

CITY OF FOLEY
INFORMATION REQUIRED TO APPLY FOR A PERMIT
{COMMERCIAL}

- ___ 1) Three (3) full sets of plans including a plot plan, PDF of plans, ComCheck.
- ___ 2) Completed building permit application and 50K sheet.
- ___ 3) Proof of current City of Foley business license, and proof of current State of Alabama General Contractors License, if applicable.
- ___ 4) Health department certificate of release for septic tank, or documentation of sewer service.
- ___ 5) Three (3) full sets of fire alarm and/or sprinkler plans, if applicable, stamped by a professional engineer.

ENVIRONMENTAL DEPARTMENT

- ___ 6) Erosion & Sediment Control

ENGINEERING DEPARTMENT

- ___ 7) Land Disturbance Permit

PLEASE NOTE: ADDITIONAL DOCUMENTATION MAY BE REQUIRED PRIOR TO THE ISSUANCE OF A PERMIT.

	Designer	Owner	Contractor
Name	_____	_____	_____
Phone	_____	_____	_____
Fax	_____	_____	_____
E-mail	_____	_____	_____

I HEREBY CERTIFY THAT I HAVE SUBMITTED ALL OF THE ABOVE LISTED ITEMS.

CONTACT PERSON
(PLEASE PRINT): _____

PHONE: _____ **FAX:** _____ **E-MAIL** _____

SIGNATURE: _____

**CITY OF FOLEY
APPLICATION FOR BUILDING PERMIT
{COMMERCIAL}**

New: _____ **Addition:** _____ **Remodel:** _____ **Other:** _____

Physical Address: _____

Subdivision: _____ **Lot #:** _____

Contractor: _____ **Phone:** _____

Address: _____ **Email:** _____

State of Alabama#: _____ **City of Foley#:** _____

Owner: _____ **Phone:** _____

Address: _____ **Email:** _____

Tax Parcel #: _____ **Pin #:** _____

Zoning: _____ **Flood Zone:** _____ **Sewer System:** _____

Report Code: _____ **Type of Construction:** _____ **Sq. Footage:** _____

Current Occupancy Type: _____ **Proposed Occupancy Type:** _____
(Assembly, Business, Educational, Factory Industrial, Hazardous, Institutional, Mercantile, Residential, Storage)

Project Valuation: \$ _____ **Permit Fee:** \$ _____

Plan Review Fee: \$ _____ **Receipt #:** _____ **Date:** _____

Zoning Fee: \$ 50.00 **Receipt #:** _____ **Date:** _____

CICTP Fee: \$ _____ **Receipt #:** _____ **Date:** _____

Impact Fee: \$ _____ **Receipt #:** _____ **Date:** _____

E & S Control: \$ 25.00 (less than 21,780 sq ft)

E & S Control \$ 125.00 (more than 21,780 sq ft)

Receipt #: _____ **Date:** _____

Comments: _____

SUB-CONTRACTORS: PLEASE LIST NAME, ADDRESS, AND PHONE NUMBER.

ELECTRICAL: _____

PLUMBING: _____

MECHANICAL: _____

PERMIT RELEASE/DATE

ZONING/DATE

FLOOD DETERMINATION/DATE

Approved

Date

Contractor Signature

Date

Valuation



Erosion and Sediment Control Permit Application

Applicant Name: _____ Owner or Contractor

Telephone: _____ Email Address: _____

Address: _____

Building Permit Number: _____

Location of Construction: _____

Estimated Site Construction Area Square Footage: _____

An Erosion and Sediment Control Permit for residential dwellings and other small land disturbance activity which disturbs five hundred (500) square feet or greater but less than 1/2 acre (21,780 square feet) shall be required. The Erosion and Sediment Control Permit shall include submittal of the **permit application, a site plan, and a fee of twenty-five dollars (\$25.00)**. For single family and duplex residential land disturbance, the site plan shall include a minimum of two trees to be planted according to requirements. The site plan shall also include Best Management Practices that are adequate and effective in controlling pollutants, to include sediment, on site. At a minimum, all sites are required to install a construction entrance and detail permanent stabilization. When construction is complete and the site is permanently stabilized, the site is required to remove all temporary BMPs.

