

Historical Commission Minutes

City of Foley Council Chambers

407 E. Laurel Ave.

July 7, 2026

1:00 p.m.

I. Call to order

Chairman Dawson called the meeting to order at 1:03 p.m.

II. Roll call

Members present were: Chad Watkins, Tyler Higginbotham, Jerry Morrison, Kim Ward, JaNay Dawson and Kathie LeDrew. Absent member was Bill Swanson. Staff present were: Shawn Mitchell, Planning Director; Cory Rhodes, Senior Planner; Eden Lapham, Planner II; Amanda Cole, Planning and Zoning Assistant; Nathan Smith, Building Inspector; Jonathan Cottis, Building Official and Melissa Ringler, Recording Secretary.

III. Approval of Minutes

- Approve June 2, 2026 minutes as published

Commissioner Ward made a motion to approve the June 2, 2026 minutes. Commissioner LeDrew seconded the motion. All Commissioners voted aye.

Motion to approve the June 2, 2026 minutes passes.

IV. Staff Approvals

- Waffles R Wild
Danielle Duemmel
217 N. McKenzie St.
National District- Contributing
 - a. Request to repaint and change color of exterior

Mr. Nathan Smith explained a staff approval was issued for repainting the previously painted brick with a historical color, color matched from an approved historic palette.

- Waffles R Wild
RJ's Seamless Gutters, Inc. - Joshua Brady
217 N. McKenzie St.
National District- Contributing
 - a. Request to replace current gutters and install gutters on rear of building

Mr. Smith stated a staff approval was issued for gutter replacement and the addition of a gutter on the rear of the building.

V. New Business

- Foley Main Street- Darrelyn Dunmore
Multiple Downtown Buildings
 - a. Request to install flags and mounting brackets

Mr. Smith explained Foley Main Street is requesting to install Third Thursday flags on multiple buildings throughout the downtown area. Each flag will measure 40 inches by 40 inches and will be mounted on the front façade of the building. The proposed mounting brackets will measure 2.6 inches by 1.7 inches and will be white in color.

Mr. Smith stated staff recommends approval, contingent upon the receipt of the executed City of Foley Agent Authorization form signed by each property owner prior to installation of the flag bases on the buildings.

Mrs. Darrelyn Dunmore stated each property owner and tenant would be required to sign a Memorandum of Understanding (MOU). She explained that the flag brackets would be professionally installed to ensure proper mounting and a consistent installation height. She further stated that the flags would be displayed only on the day of the event.

Chairman Dawson asked if there were any questions regarding the request. There were none.

Commissioner Ward made a motion to approve the request contingent upon the receipt of the executed City of Foley Agent Authorization form signed by each property owner prior to installation of the flag bases on the buildings. Commissioner Higginbotham seconded the motion. All Commissioners voted aye.

Motion to approve the request contingent upon the receipt of the executed City of Foley Agenda Authorization form signed by property owner prior to installation of the flag bases on the buildings passes.

VI. Monthly Discussion

Mr. Jonathan Cottis explained staff has been working on the Fiscal Year 2027 budget and has proposed funding for an update to the Historical Design Guidelines. He stated that, if approved, the project would include coordination meetings.

VII. Adjournment

Commissioner Watkins made a motion to adjourn the meeting at 1:15 p.m. Commissioner Higginbotham seconded the motion. All Commissioners voted aye.

Motion to adjourn the meeting at 1:15 p.m. passes.