

---

## City of Foley Special Event Vendor Checklist

### **Business License**

- City of Foley
- State of Alabama/Baldwin County

### **Sales Tax Accounts**

- City of Foley (3%)
- Baldwin County (3%)
- State of Alabama (4%)

### **Food Truck Requirements**

- Foley Fire Department Approval
- Health Certificate (Baldwin County)

### **Alcohol, Beer, Wine – Event Holder Requirement**

- ABC Approval
- Foley City Council Approval

### **Project User Fees – ONLY for Events held at the FOLLOWING LOCATIONS**

- OWA Property (2%)
- Tanger Property (1%)
- Foley Square Property (1%)