

**CITY OF FOLEY**  
**INFORMATION REQUIRED TO APPLY FOR**  
**A PERMIT**  
**{RESIDENTIAL}**

- \_\_\_ 1) Two (2) complete sets of plans including a plot plan, PDF of plans, ResCheck
  
- \_\_\_ 2) Completed building permit application.
  
- \_\_\_ 3) Proof of current City of Foley business license and proof of current Homebuilders Card, unless homeowner.
  
- \_\_\_ 4) Health department certificate of release for septic tank, or documentation of sewer service.
  
- \_\_\_ 5) Completed registration for Erosion & Sediment Control. Please attach the practice description being used for construction on a separate plot plan for Environmental Approval.

**PLEASE NOTE: ADDITIONAL DOCUMENTATION MAY BE  
REQUIRED PRIOR TO THE ISSUANCE OF A PERMIT.**

	Designer	Owner	Contractor
Name	_____	_____	_____
Phone	_____	_____	_____
Fax	_____	_____	_____
E-mail	_____	_____	_____

**I HEREBY CERTIFY THAT I HAVE SUBMITTED ALL OF THE ABOVE LISTED ITEMS.**

**CONTACT PERSON**  
**(PLEASE PRINT):** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**CITY OF FOLEY  
BUILDING PERMIT APPLICATION  
{RESIDENTIAL}**

**New:** \_\_\_\_\_ **Addition:** \_\_\_\_\_ **Remodel:** \_\_\_\_\_ **Other:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Subdivision:** \_\_\_\_\_ **Lot #:** \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Home Builders Licensure #:** \_\_\_\_\_ **City of Foley #:** \_\_\_\_\_

**Owner:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Tax Parcel #:** \_\_\_\_\_ **Pin #:** \_\_\_\_\_

**Zoning:** \_\_\_\_\_ **Flood Zone:** \_\_\_\_\_ **Sewer System:** \_\_\_\_\_

**Report Code:** \_\_\_\_\_ **Type of Construction:** \_\_\_\_\_ **Sq. Footage:** \_\_\_\_\_

**Current Occupancy Type:** \_\_\_\_\_ **Proposed Occupancy Type:** \_\_\_\_\_  
(Assembly, Business, Educational, Factory Industrial, Hazardous, Institutional, Mercantile, Residential, Storage)

**Project Valuation:** \$ \_\_\_\_\_ **Permit Fee:** \$ \_\_\_\_\_

**Plan Review:** \$ \_\_\_\_\_ **Receipt #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**E & S Control:** \$ 25.00 **Receipt #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Zoning Fee:** \$ 25.00 **Receipt #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CICTP Fee:** \$ \_\_\_\_\_ **Receipt#:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Impact Fee:** \$ \_\_\_\_\_ **Receipt#:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

**SUB-CONTRACTORS: PLEASE LIST NAME, ADDRESS, AND PHONE NUMBER.**

**ELECTRICAL:** \_\_\_\_\_

**PLUMBING:** \_\_\_\_\_

**MECHANICAL:** \_\_\_\_\_

\_\_\_\_\_  
**PERMIT RELEASE/DATE**

\_\_\_\_\_  
**ZONING/DATE**

\_\_\_\_\_  
**FLOOD DETERMINATION/DATE**

\_\_\_\_\_  
**CONTRACTOR:**

\_\_\_\_\_  
**DATE:**

\_\_\_\_\_  
**JOB VALUE:**

# Erosion & Sediment Control Permit Checklist

1. \_\_\_ Permit Application
2. \_\_\_ Site Plan Submitted
3. \_\_\_ Fee (\$25) Paid

**Site Plan includes at a minimum:**

4. \_\_\_ BMPs detailed for all phases
5. \_\_\_ Stabilized Construction Exit
6. \_\_\_ Permanent stabilization measures
7. \_\_\_ Sanitary waste and solid waste disposal
8. \_\_\_ Construction waste & temporary BMPs removed when construction is complete
9. \_\_\_ Regular inspections & Maintenance of site during construction

**Landscape Plan includes at a minimum:**

10. \_\_\_ Density of 2 trees per lot



## Erosion and Sediment Control Permit Application

Applicant Name: \_\_\_\_\_ Owner or Contractor

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Building Permit Number: \_\_\_\_\_

Location of Construction: \_\_\_\_\_

Estimated Site Construction Area Square Footage: \_\_\_\_\_

An Erosion and Sediment Control Permit for residential dwellings and other small land disturbance activity which disturbs five hundred (500) square feet or greater but less than ½ acre (21,780 square feet) shall be required. The Erosion and Sediment Control Permit shall include submittal of the **permit application, a site plan, and a fee of twenty-five dollars (\$25.00)**. For single family and duplex residential land disturbance, the site plan shall include a minimum of two trees to be planted according to requirements. The site plan shall also include Best Management Practices that are adequate and effective in controlling pollutants, to include sediment, on site. At a minimum, all sites are required to install a construction entrance and detail permanent stabilization. When construction is complete and the site is permanently stabilized, the site is required to remove all temporary BMPs.

I further understand that failure to comply with such requirements within three (3) working days following notice by the City of Foley could result in a "Stop Work Order" or a citation for violation of the City of Foley Environmental Permit Ordinance.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Receipt Number: \_\_\_\_\_ Received By: \_\_\_\_\_ Amount: \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_