	2017	2018	2019	2020
Assessed Value, including vehicles, net of exemptions	\$ 334,750,604	\$ 298,516,052	\$ 312,818,636	\$ 344,975,124	\$ 369,200,358
Debt limit (20% of assessed value)	66,950,121	59,703,210	62,563,727	68,995,025	73,840,072
Debt applicable to limit:					
Outstanding debt of the primary government	85,529,047	82,782,512	78,353,184	72,500,557	68,049,484
Less: Exempt special lease obligations	(21,069,879)	(19,903,231)	(18,711,584)	(11,940,126)	(11,720,680)
Less: Exempt debt pursuant to Section 772	(28,931,090)	(28,604,075)	(28,272,060)	(27,935,045)	(27,588,030)
Less: Amount set aside for repayment of debt	(956,344)	(962,730)	(970,857)	(692,300)	(693,973)
Total net debt applicable to limit	34,571,734	33,312,476	30,398,683	31,933,086	28,046,801
Legal Debt Margin	\$ 32,378,387	\$ 26,390,734	\$ 32,165,044	\$ 37,061,939	\$ 45,793,271
Net debt as a percentage of debt limit	51.64%	55.80%	48.59%	46.28%	37.98%

Although no new debt was issued in 2019, refunding of the remaining PFCD 2009 Revenue Bonds by the City's 2019 General Obligation Warrants moved approximately \$5M from Special Constitutional Debt to General Constitutional Debt.

Amendment No. 772 of the Constitution of Alabama authorizes the counties and municipalities within the State to use public funds for certain purposes intended to further economic development. Bonds, warrants, notes and other indebtedness issued pursuant to Amendment No. 772 are (a) not subject to and exempt from the 20 percent general constitutional debt limit for government purposes, and (b) are subject to and chargeable against 50 percent of the assessed value of taxable property. Below is a five year chart of the special constitutional debt margin and net debt as a percentage of the debt limit:

Special Constitutional Debt Margin					
	2016	2017	2018	2019	2020
Assessed Value, including vehicles, net of exemptions	\$ 334,750,604	\$ 298,516,052	\$ 312,818,636	\$ 344,975,124	\$ 369,200,358
Debt limit (50% of assessed value)	167,375,302	149,258,026	156,409,318	172,487,562	184,600,179
Debt applicable to limit:					
Plus: PASFCD	12,726,427	12,735,971	12,745,515	12,755,059	12,764,603
Plus: PCEFCD	16,204,663	15,868,104	15,526,545	15,179,986	14,823,427
Plus: CAFFM	8,000,000	9,260,601	9,193,323	9,123,296	8,680,945
Less: Amount set aside for repayment of debt	(591,201)	(591,767)	(592,883)	(594,018)	(590,730)
Total net debt applicable to limit	36,339,889	37,272,909	36,872,500	36,464,323	35,678,245
Legal Debt Margin for Fiscal Year	\$ 131,035,413	\$ 111,985,117	\$ 119,536,818	\$ 136,023,239	\$ 148,921,934
Net debt as a percentage of debt limit	21.71%	24.97%	23.57%	21.14%	19.33%

Fiscal year 2021 total debt service expenditures constitute 8.23% of total Governmental expenditures, which includes capital leases in the General Fund and transfers to debt service funds. At this time the City is focused on paying down current debt obligations and has no plans to issue new debt in the two years. The total budgeted for fiscal year 2021 is \$108,279 lower than the prior year and is a result of two lines of credit and one GO warrant maturing during the upcoming year. The City also paid off a note payable during fiscal year 2020. The table below shows debt service payments for upcoming years:

