

Historical Commission Minutes

City of Foley Council Chambers 407 E.

Laurel Ave.

Foley, Alabama

September 5, 2023

1:00 p.m.

I. Call to order

Chairman JaNay Dawson called the meeting to order at 1:00 p.m.

II. Roll call

Members present were: Chad Watkins, Jerry Morrison, JaNay Dawson, Kathie LeDrew, Donna Turbyfill, Bill Swanson and Kim Ward. Staff present were: Chuck Lay, Chief Building Inspector; Amanda Cole, Planning and Zoning Assistant and Melissa Ringler, Recording Secretary.

III. Approval of Minutes

- Approve June 6, 2023 minutes as published

Commissioner Turbyfill made a motion to approve the June 6, 2023 meeting minutes. Commissioner Ward seconded the motion. All Commissioners voted aye.

Motion to approve the June 6, 2023 meeting minutes passes.

IV. Staff Approvals

- Mark Wright
232 W. Laurel Ave.
National District-Contributing
 - a. Request for awning removal
 - b. Request for roof covering replacement

Mr. Chuck Lay explained a staff approval was issued for the awning removal since it was not part of the original structure. He stated a staff approval was issued for the roof recovering due to the replacement materials being like materials.

- Brightspeed
James Martin
116 N. Alston St.
National District-Contributing
 - a. Request to install signage

Mr. Chuck Lay stated a staff approval was issued for the logo based signage.

- St. Paul's Lutheran Church
Dan Coffman
400 N. Alston St.
National District-Contributing

a. Request to replace exterior windows

Mr. Lay explained a staff approval was issued due to the applicant receiving a prior certificate of appropriateness for the window replacement several years ago. He stated the project will be starting soon and had been put on hold previously due to a lack of supplies needed.

V. New Business

- Hollis Interiors
Linda Allen
119 W. Orange Ave.
National District-Contributing
a. Request to replace 4 windows

Mr. Lay stated he received a call from the tenant regarding window installation questions. He explained at that time the work had already been started. He stated the old vertical crank style windows were in poor shape and needed replacing. He explained the wood single pane crank windows were replaced with plain windows.

Chairman Dawson stated the building received historical recognition with the roll out windows that were removed.

Mrs. Carolyn Hollis stated the address on the application was incorrect. She explained the correct address is 117 W. Orange Ave. which is occupied currently by All about me Massage Therapy.

Chairman Dawson stated a certificate of appropriateness has to be issued before the work has been done. She explained the windows have already been replaced.

Mrs. Hollis stated the gentleman doing the repairs assumed it was included in the approved repairs for Hollis Interiors. She explained they had issues getting into the building and once the tenant decided it was ok he went to work on replacing the windows.

Commissioner Turbyfill stated she was not sure if it matters how the new windows operate or if they just need to look the same as the replacement windows.

Chairman Dawson stated the windows need to look like the replacement windows. She explained the Commission does not want to set a precedent. She stated anything being done to the exterior of a historical building must receive approval prior to the work being done. She explained if the work has already been completed and the Commission does not approve the expense of correcting it could fall on the owner. She agreed the replacement window function does not have to be the same as the replacement windows.

Commissioner Turbyfill made a motion to deny the request and asked the applicant to come back with a plan and details on how to make the newly installed windows look like the previous windows. Commissioner LeDrew seconded the motion.

Commissioner Turbyfill advised the applicant to pay special attention to the number of panes in the previous windows.

All Commissioners voted aye.

Motion to deny the request and asked the applicant to come back with a plan and details on how to make the newly installed windows look like the previous windows passes.

- Foley Fish Company
Tracy Ward
321 S. McKenzie St.
National District- Contributing
 - a. Request to install decorative posts under awning

Mr. Lay explained the request is to add decorative posts under the existing canopy. He stated the applicant will have to apply for a building permit, get approval from ALDOT and provide engineered drawings.

Chairman Dawson stated the building has not previously had any type of posts. She asked if the awning on the building would be changed.

Mr. Lay stated the existing awning will remain on the building.

Commissioner LeDrew stated she feels the posts are more decorative and can be removed.

Mr. Lay stated decorative posts were previously approved by the Commission for a building located next to Hotel Magnolia.

Commissioner Ward made a motion to approve the requested certificate of appropriateness. Commissioner Turbyfill seconded the motion.

