

Board of Adjustment and Appeals Meeting Minutes  
December 8, 2025

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The City of Foley Board of Adjustment & Appeals held a meeting on December 8, 2025 at 5:30 p.m. in the Council Chambers of City Hall located at 407 E. Laurel Avenue. Members present were: Tyler Higginbotham, Luanne McCarley, Keith Jiskra and Steve Bailey. Absent members were: Gregg Knight and Gary Hellmich. Staff present were: Eden Lapham, Planner 1 and Melissa Ringler, Recording Secretary.

**MINUTES:**

Approval of the minutes for the November 4, 2025 meeting minutes.

Luanne McCarley made a motion to approve the November 4, 2025 meeting minutes. Tyler Higginbotham seconded the motion. All members voted aye.

**Motion to approve the November 4, 2025 meeting minutes passes.**

**NEW BUSINESS & PUBLIC HEARINGS:**

**1. Darryl Ruth- Variance**

The City of Foley Board of Adjustment and Appeals has received a request for a variance for Article 8.1.2 A, accessory structures shall be at least 5' from all lot lines and 10' from any other structure on the same lot. Property is located at 500 W. Rose Ave. Applicant is Darryl Ruth.

Applicant was not present.

Steve Bailey explained due to the fire safety factor of the building being located to close to the home and no building permits being acquired he recommends denial.

Steve Bailey made a motion to deny the requested variance. Tyler Higginbotham seconded the motion.

Steve Bailey amended the motion to deny the requested variance and give the applicant a period of 60 days to comply. Tyler Higginbotham seconded the motion. Roll call vote: Tyler Higginbotham, aye; Luanne McCarley, aye; Keith Jiskra, aye and Steve Bailey, aye.

**Motion to deny the requested variance and give the applicant a period of 60 days to comply passes.**

**2. Approval of the 2025 By-Laws**

Luanne McCarley made a motion to approve the 2025 by-laws. Tyler Higginbotham seconded the motion. All members voted aye.

**Motion to approve the 2025 by-laws passes.**

**3. Select 2025 Officers**

Steve Bailey stated if the current Chairman and Vice-Chairman are in agreement he recommends the officers remain as they are currently.

Keith Jiskra and Luanne McCarley agreed to continue serving as officers for 2026.

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Tyler Higginbotham made a motion to elect Keith Jiskra as Chairman and Luanne McCarley as Vice-Chairman. Steve Bailey seconded the motion. All members voted aye.

**Motion to elect Keith Jiskra as Chairman and Luanne McCarley as Vice-Chairman passes.**

Staff explained the 2026 December meeting date needed to be changed to Tuesday, December 8 due to a conflict.

Steve Bailey made a motion to approve revising the 2026 December meeting date to Tuesday, December 8. Luanne McCarley seconded the motion. All members voted aye.

**Motion to approve revising the 2026 December meeting date to Tuesday, December 8 passes.**

**ADJOURN:**

Tyler Higginbotham made a motion to adjourn the meeting at 5:35 p.m. Steve Bailey seconded the motion. All members voted aye.

**Motion to adjourn the meeting at 5:35 p.m. passes.**