

Board of Adjustment and Appeals Meeting Minutes
December 9, 2024

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The City of Foley Board of Adjustment & Appeals held a meeting on December 9, 2024 at 5:30 p.m. in the Council Chambers of City Hall located at 407 E. Laurel Avenue. Members present were: Gary Hellmich, Gregg Knight, Luanne McCarley, Keith Jiskra, Steve Bailey and alternate members Brandon Nelson and Tyler Higginbotham. Staff present were: Amanda Cole, Planning and Zoning Assistant and Melissa Ringler, Recording Secretary.

Chairman Keith Jiskra called the meeting to order at 5:30 p.m.

MINUTES:

Approval of the minutes for the November 12, 2024 meeting minutes.

Luanne McCarley made a motion to approve the November 12, 2024 meeting minutes. Gregg Knight seconded the motion. All members voted aye.

Motion to approve the November 12, 2024 meeting minutes passes.

NEW BUSINESS & PUBLIC HEARINGS:

1. Schreiber Veterinary Hospital- UPA

The City of Foley Board of Adjustment and Appeals has received a request for a use permitted on appeal for Article 18.1.2 B, to allow a veterinary clinic in a B-1A zone. Property is located at 1157 S. McKenzie St. Applicant is Schreiber Veterinary Hospital.

Mr. Chris Schreiber stated he has been a veterinarian at a local clinic in town for the past 12 years. He explained he is wanting to branch out and open his own clinic.

Members stated the application stated there would be no boarding of animals at the location.

Mr. Schreiber stated the only overnight stays would be those that are required after surgery.

Chairman Jiskra asked if the members had any other questions. There were none.

Steve Bailey made a motion to approve the requested use permitted on appeal. Gregg Knight seconded the motion. Roll call vote: Gary Hellmich, aye; Gregg Knight, aye; Luanne McCarley, aye; Keith Jiskra, aye and Steve Bailey, aye.

Motion to approve the requested use permitted on appeal passes.

2. S.E.Civil, LLC.- Variance

The City of Foley Board of Adjustment and Appeals has received a request for a variance for Article 14.15 D, rear yard setbacks in an R-1D zone. Property is located S. of Dairy Ln. and E. of County Rd. 65. Applicant is S.E. Civil, LLC.

Chairman Jiskra stated the agenda item has been withdrawn per the applicant's request.

3. Approval of the 2025 By-Laws

Gary Hellmich made a motion to approve the 2025 by-laws. Luanne McCarley seconded the motion. All members voted aye.

Motion to approve the 2025 by-laws passes.

4. Select 2025 Officers

Gary Hellmich made a motion to nominate the current Chairman Keith Jiskra and Vice Chairman Luanne McCarley to serve for 2025. Commissioner Bailey seconded the motion. All members voted aye.

Motion to nominate the current Chairman Keith Jiskra and Vice Chairman Luanne McCarley to serve for 2025 passes.

ADJOURN:

Chairman Jiskra adjourned the meeting at 5:32 p.m. Gregg Knight seconded the motion. All members voted aye.

Motion to adjourn the meeting at 5:32 p.m. passes.