Debt Service Payments by Year			
Governmental Activities			
	Principal	Interest	Total
9/30/2021	3,710,558	2,239,482	5,950,040
9/30/2022	2,580,000	2,085,568	4,665,568
9/30/2023	2,700,000	1,966,413	4,666,413
9/30/2024	2,833,750	1,591,928	4,425,678
9/30/2025	2,930,000	1,733,728	4,663,728
2026 to 2030	16,315,000	7,005,736	23,320,736
2031 to 2035	9,515,000	4,441,740	13,956,740
2036 to 2040	8,075,000	2,753,276	10,828,276
2041 to 2045	8,200,000	1,135,796	9,335,796
2046 to 2050	-	-	-
	<u>\$ 56,859,308</u>	<u>\$ 24,953,667</u>	<u>\$ 81,812,975</u>
Business - Type Activities			
	Principal	Interest	Total
9/30/2021	127,952	107,641	235,593
9/30/2022	368,731	103,750	472,481
9/30/2023	373,950	98,531	472,481
9/30/2024	379,225	93,246	472,471
9/30/2025	384,710	91,168	475,878
2026 to 2030	2,009,021	353,366	2,362,387
2031 to 2035	1,883,862	216,870	2,100,732
2036 to 2040	1,878,707	118,557	1,997,264
2041 to 2045	1,274,787	24,439	1,299,226
2046 to 2050	-	-	-
	<u>\$ 8,680,945</u>	<u>\$ 1,207,568</u>	<u>\$ 9,888,513</u>
Total	<u>\$ 65,540,253</u>	<u>\$ 26,161,235</u>	<u>\$ 91,701,488</u>

Statistics

Community Profile

The City of Foley, Alabama, was founded in 1901 and incorporated in 1915 under the Constitution and laws of the State of Alabama. Foley is located in Baldwin County in the southernmost part of the state, just 8 miles north of the Gulf of Mexico. It currently services an estimated population of 20,063, which grew by 8.5% from the prior year, and occupies approximately 33 square miles as of September, 2019.

The City operates under a strong council-weak mayor form of government. The council is presided over by a president who is chosen by the council members and also is a voting member of the council. All ordinances and resolutions are subject to the veto power of the mayor although the mayor's veto can be overridden by a two-thirds vote of the council.

The City provides a full range of services including general administration, police and fire protection, building inspections, licenses and permits, emergency preparedness and response, refuse collection, construction and maintenance of highways, streets and related infrastructure, recreational and leisure activities and cultural enrichment.

Population Demographics

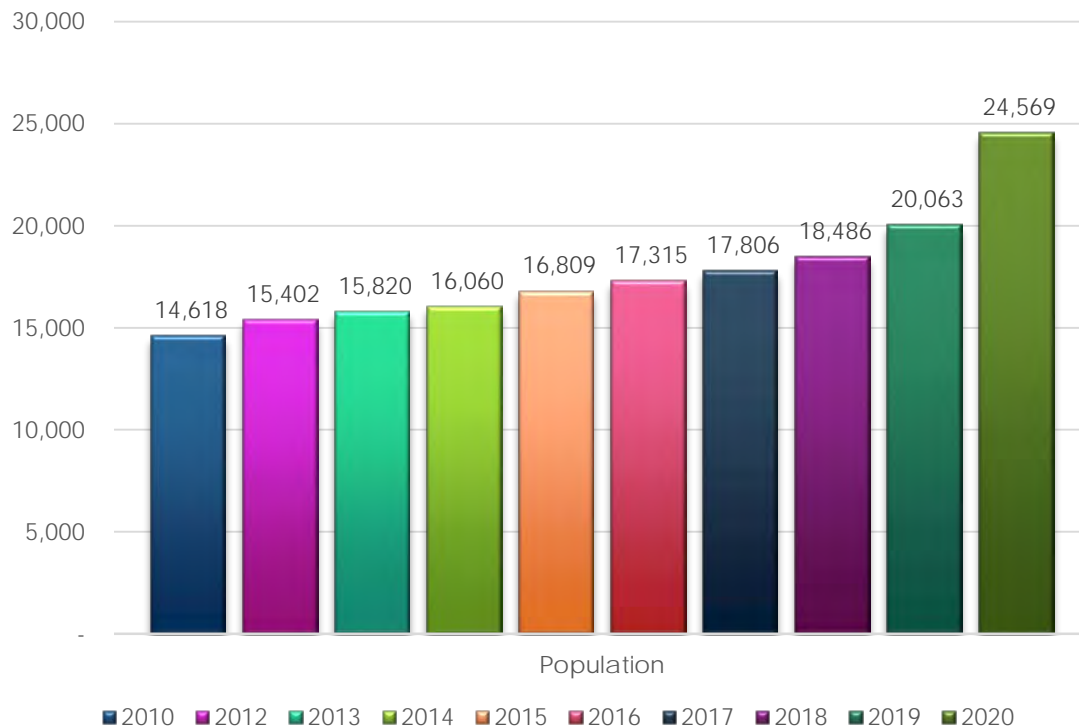
The information presented below was taken from the US Census ACS Community Survey for 2018.