I further understand that failure to comply with such requirements within three (3) working days following notice by the City of Foley could result in a "Stop Work Order" or a citation for violation of the City of Foley Environmental Permit Ordinance.

Signature of Applicant: _____ Date: _____

Receipt Number: _____ Received By: _____ Amount: _____

Approved By: _____ Date: _____

Erosion & Sediment Control Permit Checklist

1. ___ Permit Application
2. ___ Site Plan Submitted
3. ___ Fee (\$25) Paid

Site Plan includes at a minimum:

4. ___ BMPs detailed for all phases
5. ___ Stabilized Construction Exit
6. ___ Permanent stabilization measures
7. ___ Sanitary waste and solid waste disposal
8. ___ Construction waste & temporary BMPs removed when construction is complete
9. ___ Regular inspections & Maintenance of site during construction

Landscape Plan includes at a minimum:

10. ___ Density of 2 trees per lot



Environmental Permit Application

Activity: Multi Family: Commercial: Industrial: Subdivision: Linear/Utility:
Corporate Limits: Planning Jurisdiction:

Development Name: _____

Location of development: _____

Owner Name (If company, include Responsible Official Name): _____

_____ Phone: _____

Address: _____

Email Address: _____

Contractor Name: _____ Phone: _____

Address: _____

Engineer Name: _____ Phone: _____

Address: _____ Email: _____

Anticipated Start Date: _____ Anticipated Completion Date: _____

Total Acreage: _____ Number of Lots: _____

Estimated Disturbed Acreage or Square Footage: _____

Receiving Water Name: _____ Number of Outfalls: _____

The applicant/owner/engineer is solely responsible for designing, constructing the improvements and planting the trees in accordance with all applicable codes, regulations, and ordinances, and the issuance of this permit in no way relieves the applicant/owner/engineer of this responsibility. The permit application must be accompanied by a construction best management practices plan, a tree survey, and a landscape plan that meets and/or exceeds the environmental permit ordinance requirements. The environmental permit shall also include a review fee of \$125.00.

Applicants Signature: _____ Date: _____

Fee Amount: _____ Receipt #: _____ Received By: _____ Date: _____

Issued By: _____ Date Issued: _____

Environmental Permit Checklist

1. ___ Permit Application
2. ___ CBMPP Submitted
3. ___ Tree Survey Submitted
4. ___ Landscape Plan Submitted
5. ___ Fee (\$125) Paid
6. ___ ADEM NPDES Copy of Permit Approval, if applicable

CBMPP includes at a minimum:

7. ___ CBMPP Designed by QCP
8. ___ BMPs detailed for all phases
9. ___ Construction Pollutants Addressed (pesticides, concrete, fertilizer, paints, fuels)
10. ___ Stabilized Construction Exit
11. ___ Dust minimization
12. ___ Temporary stabilization is inactivity for more than 13 days
13. ___ Protection of stormwater management areas & rights-of-way
14. ___ Permanent stabilization measures
15. ___ Construction waste & temporary BMPs removed when construction is complete
16. ___ Regular inspections of site during construction
17. ___ Maintenance of BMPs based on inspections

Tree Survey includes at a minimum:

18. ___ Heritage trees identified with location, type and size
19. ___ Areas of tree preservation & removal with trees over 24" in DBH identified
20. ___ Tree Protection, if applicable

Landscape Plan includes at a minimum:

21. ___ Density of 10 trees per acre of developed area
22. ___ Disturbed areas (not structures or infrastructure) have vegetation for stabilization
23. ___ Planting standards (MINIMUM: 3" caliper with 8' trunk or 1" caliper with 5' trunk)
24. ___ Maintenance for plantings