I. Call to order

Vice Chairman JaNay Dawson called the meeting to order at 1:08 p.m.

II. Roll call

Members present were: Jack Purser, John Koniar, Kathie LeDrew, JaNay Dawson and Justin Shanks. Absent members were: Donna Turbyfill and Kim Ward. Staff present were: Nathan Smith, Building Inspector; Eden Lapham, Planner 1 and Amanda Cole, Acting Recording Secretary.

III. Approval of Minutes

- Approve February 1, 2022 minutes as published

Commissioner Koniar made a motion to approve the February 1, 2022 meeting minutes. Commissioner Purser seconded the motion. All Commissioners voted aye.

Motion to approve the February 1, 2022 meeting minutes passes.

IV. Staff Approval

- Habitat for Humanity of Baldwin County
  Savannah Stephens
  106 E. Orange Ave.
  National District- Contributing
    a. Request to install signage

Mr. Nathan Smith explained the staff approval was done for a sign approximately 7.6 square feet in size and will have a white background with blue lettering. Mr. Smith noted this would be replacing a previously approved sign for that location.

V. New Business

- South Baldwin Children’s Center
  Dr. Rusty Reed
  106 W. Myrtle Ave,
  National District- Non-Contributing
    a. Request to replace windows
    b. Request to install board and batten facade
    c. Request to extend gable roof on south side to make contact with the main body of the roof
Mr. Smith stated this request was brought to the Commission due to the work being done. Mr. Smith stated they were wanting to do façade changes to the building as well as replacing windows and extending the roof gable.

Vice Chairman Dawson asked what kind of windows were in the building now and asked if replacing the current windows with aluminum ones would be an issue.

Mr. Smith stated he believed the windows are vinyl now.

Commissioner Purser stated no he did not believe aluminum windows would be an issue.

Vice Chairman Dawson asked if this building was already painted.

Dr. Rusty Reed stated yes.

Commissioner Purser stated this property was non-contributing in the National District so what the Commission is concerned about is what it looks like after the renovations.

Commissioner LeDrew stated the requested changes would match what was done to a building across the street.

Commissioner LeDrew made a motion to approve the requested certificate of appropriateness. Commissioner Koniar seconded the motion. All Commissioners voted aye.

**Motion to approve the requested certificate of appropriateness passes.**

- Cobb & Terrezza Optical
  - Amberly Burgin
  - 309 N. McKenzie St.
  - Local District- Non-Contributing
  - a. Request to install awnings over front and rear doors

Mr. Smith stated the request was to allow 3 black awnings with metal frames.

Commissioner LeDrew stated if she recalled correctly they originally had awnings on their plans when they previously came to the Commission.

Amberly Burgin stated the reason for the awnings on the back of the building is they have had issues with water coming up and coming into the building. The awnings will actually have a water divergent system that will cause the water to flow into their rain gutters and away from the building.

Ms. Burgin stated the awning in the front is cosmetic and will also help with patients when it is raining and all the awnings would be hurricane rated.

Vice Chairman Dawson asked if the awnings would be black and whether there would be writing on them.
Ms. Burgin stated the awnings would be black and there would not be any writing on them.

Ms. Burgin asked the Commission about a small storage shed they are also wanting to have on the property. The shed would not be visible from Hwy 59 or from Alston St. but you would be able to see it from the alley behind their building.

Vice Chairman Dawson stated they should submit a certificate of appropriateness with City staff and they will determine if it can be staff approved or will be referred to the Commission.

Commissioner Koniar made a motion to approve the requested certificate of appropriateness. Commissioner LeDrew seconded the motion. All Commissioner voted aye.

**Motion to approve the requested certificate of appropriateness passes.**

**VI. Monthly Open Discussion**

Vice Chairman Dawson asked staff if they were aware of someone looking at the Hamburg building.

Mr. Smith stated he had heard of a possible cigar bar with an outdoor patio but no plans have been submitted.

Commissioner Koniar asked if there was any news on the old bakery.

Vice Chairman Dawson stated she believed progress had been underway but there has been no movement on it and asked Mr. Smith if he could provide a status on the Hamburg Building and the old bakery at the next meeting.

Vice Chairman Dawson asked Mr. Smith if he has heard anything about the Antique Crush Mall. They started painting the building and stopped however it appears they have not made an attempt to remove the paint nor have they made an application to the Commission for any changes to the outside of the building.

Mr. Smith stated he had talked to Mrs. Hollis when they started to paint the building and will follow up with her.

Vice Chairman Dawson stated the Commission needs to show the community they want the best for our Historical District, we want the area to grow and to be retail friendly all while following the guidelines.
VII. Adjournment

Commissioner Koniar made a motion to adjourn at 1:37 p.m. Commissioner Purser seconded the motion. All Commissioners voted aye.

Motion to adjourn at 1:37 p.m. passes.