Male	46.4%
Female	53.6%

Under 5 years old	4.6%
Under 18 years old	17.7%
18 years and over	82.4%
65 years and over	26.2%
Median Age	46.5 Years

White	81.8%
Black	15.7%
Asian	0.4%
American Indian	0.3%
Other	1.2%

The following chart represents the previous 10 years population for the City of Foley. Information prior to 2013 was obtained from the US Census Bureau. Effective 2013, population estimates are generated by the City of Foley's GIS department.



Geographic Information

Land area	33.24 Square miles
Water area	3.77 Square miles
Elevation	79 Feet
Average annual rainfall	66 Inches

July is the hottest month in Foley with an average temperature of 90.4°F. October, April and November are the most pleasant months in Foley, while July and August are the least comfortable. January has the coldest nighttime temperatures in Foley with an average of 38.3

Housing Information

The information presented below was taken from the US Census ACS Community Survey for 2018.

Total housing units	9,345
Occupied units	7,574
Vacant units	1,771

Average size owner-occupied	2.4
Median value owner-occupied	\$170,300
Average size renter-occupied	2.3
Median monthly rent	\$810

Median Household Income	\$46,221
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Economic Indicators

Unemployment

Foley	Baldwin County	Alabama	U.S. Nation Average
7.4%	7.4%	7.9%	10.2%

- Figures above come from Alabama Department of Labor for July 2020. Unemployment has increased significantly for entire country in FY2020 because of the economic recession cause by Covid-19.

Foley Top 10 Ad Valorem Tax Payers

Payer	City Tax	Assessed Value
Coroc/Riviera LLC	80,536.60	16,107,320
Aerostructures – Rohr	28,666.40	5,733,280
Foley Square LLC	22,697.50	4,539,500
The Reserve of Foley LLC	19,857.60	3,971,520
Gulf Telephone Company	17,801.40	3,560,580
Sevilla Place Apartments LLC	13,848.40	2,769,680
CMF Park Place LLC	13,368.60	2,673,720
Wal Mart Real Estate Business Trust	12,482.70	2,496,540
CHS Properties Inc	11,236.50	2,249,000
Sovran Acquisition Ltd Partnership	10,940.50	2,188,100
Totals	231,436.20	46,289,240

- Figures above come from 2020 abstract provided by the Baldwin County Revenue Commissioner.
- The top 10 Ad Valorem Tax Payers represent 14.20% of the total Ad Valorem Revenue Budgeted in FY 21.

Assets by Department

The charts below show information about City assets for various departments. These assets are necessary to provide City services.

City Buildings	#
Airport	1
City Hall	1
Civic Center	1
Community Development Office	1
Depot Museum	1
Fire Station	3
Engineering Office	1
Greenhouse	1
IT/recreation Office	1
Jail **	1
Library	1
Maintenance Shop	1
Municipal Court **	1
Parks Office	1
Police Station **	1
Public Works Office	1
Senior Activity Center	1
Welcome Center	1

