



BUILDING DEPARTMENT
120 SOUTH MCKENZIE STREET
FOLEY, ALABAMA 36535
www.cityoffoley.org | (251) 952-4011

Historical Commission CofA Submittal Checklist:

1. Submission of the completed Certificate of Appropriateness (CofA) application via Citizenserve.
2. Submission of a detailed scope and narrative of work for the proposed project, including the Project Valuation.
3. Provision of photographs of proposed materials and paint colors, and a photo rendering of the proposed project (The rendering is subject to approval or denial by the Building Department).
4. Provision of a detailed and dimensioned plot plan illustrating any proposed modifications to the building footprint.
5. Provision of a signed affidavit confirming the review of the Historical Guidelines and commitment to project compliance with all guidelines.

*A Building Permit may be necessitated, contingent upon the scope of the project.

**Non-compliance with the request for information will result in the exclusion of your item from the meeting agenda.