Commissioner Ward rescinded her motion. Commissioner Watkins made a motion to approve the requested certificate of appropriateness. Commissioner Turbyfill seconded the motion. Commissioner Ward abstained and all other Commissioners voted aye.

Motion to approve the requested certificate of appropriateness passes.

- One Dot Dash, LLC
Dash Dye
225 W. Laurel Ave.
National District- Contributing
 - a. Request to demolish existing accessory building
 - b. Request to install new accessory building

Mr. Lay explained the existing accessory structure will be demolished and replaced with a metal accessory building. He explained setback requirements will determine if the structure will be attached or detached to the existing building.

Commissioner Morrison asked about the materials of the current accessory structure.

Mr. Lay stated the existing accessory structure is wood.

Chairman Dawson stated the accessory building will not be visible from the main throughfare and faces an alley which she feels is significant and pertinent.

Commissioner Morrison made a motion to approve the requested certificate of appropriateness. Commissioner LeDrew seconded the motion. All Commissioners voted aye.

Motion to approve the requested certificate of appropriateness passes.

- Lisa Miller Oral Facial Surgery
Lisa Miller
301 W. Laurel Ave.
Local District- Non-Contributing
 - a. Request to replace back glass wall at north door with a dens-glass wall
 - b. Request to install exterior lighting
 - c. Request to construct a covered entry at the north door

Chairman Dawson stated what stands out to her is the building is a non contributing building and has been since the roof replacement. She explained what they are requesting is attractive and is within keeping of the district. She stated she feels the building being non contributing bears an impact on the request.

Commissioner LeDrew made a motion to approve the requested certificate of appropriateness. Commissioner Ward seconded the motion. All Commissioners voted aye.

Motion to approve the requested certificate of appropriateness passes.

- South Baldwin Chamber of Commerce
Donna Watts
200 N. Alston St.
National District- Contributing
 - a. North Elevation – Remove and replace 1st floor exterior wooden door with a gray wooden door
 - b. North and South Elevation – Remove metal awnings above exterior doors and replace with charcoal gray fabric awnings
 - c. West Elevation – Install a charcoal gray fabric awning above the front door
 - d. Exterior brickwork - Cut out mortar joints above roof, stabilize repoint all joints and install new brick and flashing on chimney that matches existing brick
 - e. Repair cracks in building around entire building, re-point damaged places in masonry exterior walls, clean up all debris and add new mortar to match
 - f. Perform landscape work to improve foundation drainage and stabilization

Mr. Lay explained the items were presented previously to the Commission and it was requested that the application come back with more details. He stated there are landscaping items within the request which are being done to help with water run off issues.

Commissioner Morrison asked if the awning will be retractable or fixed to the building.

Mrs. Watts stated the awning will be fixed and attached to the building. She explained there are two options of awnings and requested the Commissioners help in the selection.

The majority of Commissioners agreed option 1 was a better choice of awning for the building.

Commissioner Turbyfill made a motion to approve the requested certificate of appropriateness.

Commissioner Morrison seconded the motion. Commissioner Watkins abstained and all other Commissioners voted aye.

Motion to approve the requested certificate of appropriateness passes.

VI. Façade Grant Recommendation

- Lisa Miller Oral Facial Surgery
Lisa Miller
301 W. Laurel Ave.
Local District- Non-Contributing

Commissioner Watkins made a motion to recommend the façade grant approval for the work stipulated in the approved certificate of appropriateness by the Commission. Commissioner Ward seconded the motion. All Commissioners voted aye.

Motion to recommend the façade grant approval for the work stipulated in the approved certificate of appropriateness by the Commission passes.

- South Baldwin Chamber of Commerce
Donna Watts
200 N. Alston St.
National District- Contributing

Commissioner Morrison made a motion to recommend the façade grant approval for the work stipulated in the approved certificate of appropriateness by the Commission. Commissioner Turbyfill seconded the motion. Commissioner Watkins abstained and all other Commissioners voted aye.

Motion to recommend the façade grant approval for the work stipulated in the approved certificate of appropriateness by the Commission passes.

VII. Monthly Discussion

Commissioners had an open discussion regarding Commissions roles and duties.

VIII. Adjournment

Commissioner Swanson made a motion to adjourn at 1:55 p.m. Commissioner LeDrew seconded the motion. All members voted aye.

Motion to adjourn at 1:55 p.m. passes.