** These are all house in the same building.

Parks	#
Aaronville Ball Park	1
Beulah Heights Park	1
Evans Park (undeveloped)	1
Florence B Mathis Park	1
Foley Dog Park	1
Foley Kids Park	1
Foley Skate Park	1
Foley Sports Tourism Complex	1
Graham Creek Nature Preserve	1
Heritage Park	1
John B Foley Park	1
Max Griffin Park	1
Melvin Roberts Park	1
Ralph Shumacher Soccer Park	1
Raymond C. Christensen Sportsplex	1
Savannah Park (undeveloped)	1
Wilbourne Antique Rose Trail	1
Wolf Creek Park	1

City owned leased/unoccupied buildings	#
Barnes Building	1
Hamburg Building	1
Peteet Building	1
Post Office	1
Snook Youth Club	1
Symbol Health	1



Glossary

A

Ad Valorem Tax: Real estate and personal property taxes calculated “according to the value” of property. The taxes are based on the assessed valuation of real property, and in certain cases, the value of tangible personal property.

ADECA: Alabama Department of Economic and Community Affairs. A state agency committed to building better Alabama communities.

ADEM: Alabama Department of Environmental Management. A state agency that enforces environmental issues.

Adopted Budget: Original budget approved by the governing body at the beginning of the fiscal year.

ADLOT: Alabama Department of Transportation. A state agency that monitors and improves all forms of transportation.

Amended Budget: The original budget plus any budget adjustments that have been approved by the appropriate parties.

Annual Debt Service: The total amount required to be paid in the fiscal year for principal and interest on all outstanding debt.

Appraised Value: The estimated value of real and personal property as determined by Baldwin County Revenue Commissioner and/or Baldwin County Probate Office.

Appropriation: The legislative action authorizing the expenditure of a designated amount of public funds for a purpose specified by the governing body.

ASA: Alabama Soccer Association, is a non-profit and educational organization whose mission is to foster the physical, mental, and emotional growth of players of all ages, by creating and increasing opportunities for wholesome participation. ASA has a current membership of over 27,000 registered players statewide, youth and adult, and approximately 2,000 active coaches, referees, and administrators

Assessed Value: The dollar value placed on real and personal property to measure taxes.

Assigned Fund Balance: Fund balance amounts that are constrained by the City’s expressed intent to use resources for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Council has the authority to assign amounts intended to be used for specific purposes.

B

Balanced Budget: A budget in which the general fund revenue and transfers in are greater than or equal to the total expenses plus transfers out, net of eligible restricted/assigned cash available for use.

Bond: A written promise, generally under seal, to pay a specified amount of money, called the face value, at a fixed time in the future called the date of maturity, and carrying interest at a fixed or variable rate, usually payable periodically.

Bond Rating: A rating (made by an established bond rating company) from a schedule of grades, indicating the probability of timely repayment of principal and interest on bonds issued.

Budget: A financial plan for a defined period of time.

Budget Adjustment: The increase, decrease or transfer of appropriated funds, requiring approval from the appropriate parties.

Budget Calendar: The schedule of key dates and milestones the City follows in the preparation and adoption of the budget.

Budget Message: The written discussion included in the budget document that explains current budget issues.

C

CAFFM: The Coastal Alabama Farmers' & Fishermen's Market Inc. is a proprietary fund of the City. It is a local farmers' and fishermen's market that was created as part of a new markets tax credit transaction.

CAFR: Comprehensive Annual Financial Report. An annual report compiled which provides audited detailed information on the City's financial status.

Capital Assets: Tangible and intangible assets which are held and used for a period of five years and more. Classifications of capital assets are buildings, land, improvements, infrastructure, machinery & equipment, automobiles & equipment, office equipment and construction work in progress.

Capital Expenditures: All charges incurred to acquire equipment, land, buildings, improvements of land or buildings, fixtures and other permanent improvements.

Capital Improvement Plan: A plan for all capital project costs to be incurred each year over a period of 10 years.

Capital Projects Fund: A fund used to account for financial resources designated to construction or acquire capital assets and major capital improvements.

Capital Purchase Plan: A financial plan maintained to schedule replacement cycle and addition of departments vehicles or equipment.

Capital Purchase: Expenditure for the acquisition of a capital asset that does not require construction, such as a vehicle or equipment.

