



New Commercial Building Permit Checklist

- Site Plan, Landscape Plan, and Photometric Plan.
- Address assignment from Baldwin County E911.
- An Elevation Certificate marked “Construction Drawings” for any proposed structure located within a special flood hazard area.
- An application to develop in a Special Flood Hazard Area for any proposed structure located within a flood zone.
- An approved energy efficiency tradeoff calculator or COMCHECK.
- Combined building plan set in PDF format stamped by all required design professionals in accordance with state law.
- A copy of the water and sewer tap receipt from the utility provider.
- Any driveway that is accessed by a state highway requires an ALDOT Permit.
- Applicant must obtain a Land Development Permit prior to commencing site work

- PLEASE NOTE: An Alabama licensed General Contractor is required when work exceeds \$100,000.00
- Please see the Certificate of Occupancy Checklist for required permit closeout documents.