CCE-LLC: Chase Community Equity, LLC, an outside tax credit investor involved in the new markets tax credit.

CDBG: Community Development Block Grant is a flexible program that provides communities with resources to address unique community development needs.

Committed Fund Balance: Fund balance amounts that can only be used for specific purposes determined by an Ordinance, the City's highest level of decision-making authority (the City Council).

CWIP: Construction Work In Progress, is a class of capital asset which represents the cost of buildings, building improvements, infrastructure and equipment under construction. When completed the total cost is reported under the appropriate capital asset class.

D

Debt Limit: The maximum amount of debt that is legally permitted by a jurisdiction's charter, constitution, or statutes.

Debt Service: The amount necessary to pay principal and interest requirements on outstanding debt for a given year or series of years.

Debt Service Funds: A Fund used to finance and account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

E

Expenditures: A payment or disbursement, which results in a decrease in net financial resources. Examples includes operating expenses, asset purchases, capital project payments or debt service payments.

Expenses: Outflows or obligations of assets from delivering or producing goods, delivering services or carrying out other activities that embody the entity's ongoing operations.

F

FEMA: The Federal Emergency Management Agency is an agency of the United States Department of Homeland Security. The agency's primary purpose is to coordinate the response to a disaster that has occurred in the United States and that overwhelms the resources of local and state authorities.

Fiscal Year: The twelve month period used for accounting and budgeting purposes. The City's fiscal year runs from October 1 through September 30.

FLSA: Fair Labor Standards Act is a federal law which establishes minimum wage, overtime pay eligibility, record keeping, and child labor standards affecting full-time and part-time workers in private sector and in federal, state, and local governments.

Fund: An independent fiscal and accounting entity with a self-balanced set of accounts recording all financial resources and liabilities which are segregated for a specific purpose, activity or objective.

Fund Balance: The difference between the City's total assets and total liability. The City has 5 classifications of fund balance: Non-spendable, Restricted, Committed, Assigned, and Unassigned.

G

GAAP: Generally Accepted Accounting Principles – authoritative standards and commonly accepted ways of recording and reporting accounting information.

GASB: Governmental Accounting Standards Board – independent organization that establishes accounting and financial reporting standards for U.S. state and local governments that follow GAAP,

General Fund: A fund used to account for financial resources and liabilities except those which are required to be accounted for in another fund.

General Obligation Warrant: Bonds for which the full faith and credit of the issuing government are pledged for payment.

GIS: Geographic Information System is a framework for gathering, managing and analyzing data. Rooted in the science of geography, GIS integrates many types of data and it analyzes spatial location and organizes layers of information into visualizations using maps and 3D scenes.

Goal: A measurable statement of desired conditions to be maintained or achieved.

Governmental Fund: A fund category used to account for government's governmental-type activities. This category includes four fund types: general fund, special revenue funds, debt service funds and capital project funds.

Grant: A contribution of assets by one organization to another to support a particular function or purpose.

H

I

Incode: Financial accounting software used by the City

Infrastructure: A long-lived asset that is normally stationary in nature. This classification typically has a longer useful life than most other classifications. Examples include roads, bridges, curbs, gutters, streets, sidewalks, and drainage systems.

Interest Income: Revenue generated from investments.

Interfund transfers: Flow of assets between funds of the primary government without the equivalent flow of assets in return and without a requirement for repayment.

ISO: The Insurance Services Office, a subsidiary of Verisk Analytics, formed in 1971 as an advisory and rating organization for the property/casualty insurance industry to provide statistical and actuarial services, to develop insurance programs, and to assist insurance companies in meeting state regulatory requirements.

J

JAT: Job Assessment Tool used by the HR department during job analysis.

K

L

License & Permits: Fees collected for the issuance of license and permits such as business license and building permits.

M

Major Fund: Funds with revenues or expenditures (excluding other financing sources and uses) that are at least 10% of the total of all governmental funds.

Mills: Millage Rate - The ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property.

Modified Accrual Basis: A basis of accounting in which revenues are recorded when collected within the current period and soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

MS4: A municipal separate storm sewer system is a conveyance or system of conveyances that is owned by a state, city, town, village, or other public entity that discharges to waters of the U.S., designed or used to collect or convey storm water (e.g. storm drains, pipes, ditches), not a combined sewer, and not part of sewage treatment plant or publicly owned treatment works. MS4s are regulated through the NPDES permit program administered in Alabama by the Alabama Department of Environmental Management.

MUTCD: The Manual on Uniform Traffic Control Devices is a document issued by the Federal Highway Administration of the United States Department of Transportation to specify the standards by which traffic signs, road surface markings, and signals are designed, installed and used. These specifications includes shapes, colors and fonts used in road markings and signs.

N

NMTC: New Markets Tax Credit – A program established by congress in 2000 to provide investments in low-income communities.

Non-Major Funds: Funds with revenues or expenditures (excluding other financing sources and uses) that are less than 10% of the total of all governmental funds.

Non-Spendable Fund Balance: Amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.

NPDES: The National Pollutant Discharge Elimination System permit program, created in 1972 by the Clean Water Act, helps address water pollution by regulating point sources that discharge pollutants to waters of the U.S. The permit provides two levels of control: technology-based limits and water quality-based limits. It is administered in Alabama through the Alabama Department of Environmental Management.

NSA: The National Softball Association is a sporting governing body that gives softball teams the opportunity to play in qualifying tournaments for State, National, Regional and World Series tournament play.

O

Operational Expenses: The cost associated with the non-capitalized materials and services required for daily operations of services, such as supplies, maintenance of equipment, professional fees, rental of equipment, and travel and training.

P

PAFR: Popular Annual Financial Report. An annual report compiled from the CAFR that is designed to be more easily understood by the general public.

PASCD: Public Athletic & Sports Facilities Cooperative District of the City of Foley, a blended component unit of the City that is considered a special revenue fund within the City's financial statements.

PCEFCD: Public Cultural & Entertainment Facilities Cooperative District of the City of Foley, a blended component unit of the City that is considered a special revenue fund within the City's financial statements.

Personnel Expense: The cost associated with salaries, wages and fringe benefits of the employees of the City.

PFCD: Public Facilities Cooperative District of the City of Foley, a blended component unit of the City that is considered a special revenue fund within the City's financial statements.

Q

QALICB: Qualified low-income community business, is the property owner/developer involved in a New Markets Tax Credit.

QECB: Qualified Energy Conservation Bonds are federally subsidized bonds available to states, local and tribal issuers. This financing is eligible for energy efficiency, renewable energy and mass commuting projects.

R

Restricted Fund Balance: Fund balance amounts that can only be spent for specific purposes because of the City's charter, City code, state or federal laws, or externally imposed conditions by grantors or creditors.

Revenue: Income received which represents an increase to the City's net financial resources.

Revenue Bond: A bond which is payable from a specific source of revenue and to which the full faith and credit of the issuer is not pledged. They are payable from identified sources of revenue, and do not permit the bondholders to compel the City to pay debt service from any other source.

ROI: Return on Investment is a performance measure used to evaluate the efficiency of an investment.

S

Special Revenue Funds: A fund used to account for the proceeds of the specific revenue sources that are legally restricted to expenditures or specified purposes.

T

U

Unassigned Fund Balance: Fund balance that does not fall into any other category is considered unassigned. This fund balance may be used for any purpose.

USSSA: The United State Specialty Sports Association is a volunteer, sports governing body and 501 (c)(3) nonprofit organization. USSSA governs 13 sports across the US, Puerto Rico, various US Military bases and Canada, and has a membership of over 3.7 million.

UST: Underground Storage Tanks which store flammable hazardous materials such as diesel or gasoline. USTs are regulated through the NPDES program to require monitoring systems to prevent contamination of groundwater and soils.

V

W

Warrant: A certificate of debt issued by a government to finance a capital expenditure or other liability, in which payment of the original investment plus interest is guaranteed by a specified future date.

X

Y

Z